



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: MAY 18, 2021**

FROM: GENERAL SERVICES DEPARTMENT **WARDS: ALL**

SUBJECT: MEASURE Z - AWARD BID NO. 7824 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA FOR THE PURCHASE OF FOUR REPLACEMENT FORD TRANSIT 250 CARGO VANS FOR THE POLICE DEPARTMENT SPECIAL OPERATIONS BUREAU AND INVESTIGATIVE BUREAU IN THE TOTAL AMOUNT OF \$127,093.

ISSUE:

Award Bid No. 7824 to Fritts Ford of Riverside, California for the purchase of four replacement Ford Transit 250 Cargo vans for the Police Department Special Operations Bureau and Investigative Bureau in the total amount of \$127,093.

RECOMMENDATIONS:

That the City Council award Bid No. 7824 to Fritts Ford of Riverside, California for the purchase of four replacement Ford Transit 250 Cargo vans for the Police Department Special Operations Bureau and Investigative Bureau in the total amount of \$127,093.

BACKGROUND:

To help address service cuts as well as a portion of the City's critical unfunded needs, at staff's recommendation, the Mayor and the City Council placed Measure Z on the November 8, 2016 ballot. The measure authorized a one-cent increase in the City's sales tax rate and was approved by over 60% of Riverside voters. The collection of the additional one-cent sales tax authorized by voters through Measure Z began on April 1, 2017.

After hearing recommended Measure Z spending options from City staff and the Budget Engagement Committee (BEC), on May 16, 2017 the City Council approved the Measure Z Spending Plan. As part of the Measure Z Spending Plan, the City Council approved funding for a Police Vehicle Replacement and Maintenance Plan.

The four replacement vehicles to be purchased will be utilized by the Special Operations Bureau and the Investigative Bureau to continue to support daily functions such as forensic follow up, custodial responsibilities for Police Department Facilities, and for property/evidence storage, transport, and retention. These new cargo vans will replace existing vehicles that have exceeded the expected service life and have excessive wear and tear and life to date maintenance.

Asset No.	Year Make Model	In-Service Date	Mileage	Replacement Reason
0431	2001 Dodge B3500	8/23/2001	30,587	20 years of age with excessive wear and tear and life to date maintenance cost.
0540	1998 Ford E250	3/25/1998	85,690	23 years of age with excessive wear and tear and life to date maintenance cost.
0316	2005 Dodge Stratus	12/3/2004	133,733	16 years of age with excessive wear and tear and life to date maintenance cost.
0129	2006 Ford Explorer	3/23/2006	171,486	15 years of age with excessive wear and tear and life to date maintenance cost.

DISCUSSION:

On March 2, 2021 the Purchasing Division, in cooperation with the General Services Department, solicited Bid No. 7824 for the purchase of four Ford Transit 250 Cargo vans. On March 17, 2021 the City received three bid responses. Penske Chevrolet of Cerritos, California was the lowest bid in the total of \$126,984.28 however, Purchasing Resolution 23265 Section 605 states that "...preference shall be given to those vendors who have a local presence in the City of Riverside, provided that price, quality, terms, delivery and service reputation are determined to be equal by the Manager under the criteria set forth in Section 508 hereof." Section 508(b) states that "A contract for goods may be awarded to a local responsive bidder who is not the lowest responsive bidder but who has certified that it is a local vendor....and if the bid different amount between the local responsive bidder and the lowest responsive bidder does not exceed five percent (5%) of the lowest responsive bid". The difference between the bid amount from Fritts Ford and the bid amount from Penske Chevrolet is less than 5%, therefore the bid is recommended to be award to the local responsive bidder, Fritts Ford, for a total amount of \$127,093.

Year Make Model	Quantity	Unit Price	Sales Tax (8.75%)	Tire Fees	CVR Fees	Total Price
2021 Ford Transit Cargo Van – Low Roof	1	\$26,803.00	\$2,345.26	\$8.75	\$9.50	\$29,166.51
2021 Ford Transit Cargo Van – Medium Roof	3	\$29,999.00	\$2,624.91	\$8.75	\$9.50	\$97,926.49
					Total	\$127,093.00

The Purchasing Manager concurs that the recommendation to purchase is in compliance with Purchasing Resolution No. 23256, Sections 605 and 508.

The Police Chief concurs with this report.

FISCAL IMPACT:

The total fiscal impact of the action is \$127,093. Sufficient funds are available in the Measure Z Fund Police Department Vehicle Replacement Account No. 8001201-450057.

Prepared by: Carl Carey, General Services Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Moises Lopez, Deputy City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments: Bid Award Recommendation