



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 22, 2021**

FROM: PUBLIC WORKS DEPARTMENT **WARDS: ALL**

SUBJECT: AWARD BID NO. 7821 TO EDRA CONSTRUCTION CORPORATION OF GLENDORA, CALIFORNIA FOR THE OUTFITTING OF AN EXISTING FACILITY LOCATED AT THE WATER QUALITY CONTROL PLANT FOR THE PUBLIC WORKS ENVIRONMENTAL COMPLIANCE SECTION IN THE AMOUNT OF \$82,914.90 PLUS 10% CHANGE ORDER AUTHORITY UP TO \$8,291 FOR A TOTAL AMOUNT OF \$91,205.90

ISSUE:

Award Bid No. 7821 to Edra Construction Corporation of Glendora, California for the outfitting of an existing facility located at the Water Quality Control Plant for the Public Works Environmental Compliance Section in the amount of \$82,914.90 plus 10% change order authority up to \$8,291 for a total amount of \$91,205.90.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7821 to Edra Construction Corporation of Glendora, California for the outfitting of an existing facility located at the Water Quality Control Plant for the Public Works Environmental Compliance Section in the amount of \$82,914.90 plus 10% change order authority up to \$8,291 for a total amount of \$91,205.90 and;
2. Authorize the City Manager, or his designee, to execute the agreement with Edra Construction Corporation, including making minor and non-substantive changes.

BACKGROUND:

The Environmental Compliance Section of the Public Works Sewer Division helps to protect the environment by providing services such as inspections and sampling of industrial facilities for industrial waste compliance, stormwater inspections for commercial and industrial facilities, plan check review, and industrial waste discharge and septic hauler discharge permits. The Environmental Compliance staff operates out of the Regional Water Quality Control Plant, including a small shared building currently used for wastewater sampler unit assembly, servicing, and storage. The shared building also houses control equipment for the biological treatment process and is anticipated to be needed for future expansion.

DISCUSSION:

To operate more efficiently, the Environmental Compliance Section needs a facility large enough for additional sample-preparation stations, inspection staging areas, and equipment storage space. An existing, unutilized building was identified as being large enough, and ideally located to suit this purpose, but is in need of rehabilitation and preparation for this use. Plant Maintenance staff have already performed structural, electrical, air conditioning, and lighting work. What remains is the need to install the permanent fixtures such as storage cabinets, counters, sinks, and other miscellaneous assets needed to complete the project.

On March 9, 2021, the Purchasing Division, in conjunction with the Public Works Department solicited Bid No. 7821 Outfitting of the Environmental Compliance Sampling Building at the Regional Water Quality Control Plant. On March 29, 2021, the City received three responses and Edra Construction Corporation was deemed the lowest responsive bidder in the amount of \$82,914.90 plus 10% change authority up to \$8,291 to address unforeseen conditions typical for construction, for a total amount of \$91,205.90.

The Purchasing Manager concurs that the recommendation to award is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The total fiscal impact of the action is \$91,205.90. The funds are available in the Sewer Fund, Environmental Compliance Machine and Equipment Account Number 4125300-462200.

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachment: Bid Award Recommendation