

MINUTES
Regular Meeting
ALHAMBRA CITY COUNCIL
October 22, 2018
5:30 p.m.

ROLL CALL: At 5:30 p.m., on Monday, October 22, 2018, the Alhambra City Council met in the Council Chambers of the Alhambra City Hall.

PRESENT: MESSINA, MEJIA, MALONEY
ABSENT: SHAM, AYALA

Officials Present: City Manager Binnquist, City Attorney Montes, Assistant City Manager McKinney, City Clerk Myles, Assistant City Clerk Lamb McCarthy, Deputy Director of Public Works Ramos, Director of Community Development Castagnola, Fire Chief Phelps, Director of Parks & Recreation Paulson, Director of Utilities Ray, Director of Finance Espinoza, Library Services Manager Sisavath

FLAG SALUTE: Led by Cub Scout Troop 329 Arrow of Light Den with Mayor Maloney

READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to City Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

Action Taken: On motion of Mrs. MESSINA, seconded by Mr. MEJIA, the City Council determined that the titles to all ordinances which appear on this public agenda have been read, and waived further reading. Hearing no objections, the Mayor so ordered.

CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M18-14

City Attorney **MONTES** stated an additional item needed to be added to the Personnel Actions list, Agenda Item No. 8, and that a revised copy of Item No. 8 had been provided to the Council. The additional item that had been added to the revised Personnel Actions list (Item No. 8) was the appointment and elevation of a new Parks & Recreation Director effective November 2, 2018. He explained that in order to add it to the Personnel Actions Report (Agenda Item No. 8), a vote of the City Council was required.

Action Taken: On motion of Mr. MEJIA, seconded by Mrs. MESSINA, and carried unanimously (MESSINA, MEJIA, MALONEY [SHAM & AYALA, absent]), said item was added to Item No. 8 (Personnel Actions) on the Consent Agenda. Mr. **MONTES** then identified those items listed on this evening's agenda which would be discussed in Closed Session as follows:

Conference with Real Property Negotiator (Govt. Code Section 54956.8):
None

Conference with Legal Counsel-Existing Litigation (Govt. Code Section 54956.9(d)(1)): None

Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Govt. Code Section 54956.9(d)(2): None. Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4): None.

Discussion of Personnel Matters (Govt. Code Section 54957): Public Employee Evaluation - Title: City Manager

Conference with City's Labor Negotiator (Govt. Code Section 54957.6): Theresa St. Peter, Interim Director of Human Resources re: Alhambra Management Employees Association, Alhambra Police Miscellaneous Association, Alhambra Fire Management Association, Alhambra Police Officers' Association, Alhambra Police Management Association, Alhambra Fire Fighters' Association, and the Alhambra City Employees' Association

whereupon at 5:36 p.m., the City Council moved into closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, *et seq.*) for the purpose of conferring with the City Attorney.

RECONVENE: At 6:59 p.m., the City Council moved out of closed session with all members present. [SHAM & AYALA, absent.]

CONSENT AGENDA (Item Nos. 1 - 9)

All items listed under the Consent Agenda were considered by the City Council to be routine and, therefore, were enacted by one motion.

1. AWARD CONTRACT: PURCHASE OF TWO COMPRESSED NATURAL GAS (CNG) FUELED PASSENGER BUSES FOR ALHAMBRA COMMUNITY TRANSIT – F2M18-6A, C2M18-56, M2M18-154

On Thursday, March 29, 2018, the City Clerk opened one bid for the purchase of two CNG Engine Passenger Buses. The City Council awarded a contract to Creative Bus Sales in the amount of \$900,936 on April 23, 2018. In the bid specifications there was the option of purchasing up to twelve additional buses at the same price. Staff is desirous of purchasing two additional buses utilizing this option. Staff contacted Creative Bus Sales and they agreed to honor the base pricing for the purchase of two additional buses. Once the purchase is approved, it will take approximately 360 days for the bus to be built and delivered to the City Yard.

