



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 27, 2021

FROM: LIBRARY DEPARTMENT WARDS: ALL

SUBJECT: GRANT AWARD FROM THE LIBRARY SERVICES AND TECHNOLOGY ACT FOR VIRTUAL ESCAPE ROOM PROGRAMMING PROJECT IN THE AMOUNT OF \$13,062 FOR SUPPLIES, MATERIALS AND SERVICES - SUPPLEMENTAL APPROPRIATION

ISSUES:

Accept a grant award from the Library Services and Technology Act for Virtual Escape Room Programming Project in the amount of \$13,062 for the Library to purchase supplies, materials and services and authorize a supplemental appropriation in the same amount.

RECOMMENDATIONS:

That the City Council:

1. Accept a grant award from the Library Services and Technology Act for the Virtual Escape Room Programming Project in the amount of \$13,062 for the Library to purchase supplies, materials and services; and
2. With at least five affirmative votes, upon receipt of the grant award, authorize an increase in revenue and a supplemental appropriation in the amount of \$13,062 in the Grants and Restricted Programs Fund Virtual Escape Room accounts.

BACKGROUND:

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of select projects.

The Library Services and Technology Act (LSTA) is the only federal program exclusively for libraries. It is administered by the Institute of Museum and Library Services (IMLS). State libraries use the funds to support statewide initiatives and also distribute the funds through subgrants or cooperative agreements to public, school, academic, research, and special libraries.

DISCUSSION:

On March 17, 2021, the Riverside Public Library was awarded the LSTA-funded Virtual Escape Room Programming Project (Attachment). The stipulations for the grant include that \$11,662 of grant funding should be spent on technology to host virtual programs and \$1,400 towards services. All grant funding (\$13,062) will need to be spent by the Library by August 31, 2021.

In accordance with the City Grant Administration Policy 01.006.00, the Department Director evaluated the award to determine the benefit to the customers of the City's Library, long and short-term financial implications, feasibility and compatibility with existing City priorities/goals and services, and determined the community and City would benefit with accepting this grant.

FISCAL IMPACT:

The fiscal impact is \$13,062. City Charter Article XI Section 1103 requires that affirmative vote of at least five members of City Council to authorize a supplemental appropriation. Upon City Council approval and acceptance of the grant from the Library Services and Technology Act, an increase in revenue will be made in the amount of \$13,062 in the Grants and Restricted Programs Fund Virtual Escape Room revenue account number 9343700-334100, and an appropriation in the same amount will be recorded to the Grants and Restricted Programs Fund Virtual Escape Room expenditure account number 9343700-4402100 for Fiscal Year 2020/21.

Prepared by: Erin Christmas, Library Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Moises Lopez, Deputy City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Award Letter