



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 25, 2021

FROM: PUBLIC WORKS DEPARTMENT WARDS: 1, 2, 3, 4, 5, and 6

SUBJECT: THIRD AMENDMENT TO LANDSCAPE MAINTENANCE SERVICES AGREEMENT WITH MARIPOSA LANDSCAPES, INC., OF IRWINDALE, CALIFORNIA, FOR SOUTH QUADRANT PARKWAYS AND MEDIANS IN THE AMOUNT OF \$747,928 FOR SERVICES THROUGH JUNE 30, 2022

ISSUES:

Approve the Third Amendment to the Landscape Maintenance Services Agreement for South Quadrant parkways and medians with Mariposa Landscapes, Inc., of Irwindale, California, in the amount of \$747,928 for services through June 30, 2022.

RECOMMENDATIONS:

1. Approve the Third Amendment to the Landscape Maintenance Services Agreement with Mariposa Landscapes, Inc., of Irwindale, California, for Landscape Maintenance Services of South Quadrant parkways and medians in the amount of \$747,928 for services through June 30, 2022, using Section 702(k) of Purchasing Resolution which requires five (5) affirmative votes; and
2. Authorize the City Manager, or his designee, to execute the Third Amendment to Landscape Maintenance Services Agreement for South Quadrant parkways and medians with Mariposa Landscapes, Inc., including making minor and non-substantive changes.

BACKGROUND:

On March 15, 2016, the City of Riverside issued RFP 1595 to solicit proposals from qualified landscape contractors to provide complete landscape maintenance services of all the parkways and medians within the City limits and south of State Route 91.

On April 5, 2016, the City received seven (7) proposals in response to RFP 1595 for Landscape Maintenance Services for South Quadrant Parkway and Medians. After an extensive evaluation of each proposal, the top two candidates were invited to an interview with Public Works Department Staff. The contractors were asked how they would respond to multiple scenarios and were scored on their responses. Once all scores were reviewed, Mariposa Landscapes, Inc. (MLI) was selected as the most qualified to perform the requirements of the RFP.

Purchasing Resolution 23256 Section 702(k) allows for an exception to competitive procurement

“When the Awarding Entity waives bidding requirements under and according to the circumstances set forth in Section 1109 of the City Charter, or when it is determined by the Manager to be in the best interests of the City to do so”.

The Purchasing Manager concurs that the recommendation to approve is in compliance with Purchasing Resolution 232356.

DISCUSSION:

In an effort to maintain fiscal stability throughout the COVID-19 pandemic in an otherwise unpredictable environment, the City’s Finance Department has considered contract extensions through June 30, 2022, if a vendor agrees to maintain current pricing at the current level of services throughout the extended term. Since MLI was agreeable and the Public Works Department is satisfied with their performance, staff recommends amending the Agreement to extend the term. There is no change in compensation associated with the proposed Third Amendment.

FISCAL IMPACT:

Sufficient funds for the Third Amendment will be budgeted in the FY 2021-22 Public Works, General Fund, Forestry & Landscape division Landscape Maintenance account number, 4110110-421203.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments:

1. Agreement