



Community & Economic Development Department  
3900 Main Street, Riverside, CA 92522 | Phone: (951) 826-5371 | RiversideCA.gov

Planning Division

**CULTURAL HERITAGE BOARD MEETING DATE: JUNE 16, 2021**  
**AGENDA ITEM NO.: 5**

## DISCUSSION ITEM

<b>Case Number</b>	Not Applicable
<b>Request</b>	To receive, review, accept the recommended modification, and adopt the amended Rules for the Transaction of Business and the Conduct of Hearings
<b>Project Location</b>	Citywide
<b>Wards</b>	All
<b>Staff Planner</b>	Scott Watson, Historic Preservation Officer 951-826-5507 swatson@riversideca.gov

## RECOMMENDATION

Staff recommends that the Cultural Heritage Board receive, review, accept the recommended modification, and adopt the amended Rules for the Transaction of Business and the Conduct of Hearing.

## BACKGROUND/DISCUSSION

On July 17, 2020, the Cultural Heritage Board reviewed and adopted the Rules for the Transaction of Business and the Conduct of Hearing (Rules). Per Article XII of the Rules (Exhibit 1), the Cultural Heritage Board is to annually review the Rules and modify if needed. The Rules may be amended by a two-thirds vote of the membership of the Board present and voting.

Recently the Cultural Heritage Board meeting has been experiencing time constraints due to an additional public meeting occurring on the same day. Staff recommends the Cultural Heritage Board amend the adopted Rules the change the meeting time from 3:30 pm to 3:00 pm.

## EXHIBITS LIST

1. Staff recommended amended CHB Rules for Transaction of Business

---

Prepared by: Scott Watson, Historic Preservation Officer  
Reviewed by: David Murray, Principal Planner  
Approved by: Mary Kopaskie-Brown, City Planner