



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JUNE 1, 2021

FROM: MUSEUM DEPARTMENT WARDS: ALL

SUBJECT: MEASURE Z - AWARD BID NO. 7842 FOR THE HERITAGE HOUSE DRIVEWAY AND PARKING LOT REPLACEMENT AT THE MUSEUM OF RIVERSIDE HERITAGE HOUSE TO ONYX PAVING COMPANY, INCORPORATED OF ANAHEIM, CALIFORNIA IN THE AMOUNT OF \$76,000 PLUS A 15% CHANGE ORDER AUTHORITY UP TO \$11,400 FOR A TOTAL CONTRACT AMOUNT OF \$87,400

ISSUE:

Award Bid No. 7842 for the Heritage House Driveway and Parking Lot Replacement at the Museum of Riverside Heritage House to Onyx Paving Company, Incorporated of Anaheim, California, in the amount of \$76,000 and authorize 15% change order authority up to \$11,400 for a total contract amount of \$87,400.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7842 – Heritage House Driveway and Parking Lot Replacement to Onyx Paving Company, Incorporated of Anaheim, California in the amount of \$76,000;
2. Authorize 15% change order authority in an amount up to \$11,400 for project changes including, but not limited to, unforeseen conditions or necessary design changes for a total contract amount of \$87,400; and
3. Authorize the City Manager, or his designee, to execute the construction contract with Onyx Paving Company, Incorporated, including making minor and non-substantial changes.

BACKGROUND:

Measure Z, approved by Riverside voters on November 8, 2016, authorized a one-cent increase in the City's sales tax rate, which began on April 1, 2017. On January 31, 2017, the City Council received a report on Proposed Measure Z spending priorities, provided comments and directed staff to work with the Budget Engagement Commission (BEC) to refine the five-year spending plan for Measure Z.

On May 16, 2017, the City Council approved a Five-Year Spending Plan for Measure Z, which included multi-year funding for deferred maintenance projects.

The Museum maintains and operates the Heritage House Victorian House Museum at 8193 Magnolia Ave. Visitors can experience an interpretation of life at the turn of the twentieth century through tours of the 1891 Victorian home led by costumed volunteer docents from the Riverside Museum Associates, a 501(c)(3) organization that supports the Museum of Riverside. Special events at the Heritage House include the Moon Festival in autumn, the Victorian Christmas Open House in winter, and an old-fashioned Ice Cream Social in spring. The Heritage House is closed during the summer. Other events at the Heritage House have included a National Quilting Day exhibition of the Museum of Riverside’s historic quilt collection, an event exploring Victorian Mourning traditions called “Behind the Black Veil,” and Victorian teas.

DISCUSSION:

The asphalt driveway and parking lot at the Heritage House are cracked due to years of weathering and sub-base failure. Delayed replacement of the driveway and parking lot will contribute to further deterioration and will impact facility safety. Replacement of the driveway and parking lot will also include a concrete swale and drainpipe to assist in water drainage.

On April 15, 2021, the General Services Department and Museum Department issued Bid No. 7842 through Planet Bids. Eleven bids were received. Staff evaluated the bid responses and deemed Onyx Paving Company, Incorporated of Anaheim, California to be the lowest responsive and responsible bidder, in the amount of \$76,000, 1.14% lower than the next lowest bid.

A 15% contingency in the amount of \$11,400 for a total contract amount of \$87,400 is requested for unanticipated plan changes due to the unforeseen conditions of the driveway and parking lot.

The General Services Director concurs with this report.

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The fiscal impact of the action is \$87,400. Funds are available in the Measure Z Annual Deferred Maintenance Account Number 9901909-462050.

Prepared by: Robyn G. Peterson, Ph.D., Museum Director
Certified as to availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Moises Lopez, Deputy City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Bid Recommendation