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to Creative Bus Sales in an amount of \$900,936 for the purchase of two 34-passenger compressed natural gas (CNG) buses; and, directed staff to undertake the steps necessary to finalize Council's action. (M2M18-154)

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

2. AWARD CONTRACT: PROFESSIONAL ENGINEERING DESIGN SERVICES FOR THE VALLEY BOULEVARD PEDESTRIAN IMPROVEMENTS PROJECT – F2M18-61, RFP2M18-14, C2M18-57, M2M18-155

The Valley Boulevard Pedestrian Improvements Project proposes several improvements along Valley Boulevard between Ninth Street and Garfield Avenue. The purpose of the project is to improve mobility within the project limits which will help promote pedestrian safety and access to create a sustainable pedestrian community. The project includes crosswalk upgrades, sidewalk clearance, pedestrian lighting, signing and striping, and ADA upgrades and is mostly funded by Local Transportation Funds administered through Los Angeles Metropolitan Transportation Authority (MTA). Staff circulated a Request for Proposals to qualified companies for Engineering Design Services and received proposals from three companies. Staff conducted a review and evaluation of all responding proposals and found that the proposal submitted by CWE conforms to the RFP and best meets the City's needs.

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to CWE in the amount of \$67,072 for Engineering Design Services for the Valley Boulevard Pedestrian Improvements Project; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M18-155)**

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

3. AWARD CONTRACT: PURCHASE OF ONE CNG SEWER VACUUM/JETTER TRUCK – F2M18-6A, N2M18-87, C2M18-58, M2M18-156

On July 23, 2018, the City Council approved distribution of Notice Inviting Bids for the purchase of a CNG Combination Sewer Vacuum/Jetter Truck for the Utilities Department. Two bids were received and opened by the City Clerk on September 27, 2018. MME submitted a bid in the amount of \$455,111.29 and Haaker Equipment Company submitted one for \$486,555.86. The bid submitted by MME had numerous areas of non-compliance with the bid specifications and was therefore deemed as non-responsive. The bid received from Haaker Equipment Company in the amount of \$486,555.86, has been reviewed by staff and was found to be lowest responsible bid, in full compliance and conformance with the bid specifications.

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to Haaker Equipment Company, the lowest responsive bidder, for the purchase of a CNG Combination Sewer Vacuum/Jetter Truck in the amount of \$486,555.86; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M18-156)**

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

4. AWARD CONTRACT: ONE TON SERVICE TRUCK FOR THE SEWER DIVISION - F2M18-6A, N2M18-84, C2M18-59, M2M18-157

On July 23, 2018, the City Council approved distribution of Notice Inviting Bids for the purchase of a one ton service truck for the Sewer Division of the Utilities Department. Two bids were received and opened by the City Clerk on September 27, 2018. Raceway Ford submitted a bid in the amount of \$82,997.25 and National Auto Fleet Group submitted one for \$87,948.68. The bid received from Raceway Ford has been reviewed by staff and was found to be lowest responsible bid, in full compliance and conformance with the bid specifications.

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to Raceway Ford, the lowest responsive bidder, for the purchase of a one ton utility service truck in an amount of \$82,997.25; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M18-157)**

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

5. ACCEPT GRANT: OFFICE OF TRAFFIC SAFETY – SELECTIVE TRAFFIC ENFORCEMENT PROGRAM – F2M1-77, M2M18-158

Staff requested that the City Council authorize staff to accept the Office of Traffic Safety grant in the amount of \$272,000. The goal of the Office of Traffic Safety is to reduce the number of persons killed or injured in crashes involving alcohol or other primary collision factors through grant funding for local law enforcement agencies on an overtime basis. The Alhambra Police Department intends to use funding for the FY 2018-2019 Selective Traffic Enforcement Program to enhance community safety through various enforcement and education programs. Such programs and services will include: DUI Enforcement, awareness and education programs; DUI checkpoints; bicycle and pedestrian safety enforcement and education; participation in programs such as National Walk to School Day, National Teen Driver Safety Week, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Child Passenger Safety Week, and California's Pedestrian Safety Month.

Discussion: None

Action Taken: City Council authorized staff to accept the Office of Traffic Safety

grant in the amount of \$272,000; authorized the Chief of Police to enter into a contract with the Office of Traffic Safety for the grant; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M18-158)**

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

6. TREASURER'S REPORT - F2M18-1

Discussion: None

Action Taken: City Council received and ordered filed as submitted the Treasurer's Report prepared by the Director of Finance for the month of September 2018, listing all of the City's investments as of September 30, 2018.

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

7. MINUTES

Discussion: None

Action Taken: City Council reviewed and approved as submitted the Minutes of the September 24, 2018 regular meeting of the Alhambra City Council and the Minutes of the October 9, 2017 regular meeting of the Alhambra City Council.

