



County of Riverside
DEPARTMENT OF ENVIRONMENTAL HEALTH

www.rivcoeh.org

Department of Environmental Health

P.O. Box 7909

Riverside, CA 92513-7909

Decal # _____

District # _____

PR# _____

PE# _____

SR# _____

EHS _____

OCR# _____

Commissary Location/Assigned Area

☐ Riverside County/ Area _____

☐ Out of County/ Area _____

APPLICATION TO OPERATE A MOBILE FOOD FACILITY

Riverside County Code 4.52 and the California Health and Safety Code

THIS APPLICATION IS FOR: [] NEW OPERATION [] ANNUAL RENEWAL [] CHANGE OF OWNERSHIP

NAME OF OWNER: _____ DBA: _____

ADDRESS OF DBA: _____ CITY: _____ STATE: _____ ZIP: _____

BILLING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

NAME OF COMMISSARY: _____

COMMISSARY ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DATE YOU PLAN TO OPEN: _____ DID YOU OPERATE THIS BUSINESS LAST YEAR? _____

MOBILE FOOD FACILITY (MFF) PERMIT CATEGORIES:

☐ 1. Produce Mobile Food Facility – whole, uncut produce only \$251.00

LICENSE PLATE # _____ YEAR: _____ MAKE: _____

☐ 2. Prepackaged Food Push Cart – ice cream push cart, tamale cart, etc. \$163.00

☐ 3. Prepackaged Mobile Food Facility – ice cream trucks, catering trucks, etc. \$418.00

LICENSE PLATE # _____ YEAR: _____ MAKE: _____

☐ 4. Non-Prepackaged Mobile Food Facility or Mobile Support Unit - limited open food items – hot dog, churro, snow cone, pretzel, etc. \$589.00

LICENSE PLATE # _____ YEAR: _____ MAKE: _____

☐ 5. Mobile Food Preparation Unit – food truck/trailer \$754.00

LICENSE PLATE # _____ YEAR: _____ MAKE: _____

Please submit cash, credit card or money order **payable to** Riverside County Dept. of Environmental Health **with your application**.

AN ENVIRONMENTAL HEALTH PERMIT APPROVED BY A REPRESENTATIVE OF THIS DEPARTMENT IS REQUIRED BEFORE OPERATING A NEW OR CLOSED FOOD FACILITY. YOU ARE **NOT AUTHORIZED** TO OPERATE UNTIL ALL APPROVALS HAVE BEEN OBTAINED. IN THE EVENT THE PERMIT IS NOT APPLIED FOR OR NOT RENEWED WITHIN THIRTY (30) DAYS OF THE DATE OF PERMIT EXPIRATION, AN ADDITIONAL PENALTY FEE OF 20% WILL BE REQUIRED. IF THE PERMIT IS NOT APPLIED FOR OR NOT RENEWED WITHIN SIXTY (60) DAYS OF THE DATE OF THE PERMIT EXPIRATION, AN ADDITIONAL PENALTY OF 100% WILL BE REQUIRED. I HEREBY APPLY FOR A RECEIPT/PERMIT, WITH APPROPRIATE FEES ATTACHED, TO OPERATE THE ABOVE INDICATED NON-PERMANENT FOOD FACILITY.

PERMITS ARE NOT REFUNDABLE OR TRANSFERABLE.

DATE: _____ OWNER/OPERATOR: _____

SIGNATURE

DRIVERS LICENSE# / EXP. DATE

BUSINESS TELEPHONE: _____ HOME TELEPHONE: _____

E-MAIL ADDRESS: _____

COUNTY NOTES:

For Our Office Locations Call Us at (888)722-4234 or Visit Our Website at www.rivcoeh.org

MFF PERMIT CHECKLIST

The following information must be provided annually for mobile food facilities, as indicated, before a permit will be issued:

- ☐ Commissary agreement letter (permit category 2-5)
- ☐ Commissary schedule (permit category 2-5)
- ☐ Written operational procedures (permit category 4, 5)
- ☐ Menu/listing of all foods offered from mobile food facility (permit category 4, 5)
- ☐ Route sheet or proof of other Department approved reporting/tracking method (permit category 4, 5) Other: _____
- ☐ Food Manager/Food Handler Certificates _____ (permit category 4, 5)
of employees
- ☐ Restroom agreement letter for any selling locations facility is at for longer than 1 hour (permit category 5)
- ☐ Valid driver's license for all proposed drivers (permit category 1, 3, 4, 5)

NAME	DRIVER'S LICENSE #	EXP. DATE
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- ☐ DMV registration (permit category 1, 3, 4, 5)
- ☐ Business liability insurance naming Riverside County as an "additional insured" (permit category 5)
- ☐ Fresh water tank testing (all units with water tanks) – bacteriological results from an accredited laboratory indicating no presence of coliform or *E.coli* bacteria
- ☐ Viable plan submitted for waste grease and/or trash disposal (permit category 4, 5)

I, _____, certify by initialing below that I shall comply with the following items:
(PRINT NAME)

- _____
INITIAL Mobile food facility is stored at the approved commissary daily (permit category 2-5)
- _____
INITIAL Water for food facility is solely from a potable water source at my designated approved commissary (all units with water tanks)
- _____
INITIAL Conspicuous trash receptacle provided within 20 feet of the mobile food facility when in operation (permit category 4, 5)