

**MUSEUM OF RIVERSIDE BOARD MINUTES**  
**Virtual Board Meeting**  
**April 28, 2021**  
3580 Mission Inn Avenue, Riverside, CA 92501

**Board Members Present**

Peggy Barnhart, Chair  
Lovelyn Razzouk, Vice-Chair  
Todd Carpenter  
Mary Hughes  
Micah Tokuda (arrived 3:07 p.m.)  
Cynthia Zdilor

**City Staff Present**

Robyn G. Peterson, Museum Director  
Ann Lovell, Manager of Operations  
Toni Kinsman, Senior Office Specialist  
Katie Grim, Collections Registrar

**Board Members Absent**

Luz Negrón  
Rose Monge

**CALL TO ORDER**

The meeting was called to order at 3:02 p.m. by Board Chair Barnhart.

**PUBLIC COMMENT**

**1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Museum of Riverside Board.**

No public eComments were received.

**PRESENTATIONS**

**2. Riverside Museum Associates (RMA) quarterly update**

RMA President Robin Whittington gave an update about the purpose of RMA and their financial stewardship funds held for the benefit of the Museum, including funds for exhibitions, education, Nature Lab, Harada House, Heritage House, and more. RMA volunteers are preparing to bring back docents, including new training and re-opening plans coordinated with staff.

**3. Harada House Foundation (HHF) quarterly update**

HHF President Sarah Mundy reported that new members have joined the HHF Board to expand outreach beyond Riverside and the Inland Empire. The account balance has hit the \$100,000 mark and continues to grow with donations. Another Harada webinar event discussing crimes against Asians will be hosted in June.

**4. Receive and file a presentation from the Museum of Riverside Collections Registrar**

Katie Grim gave an introduction of herself and an update on her position and related activities at the Museum.

**COMMUNICATIONS**

**5. Board Chair Report**

Chair Barnhart requested that Board photos and bios should be sent to Vice-Chair Razzouk to update the Board binder and give attendance to Toni Kinsman prior to meeting to ensure quorum.

**6. Board Vice-Chair Report**

Vice-Chair Razzouk requested that Board member biographies and headshots be emailed to her by next week. Director Peterson was thanked for meeting virtually with LaSierra University undergrads on internship possibilities. She thanked the Museum Director for walking herself and her son through the Harada House, which gave her more insight into the family and house's history. She looks forward to future webinar events on social justice, the history of discrimination, and creating safe spaces.

**7. Director's update regarding advisory teams, COVID-19 impacts, historic houses, staffing, collections, programs, marketing and communications, and volunteer and support opportunities.**

Museum Director Peterson reported that in addition to the report included in the Board packet, the Harada House Foundation and Museum of Riverside webinar is scheduled for June 10<sup>th</sup> from 6-7:30 p.m. with the goal of providing audience participants with practical tools to combat hate crimes. The Museum has applied for Community Benefit Funding through Congressman Takano's office for funding to complete equipping the Harada House Interpretive Center/Robinson House, including museum-appropriate HVAC systems. The City of Riverside has a new Strategic Plan as of fall 2020 and, at a future Board meeting, the Board will hear how the Museum is aligning its own Strategic Plan with the City's Strategic Plan.

**DISCUSSION AND ACTION CALENDAR**

**8. Approval of Minutes – March 24, 2021**

The minutes were approved as written.

Motion: Board Member Zdilor  
Second: Board Member Hughes  
Ayes: All

**9. Absence report for March 24, 2021 meeting**

A motion was made approve the absence of Todd Carpenter as excused due to vacation.

Motion: Board Member Tokuda  
Second: Board Member Zdilor  
Ayes: All

**10. Accession into the permanent collection three (3) brownware objects from the archaeological site of Wong Ho Leun, Riverside's Chinatown, and one (1) later, related ceramic item.**

The Museum of Riverside Board recommends that City Council approve accession into the permanent collection of three (3) brownware objects from the archaeological site of Wong Ho Leun, Riverside's Chinatown, and one (1) later, related ceramic item.

Motion: Board Member Zdilor  
Second: Board Member Hughes  
Ayes: All

**11. Accession into the permanent collection one (1) new and two (2) former City of Riverside flags.**

The Museum of Riverside Board recommends that City Council approve accession into the permanent collection of one (1) new and two (2) former City of Riverside flags.

Motion: Board Member Hughes  
Second: Board Member Zdilor

Ayes: All

**12. Accession into the permanent collection six (6) drawings of residences and commercial remodels by Riverside architect Henry L. A. Jekel for downtown Riverside and San Bernardino.**

The Museum of Riverside Board recommends to the City Council to approve accession into the permanent collection six (6) drawings of residences and commercial remodels by Riverside architect Henry L. A. Jekel for downtown Riverside and San Bernardino.

Motion: Board Member Zdilor

Second: Board Member Hughes

Ayes: All

**13. Accession into the permanent collection one (1) Hayes Family quilt storage chest.**

The Museum of Riverside Board recommends that City Council approve accession into the permanent collection of one (1) Hayes Family quilt storage chest.

Motion: Board Member Hughes

Second: Board Member Zdilor

Ayes: All

**14. Deaccession from the permanent collection two (2) étagères, (A500-36) and (A1754-1).** The Museum of Riverside Board recommends that the City Council approve deaccession from the permanent collection of two (2) étagères, (A500-36) and (A1754-1).

Motion: Board Member Zdilor

Second: Board Member Hughes

Ayes: All

**COMMITTEE REPORTS**

**15. Museum Board Development Committee – no report**

The next meeting will be held May 28, 2021 at Heritage House. Board bios and headshots are requested by next week to update Board binders.

**BOARD MEMBER COMMUNICATIONS**

**16. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members** – Chair Barnhart encouraged the Board to learn more about and to arrange a tour of Harada House and be active contributors to HHF.

**17. Items for future Museum of Riverside Board consideration as requested by Board members** – The May meeting will feature a presentation by the Curator of Natural History. The June meeting will feature the mandated review of the Code of Ethics and Conduct by the City Attorney's Office.

The meeting was adjourned at 3:56 p.m.