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

8. PERSONNEL ACTIONS – F2M18-2

Discussion: None

Action Taken: City Council ratified the actions of the City Manager set forth in that certain Personnel Actions document dated October 22, 2018, showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

9. DEMANDS - F2M18-1

Discussion: None

Action Taken: City Council approved as submitted Final Check List (195678 thru 195806) in the amount of \$47,596.92 for the period ending September 4, 2018; Final Check List (195807 thru 195811) in the amount of \$6,131.00 for the period ending September 6, 2018 and Schedule of Wire Transfers in the amount of \$2,511,166.00 for the week ending August 31, 2018; Final Check List (195812 thru 195933) in the amount of \$876,619.56 for the period ending September 7, 2018; and, Final Check List (195934 thru 195946) in the amount of \$78,268.64 for the period ending September 13, 2018.

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

ORDINANCE – FIRST READING

10. ORDINANCE AMENDING ALHAMBRA MUNICIPAL CODE CHAPTER 3.36 RELATING TO THE PURCHASING OF SUPPLIES AND EQUIPMENT AND CHAPTER 3.38 RELATED TO CONTRACTS FOR CONSULTING AND PROFESSIONAL SERVICES – F2M18-17, O2M18-4745

City Attorney **MONTES** reported that on February 13, 2012 the City Council adopted Ordinance No. O2M12-4593 to address changes to Title III of the Alhambra Municipal Code. One of the modifications approved in this ordinance was a clarification provision to Chapter 3.36 defining supplies and equipment as it relates to purchasing of supplies and equipment and Chapter 3.38 contracts for consulting and professional services. Since the approval of Ordinance No. O2M12-4593, the Office of Management and Budget (OMB) issued an addendum to the Federal Uniform Compliance Requirements for Federal Awards (or uniform guidance). One of the changes affecting non-for-profits receiving federal award is the uniform guidance which aims to reduce the administrative burden on organizations that receive federal awards while mitigating the risk of waste, fraud and abuse. The City receives federal funding through various grant programs. As a result, the City is subject to the requirements of the updated federal uniform guidance for grant awards. In order to continue to receive federal awards and grants, the City must comply with the uniform guidance by updating some of the City's existing policies and procedures. While most of the policy and procedure changes can be done administratively, there are updates requiring an amendment to the City's Municipal Code and therefore City Council approval.

Discussion: None

Action Taken: City Council directed the City Attorney to introduce and give first reading by title only, waiving further reading to the following ordinance entitled:

Ordinance No. O2M18-4745: An Ordinance of the City Council of the City of Alhambra, California, amending Chapter 3.36 of the Alhambra

Municipal Code relating to the purchasing of supplies and equipment, and Chapter 3.38 of the Alhambra Municipal Code, related to contracts for consultant and professional services

which ordinance would return for a second reading and adoption at the next Council meeting.

Vote: Moved: MESSINA Seconded: MEJIA
Ayes: MESSINA, MEJIA, MALONEY
Noes: NONE
Absent: SHAM, AYALA

ORAL COMMUNICATIONS – F2M18-4

1. Elda **BOJORQUEZ**, 1501 South Date Avenue, invited Councilmembers to attend the 40th Anniversary Celebration of Henry's Towing on October 27, 2018 from 1:00 p.m. to 5:00 p.m. at their business location.
2. Andrew **MEJIA** wished his Dad, Councilmember Mejia, a happy birthday.

COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M18-7

Councilmember Mejia thanked Director of Parks & Recreation Paulson for all of his hard work and wished him well in his new position with the City of Claremont. He also announced that the City was holding its annual Pumpkin Run and Halloween Fest in the Downtown this Sunday.

Mayor Maloney also thanked Mr. Paulson for his contributions to the City, congratulated him on his new position and wished him good luck in Claremont. He then announced that the City would hold its annual Veterans Day Celebration at the Alhambra Park Veterans Memorial located at 500 N. Palm Avenue at 11:00 a.m.

ADJOURNMENT: At 7:05 p.m., there being no further business for the Council to conduct, the Mayor, with the consent of the Council adjourned the meeting to Tuesday, November 13, 2018 at 5:30 p.m., in the Alhambra City Hall Council Chambers, 111 South First Street, Alhambra, California.

LAUREN MYLES, CMC
CITY CLERK

JEFFREY K. MALONEY, MAYOR

LAUREN MYLES, CITY CLERK

