



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: APRIL 20, 2021**

**FROM: GENERAL SERVICES DEPARTMENT** **WARDS: ALL**

**SUBJECT: APPROVE THE PURCHASE OF TWO FORD RANGER MEDIUM-DUTY VEHICLES FROM FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PUBLIC WORKS DEPARTMENT, SEWER DIVISION FOR A TOTAL AMOUNT OF \$58,740.98.**

## **ISSUE:**

Approve the purchase of two Ford Ranger medium-duty vehicles from Fritts Ford of Riverside, California for the Public Works Department, Sewer Division for a total amount of \$58,740.98.

## **RECOMMENDATIONS:**

That the City Council approve the purchase of two Ford Ranger medium-duty vehicles from Fritts Ford of Riverside, California for the Public Works Department, Sewer Division for a total amount of \$58,740.98.

## **BACKGROUND:**

The Public Works Sewer Division is responsible for protecting the environment by conducting various tasks such as performing inspections required by the Regional Water Quality Control Board in order to maintain necessary City held permits, responding to sewer spills and events that have an environmental impact, and conducting facility construction inspections. The Environmental Compliance Inspectors work in the field and require vehicles in order to accomplish their operational responsibilities.

The two new proposed vehicles will provide greater functionality to the Sewer Division. One vehicle will replace Unit H253, a 2004 Chevrolet Astro van that has an excessive life to date maintenance cost of \$23,658.25 and it has exceeded its expected service life. Based on the current staffing level, there are an insufficient number of vehicles to meet the needs of the department therefore the second new vehicle will allow staff to efficiently meet operational needs. There are no existing Fleet vehicles that meet the replacement requirements.

On October 8, 2020, the Purchasing Division, in cooperation with the General Services Department, solicited Bid No. 7789 Multiple Ford Trucks for the purchase of six medium-duty utility vehicles. On October 23, 2020, the Bid Response from Fritts Ford of Riverside was deemed

the lowest responsive responsible bidder and on December 15, 2020, the City Council awarded Bid No. 7789 in the amount of \$135,361.55.

## **DISCUSSION:**

On February 25, 2021, Fritts Ford agreed to extend the same terms and conditions previously offered under Bid No. 7789 for the new purchase of two additional Ford Ranger medium-duty vehicles.

Year Make Model	Quantity	Unit Price	Sales Tax (8.75%)	Tire and CVR Fees	Total Price
2021 Ford Ranger Super Cab	2	\$26,990.57	\$2,361.67	\$18.25	\$58,740.98

The vehicles proposed for purchase meet the requirements of South Coast Air Quality Management District (SCAQMD) Rule 1191 (clean on-road light and medium-duty public fleet vehicles) and have an emissions rating of “Ultra Low Emissions Vehicle” (ULEV).

Purchasing Resolution 23256, Section 602 (g) states that competitive procurement shall not be required when goods or services can be procured from a contractor who offers the same or better price, terms and conditions as the contractor previously offered as the lowest responsive bidder under competitive procurement or negotiations conducted by the City or another public agency, provided that, in the opinion of the City’s Purchasing Manager, it is in the best interest of the City to do so.

The Public Works Director concurs with the recommendation.

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution 23256, Section 602 (g).

## **FISCAL IMPACT:**

The total fiscal impact of the action is \$58,740.98. Sufficient funds are available in the FY 2020/21 Public Works Department Sewer Fund, Sewer Environmental Compliance Account No. 4125300-462100.

Prepared by: Carl Carey, General Services Director  
 Certified as to  
 availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
 Approved by: Moises Lopez, Deputy City Manager  
 Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments: Vendor Letter