

**BOARD DEVELOPMENT COMMITTEE
OF THE
MUSEUM OF RIVERSIDE BOARD
Minutes**

May 28, 2021

Board Members Present

Mary Hughes, Committee Chair
Peggy Barnhart, Board Chair
Lovelyn Razzouk, Board Vice Chair
Cynthia Zdilor

City Staff Present

Robyn G. Peterson, Museum Director
Toni Kinsman, Sr. Office Specialist

CALL TO ORDER

The virtual meeting in Microsoft Teams was called to order at 2:00 p.m. by Committee Chair Mary Hughes.

1. **PUBLIC COMMENT** – no public comments received via eComments at www.EngageRiverside.com by the 12:00 p.m. deadline

DISCUSSION AND ACTION ITEMS

2. APPROVAL OF MINUTES

The minutes from the January 22, 2021 Development Committee were unanimously approved as written.

Motion: P. Barnhart
Second: C. Zdilor
Ayes: All

3. DISCUSS THE FEASIBILITY AND FORMAT OF A HARADA HOUSE CAMPAIGN FUND DRIVE

Museum Director Peterson reported that on advice of the City Attorney's Office, Museum Board members cannot actively solicit donations in their capacity as Board members but may do so as private citizens. Peggy Barnhart volunteered to serve at the Museum Board representative for event logistics for a donor appreciation event that the Museum might hold. A motion was made to pursue the possibility of having a donor recognition block party event at the Harada House for a future event. This event would be open to any past, current, and interested individuals.

Motion: P. Barnhart
Second: M. Hughes
Ayes: All

4. DISCUSS THE ORGANIZATION OF A MUSEUM OF RIVERSIDE BOARD SOCIAL EVENT

This private social event would be held at the Barnhart residence. To abide by the Brown Act, no Museum business may be discussed by Board members in attendance. A motion was made to notify the Museum Board of the event to be held Saturday October 2, 2021 with details and funding sources to follow.

Motion: M. Hughes
Second: C. Zdilor
Ayes: All

5. DISCUSS BOARD PARTICIPATION AT THE MUSEUM'S MOON FESTIVAL ON

SEPTEMBER 21, 2021

Museum staff will prepare / create materials to be used for the Museum Board outreach table. It was requested to schedule shifts and ensure no more than four (4) Board members are volunteering at one time to ensure Brown Act compliance. A motion was made to have the Museum Board staff an outreach table at the Moon Festival event at Heritage House.

Motion: P. Barnhart

Second: C. Zdilor

Ayes: All

6. REVIEW BOARD BINDER UPDATES

Updates to the Board reference binder will be coming from Museum staff. The board bio was received from new Board member Sharon Tennell, with only Luz Negrón's bio remaining.

**7. FUTURE ITEMS FOR FUTURE MUSEUM OF RIVERSIDE BOARD DEVELOPMENT
COMMITTEE CONSIDERATION AS REQUESTED BY COMMITTEE MEMBERS**

Museum staff will investigate the soonest the Board Development Committee can meet to discuss their standing committee status versus ad hoc.

ADJOURNMENT

The meeting was adjourned at 2:40 p.m.