



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS

DATE: JULY 8, 2021

FROM: GENERAL SERVICES DEPARTMENT

WARD: 3

SUBJECT: AIRPORT MANAGER'S OPERATION AND ACTIVITY REPORT

ISSUE:

Receive a report on the Riverside Municipal Airport's operations and activities for the period of July 2020 to May 2021.

RECOMMENDATIONS:

That the Airport Commission receive this report on Riverside Municipal Airport operations and activities for the period of July 2020 to May 2021.

BACKGROUND:

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.

Key Operational and Financial Statistics

Operations:

Aircraft Operations (Takeoffs and Landings)			
Year over Year	Jan – May 2020	Jan – May 2021	Year to Date
	45,530	46,854	3%
Monthly	May 2020	May 2021	
	8,596	9,962	16%

Financials:

REPORTING PERIOD: July 1, 2020 – May 31, 2021					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$ 1,678,232.00	\$ 1,661,727.12	99%	\$1,321,851	79%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$ 1,932,459.00	\$ 1,666,854.00	86%	\$1,771,421	92%

NOTE: Expenditures/Revenue for FY 2020/21 are unaudited.

Recent City Council Items

The following Airport report items were reviewed by City Council at the June 15, 2021 meeting:

1. Request to approve a Federal Aviation Administration grant under the Coronavirus Response and Relief Supplemental Appropriation Act in the amount of \$57,162. The Grant will be used for general airport maintenance and operational expenses.
2. Approve a Riverside Municipal Airport Lease Agreement with Leimamo Bishaw (Riverside Airport Café). The 10-year lease includes one 5-year extension. Anticipated revenue is estimated at \$276,958 over the Lease term.
3. Approve a Riverside Municipal Ground Lease Agreement with Riverside Air Service. The 35-year ground lease includes one 10-year extension to build a multi-unit hangar complex on approximately 50,094 square feet of aircraft ramp. Anticipated revenue is estimated at \$624,505 over the Lease term.

Upcoming City Council Items

1. Staff may request Council approve a supplemental appropriation for the Terminal Patio Deck project due to unforeseen conditions discovered during rehabilitation.

Other activities and events

Construction Update - Rehabilitation work has begun for the Airport Terminal Patio Deck. The project will repair structural damage caused by age, weather and termites. A second staircase will also be installed to meet current safety codes. The project is scheduled to be complete the end of August 2021.

The Airport is continuing to negotiate with the Federal Aviation Administration (FAA) to identify the design requirements of an emergency generator. The generator is part of the 2020 annual FAA grant award. The issue under discussion is the availability of a generator meeting the Airport classification and the FAA requirement associated with the percentage of the generator parts being made in America.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Kim Ellis, Airport Manager
Approved by: Carl Carey, General Services Director
Approved by: Moises Lopez, Deputy City Manager

Attachment: Presentation