



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: APRIL 27, 2021**

**FROM: LIBRARY DEPARTMENT      WARDS: ALL**

**SUBJECT: GRANT AWARD FROM THE LIBRARY SERVICES AND TECHNOLOGY ACT FOR VIRTUAL YOUTH PROGRAMMING FOR THE READING AND WRITING PROJECT IN THE AMOUNT OF \$11,790 FOR SUPPLIES AND MATERIALS - SUPPLEMENTAL APPROPRIATION**

## **ISSUES:**

Accept a grant award from the Library Services and Technology Act for Virtual Youth Programming for the Reading and Writing Project in the amount of \$11,790 for the Library to purchase supplies and materials and authorize a supplemental appropriation in the same amount.

## **RECOMMENDATIONS:**

That the City Council:

1. Accept a grant award from the Library Services and Technology Act for Virtual Youth Programming for the Reading and Writing Project in the amount of \$11,790 for the Library to purchase supplies and materials; and
2. With at least five affirmative votes, upon receipt of the grant award, authorize an increase in revenue and supplemental appropriation in the amount of \$11,790 to the Grants and Restricted Programs Fund, Reading Writing Project grant accounts.

## **BACKGROUND:**

The Riverside Public Library actively pursues grant funding as an alternative funding source and/or supplement to City funds to enable the purchase of library materials to enhance its collection for use by the public. Grants offer valuable, unique opportunities for local jurisdictions to compete for funding sources available through, State, Federal, or other agencies to assist in covering the costs of select projects.

The Library Services and Technology Act (LSTA) is the only federal program exclusively for libraries. It is administered by the Institute of Museum and Library Services (IMLS). State libraries use the funds to support statewide initiatives and also distribute the funds through subgrants or cooperative agreements to public, school, academic, research, and special libraries.

## **DISCUSSION:**

On March 17, 2021, the Riverside Public Library was awarded the LSTA-funded Reading and Writing Project for supplies and materials (Attachment). This grant is for the Library to purchase technology necessary to host virtual programs. All grant funding (\$11,790) will need to be spent by the Library by August 31, 2021.

In accordance with the City Grant Administration Policy 01.006.00, the Department Director evaluated the award to determine the benefit to the customers of the City's Library, long and short-term financial implications, feasibility and compatibility with existing City priorities/goals and services, and determined the community and City would benefit with accepting this grant.

## **FISCAL IMPACT:**

The fiscal impact is \$11,790. City Charter Article XI Section 1103 requires that affirmative vote of at least five members of City Council to authorize a supplemental appropriation. Upon City Council approval and acceptance of the grant from the Library Services and Technology Act, an increase in revenue in the amount of \$11,790 will be made in the Grants and Restricted Programs Fund Reading Writing Connection revenue account 9343600-334100, and an appropriation in the same amount will be recorded to the Grants and Restricted Programs Fund Reading Writing Connection expenditure account 9343600-440210 for Fiscal Year 2020/21.

Prepared by: Erin Christmas, Library Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Moises Lopez, Deputy City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Award Letter