

LEGISLATIVE HISTORY

Riverside Municipal Code Chapter 3.30.040 establishes the requirements for the annual Master Fees and Charges Schedule:

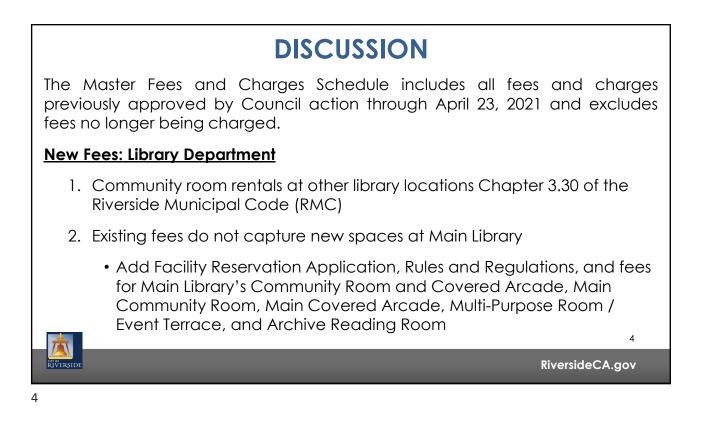
"The City Council shall, at least annually in conjunction with the City annual budget process, receive at a regularly scheduled meeting oral and written presentations concerning fees and charges proposed to be decreased, increased or deleted. At least ten days prior to such public meeting, the City Manager shall make available to the public appropriate data indicating the cost, or estimated cost, required to support the fees and charge for which changes are proposed to be made or fees or charges imposed. The City Manager also shall provide a summary of the present fee and charge schedules and those proposed at such annual public meeting."

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Summary chang Tees and Charge	les to fees and charges approved by the City (es Schedule.	Council action since the last compilation o	f the Mast
Council Approval Date		Action Summary	Schedule Paae #
05/18/21	Library • Main Library Room Rental	New Fees; Pending approval by City Council	22-23
04/27/21	Police • Tobacco Retail Establishment Permit	New Fee	38
04/13/21	Community and Economic Development • Local Development Mitigation Fee (LDMF)	Increase	11-12
03/16/21	Public Works: Parking Rate and Hour Schedule amended	Decrease and amended hour schedule	56-58
09/01/21	Public Works • Citywide Bike Share Program	Program discontinued as of October 2020	N/A
07/07/20	Parks, Recreation, and Community Services • Fairmount Golf Course • Youth Group Field Lighting • Private Youth Group Field Usage	Increase	31-32 and 34
07/01/89	Finance • Collections Payment Plan • Returned Check (NSF) Processing • Street Vendor Regulation / Permit	Increased by Consumer Price Index (CPI) per RMC 5.04.300	14
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MAIN LIBRARY - PROPOSED FEES							
Amenity	Hourly Rate Group 1	Hourly Rate Group 2	Hourly Rate Group 3	Flat Rate	Maximum Occupancy	Deposit	Processing Fee
Community Room and Covered Arcade	\$200	\$250	\$350		560 - 1,680	\$500	\$25
Main Community Room	\$105	\$130	\$180		215	\$500	\$25
Main Covered Arcade	\$160	\$200	\$280		560* / 1,200** / 1,680***	\$500	\$25
Multi-Purpose Room / Event Terrace	\$105	\$130	\$180		148	\$500	\$25
* Tables/chairs only ** Chairs only *** Standing only; no furniture 5							
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MAIN LIBRARY - PROPOSED FEES							
Amenity	Hourly Rate Group 1	Hourly Rate Group 2	Hourly Rate Group 3	Flat Rate	Maximum Occupancy	Deposit	Processing Fee
Archive Reading Room (Off Hours Only)	\$30	\$40	\$55		22	\$250	\$25
PA System				\$ 50			
Podium				\$ 50			
Projector and screen				\$ 50			
TV/DVD				\$ 75			
Alcohol Service				\$125			
After hours Staff Fee (per employee, minimum 2)	\$40	\$40	\$40				
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MAIN LIBRARY - CAPACITY COMPARISON

A comparison of the Orange Terrace Community Rooms and the Main Library Rooms capacity:

Library Rooms	Capacity	Orange Terrace Community Rooms	Capacity		
Community Room and Covered Arcade	560 - 1,680	Grand Ballroom	320		
Main Community Room	215	Half Grand Ballroom	120		
Main Covered Arcade	560 - 1,680	Meeting Room	8		
Multi-Purpose Room / Event Terrace	148 – 168*				
Archive Reading Room (Off Hours Only)	22				
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MAIN LIBRARY - ADDITIONAL REQUIREMENTS

- 1. Security fees are paid directly to security vendor by Applicant.
- 2. Alcohol Service is \$125 payable to the City of Riverside. Alcohol Beverage Control (ABC) license is required if alcohol is sold of if admission is charged
- 3. Insurance is the responsibility of the Applicant and the Applicant is responsible for all costs associated with obtaining additional insurance documentation naming the City of Riverside as "Additionally Insured.
- 4. Staffing fee of \$40 per hour per employee (minimum 2).
- 5. Catering Fee is no charge.
- 6. Library staff is not responsible for set-up and clean-up of events.

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