



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS **DATE: MAY 13, 2021**

FROM: GENERAL SERVICES DEPARTMENT **WARD: 3**

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report on the Riverside Municipal Airport's operations and activities for the period of July 2020 to March 2021.

RECOMMENDATIONS:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activities for the period of July 2020 to March 2021.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

Key Operational and Financial Statistics

Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan – Mar 2020	Jan – Mar 2021	Year to Date
	30,536	26,666	-13%
Monthly	March 2020	March 2021	
	9,114	9,248	1.5%

Financials:

REPORTING PERIOD: July 1, 2020 – March 31, 2021					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,678,232	\$991,914	59%	\$1,258,674	75%
	BUDGET	RECEIVED	YEAR TO DATE	83	
Revenue	\$1,546,244	\$1,336,138	86%	\$1,288,536	83%

NOTE: Expenditures/Revenue for FY 2020/21 are unaudited.

Recent City Council and Committee Actions:

On March 23, 2021, City Council approved the Airport's Fiscal Year 2020/21 Federal Aviation Administration Grant application for \$133,458. This Grant provides for an emergency generator for airfield lighting, new airfield signage and windsock relocation.

On March 23, 2021, City Council approved the Airport's request for an allocation from the Airport Fund of \$160,000 for emergency facility maintenance and repairs. The following is a breakdown of those funds:

\$20,000 – emergency plumbing, door and window repairs

\$40,000 – for the acquisition and installation of a new HVAC system for the Airport Café

\$100,000 – for roof repairs caused by recent windstorms.

Upcoming City Council and Committee Actions:

At the time of this report, Request for Proposals No. 2088 for an Aircraft Hangar Development located along Gemende Drive has been issued, with responses due on April 16, 2021. Staff will review and evaluate the submitted proposals and make a recommendation to the City Council. The successful proposer is anticipated to enter into a long-term lease to construct, manage and maintain several new hangars

Other activities and events

No activities or events took place during March of April.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Kim Ellis, Airport Manager
 Approved by: Carl Carey, General Services Director
 Approved by: Moises Lopez, Deputy City Manager

Attachments: Presentation