



Commission on Disabilities

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS

DATE: JUNE 17, 2021

FROM: GENERAL SERVICES DEPARTMENT

WARD: ALL

SUBJECT: CONSIDER WHETHER VICE CHAIR ABSENCE FOR THE MARCH 18, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE - LOPEZ

ISSUE:

Determine whether the absence of Vice Chair Kimberly Lopez on March 18, 2021, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Commission on Disabilities determine if the absence of Vice Chair Kimberly Lopez on March 18, 2021, should be recorded as an excused or unexcused absence.

BACKGROUND:

On July 26, 2016, City Council approved the recommendation from the Governmental Affairs Committee to amend the Board/Commission Attendance Policy. The policy states, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the board/commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

DISCUSSION:

Staff received advance notice prior to March 18, 2021 that Vice Chair Lopez would be out of town and would not be able to virtually attend the meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, ADA Coordinator
Approved by: Carl Carey, General Services Director
Approved by: Moises Lopez, Deputy City Manager