



City of Arts & Innovation

Museum Board Development Committee

TO: BOARD DEVELOPMENT COMMITTEE **DATE: MAY 28, 2021**
FROM: MUSEUM DEPARTMENT **WARDS: ALL**
SUBJECT: REVIEW BOARD BINDER UPDATES

ISSUE:

Discuss, receive, and file an update on Board information binder contents for FY 2021/22.

RECOMMENDATION:

That the Museum of Riverside Board Development Committee discuss, receive, and file an update on Board information binder contents for FY 2021/22.

BACKGROUND:

Beginning with FY 2020/21, Museum staff issued an expanded informational and reference binder in both hardcopy and digital form to Board members. In addition to information on the Brown Act, Riverside Municipal Code, and similar content that had previously been provided to establish the Board's authority and ground rules, the staff added content specific to the Museum Department. This content included a history of the Museum, strategic plan, site floor plans, policy documents, descriptions of the committees and advisory teams, description of staff roles and an organizational chart, information on affiliate and partner organizations, samples of program materials, and additional similar information designed to enable Board members to be better informed about Museum operations.

DISCUSSION:

Although the main museum building remains closed, the Museum is not static. As policies continue to be drafted and updated, programs developed, and progress made on multi-year projects, updates to the Board information binder are offered a minimum of once annually.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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