



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: June 28, 2021

GENERAL MANAGER'S REPORT

SUBJECT: RIVERSIDE PUBLIC UTILITIES WATER CONSULTANTS' PANEL UPDATE AS OF April 30, 2021

To streamline the procurement process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to completing engineering design, studies, or evaluations, and/or the use of professional consultant services. The Consultants' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the consultant procurement process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for professional consulting services, the Purchasing Manager sends a request for proposals (RFP) solicitation with a scope of work to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three-year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the RFP. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to perform the design, study, or evaluation within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$750,000 as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal procurement process. The following tables report activity for the 2019 – 2021 Consultant Panel Update.

Water Division 2019-2021 Consultants' Panel

List of Active Consultants

Approved by Board July 23, 2018

As of April 30, 2021

CONSULTANT

1. AESCO, Inc.
2. AKD Consulting
3. Albert A. Webb Associates
4. Architerra, Inc.
5. Black & Veatch Corporation
6. BMLA Inc.
7. Carollo Engineers, Inc.
8. CDM Smith Inc.
9. Converse Consultants
10. CWE
11. Dahl, Taylor & Associates, Inc.
12. Daniel B. Stephens & Associates, Inc.
13. Dudek
14. ECORP Consulting, Inc.
15. GeoTek, Inc.
16. GeoMat Testing Laboratories, Inc.
17. GEOSCIENCE Support Services, Inc.
18. HELIX Environmental Planning, Inc.
19. Hilltop Geotechnical, Inc.
20. HR Green Pacific, Inc.
21. Infrastructure Engineering Corporation
22. Kennedy/Jenks Consultants
23. Moore Lacofano Goltsman, Inc.
24. NUVIS
25. Prime Systems Industrial Automation, Inc.
26. Rincon Consultants, Inc.
27. SA Associates
28. Scheevel Engineering
29. Stantec Consulting Services, Inc.
30. Tesco Controls, Inc.
31. Tetra Tech, Inc.
32. Thomas Harder & Co., Inc.
33. Tie Bridge, Inc.
34. TKE Engineering, Inc.
35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. Water Wise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

Water Division 2019-2021 Consultants' Panel

Water Division 2019-2021 Consultants' Panel PO Summary for the 3-year term.

PO SUMMARY - SINCE FY 19

| CONSULTANTS | TOTAL POs | TOTAL PAID | BALANCE |
|-----------------------------------|-----------------------|---------------------|---------------------|
| Water System Consulting, Inc. | \$102,140.00 | \$101,900.08 | \$239.92 |
| Kennedy Jenks Consultants, Inc. | \$44,690.00 | \$30,943.26 | \$13,746.74 |
| GeoMat Testing Laboratories, Inc. | \$37,212.00 | \$22,774.50 | \$14,437.50 |
| GeoMat Testing Laboratories, Inc. | \$19,380.00 | \$4,755.00 | \$14,625.00 |
| CDM Smith, Inc. | \$86,870.00 | \$86,870.00 | \$0.00 |
| Tetra Tech, Inc. | \$18,230.00 | \$9,060.00 | \$9,170.00 |
| Geoscience Support Services INC | \$130,714.00 | \$84,564.75 | \$46,149.25 |
| Converse Consultants | \$20,720.00 | \$20,717.37 | \$2.63 |
| Kennedy Jenks Consultants, Inc. | \$120,998.00 | \$27,743.75 | \$93,254.25 |
| TKE Engineering | \$142,600.00 | \$0.00 | \$142,600.00 |
| TKE Engineering | \$126,500.00 | \$0.00 | \$126,500.00 |
| TKE Engineering | \$110,400.00 | \$0.00 | \$110,400.00 |
| Water System Consulting, Inc. | \$87,300.00 | \$26,301.25 | \$60,998.75 |
| TOTAL | \$1,047,754.00 | \$415,629.96 | \$632,124.04 |

CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 19

| FISCAL YEAR | TOTAL PAID | BALANCE |
|--------------|-----------------------|---------------------|
| FY 19 | \$102,140.00 | \$239.92 |
| FY 20 | \$357,816.00 | \$98,131.12 |
| FY 21 | \$587,798.00 | \$533,753.00 |
| TOTAL | \$1,047,754.00 | \$632,124.04 |

| Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - April 30, 2021 | | | | | | | | |
|---|--|-----------------------------------|-------------------------|----------------|--------------|----------------|-------------|-------------------------|
| No. | Project Description | Selected Consultant | RPU Board Approval Date | Contract Value | Last Payment | Total Payments | Balance | Status |
| 1 | RPU'S ANNUAL GROUNDWATER ASSESSMENT REPORT FOR 2018 | Water Systems Consulting, Inc. | June 24th, 2019 | \$102,140.00 | \$5,876.25 | \$101,900.08 | \$239.92 | substantially completed |
| Received Proposals | RFP No 1859 | | | | | | | |
| | Geoscience | | | | | | | |
| | Water Systems Consultant | | | | | | | |
| | Wood Rodgers | | | | | | | |
| | Staff Member: Leo Ferrando | | | | | | | |
| 2 | Professional Consultant Services for the Review and Validation of Recycled Water Plan Project | Kennedy Jenks Consultants Inc. | N/A | \$44,690.00 | \$960.00 | \$30,943.26 | \$13,746.74 | In Progress |
| Received Proposals | RFP No. N/A (Informal Bid) | | | | | | | |
| | Kennedy Jenks | | | | | | | |
| | WSC | | | | | | | |
| | West Yost | | | | | | | |
| | Staff Member: Gaurav Agarwal | | | | | | | |
| 3 | Geotechnical services for Mission Inn rezoning pipeline services | GeoMat Testing Laboratories, Inc. | N/A | \$37,212.00 | \$7,147.50 | \$22,774.50 | \$14,437.50 | In Progress |
| Received Proposals | RFP No. 7692 | | | | | | | |
| | GeoMat Testing Laboratories, Inc. | | | | | | | |
| | Converse | | | | | | | |
| | GeoTek | | | | | | | |
| | AESCO | | | | | | | |
| | Hilltop | | | | | | | |
| | Staff Member: Cheyne Wells | | | | | | | |

| Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - April 30, 2021 | | | | | | | | |
|---|---|-----------------------------------|-------------------------|----------------|--------------|----------------|-------------|-------------|
| No. | Project Description | Selected Consultant | RPU Board Approval Date | Contract Value | Last Payment | Total Payments | Balance | Status |
| 4 | Geotechnical services for Mission Inn Booster Station Project | GeoMat Testing Laboratories, Inc. | N/A | \$19,380.00 | \$1,955.00 | \$4,755.00 | \$14,625.00 | In Progress |
| Received Proposals | RFP No. 7693 | | | | | | | |
| | GeoMat Testing Laboratories, Inc. | | | | | | | |
| | Converse | | | | | | | |
| | GeoTek | | | | | | | |
| | AESCO | | | | | | | |
| | Hilltop | | | | | | | |
| | Staff Member: Cheyne Wells | | | | | | | |
| 5 | Praed Booster Hydraulic Transient Project | CDM Smith, Inc. | 03/09/20 | \$86,870.00 | \$2,525.00 | \$86,870.00 | \$0.00 | Completed |
| Received Proposals | RFP No. N/A (Informal Bid) | | | | | | | |
| | Westin Technology Solutions | | | | | | | |
| | Staff Member: Fernando Romero | | | | | | | |
| 6 | Peer Review of Electrical and Instrumentation Design for the Canyon Crest Booster Station Project and the Gage 29-3R Well Equipping Project | Tetra Tech, Inc. | N/A | \$18,230.00 | \$1,060.00 | \$9,060.00 | \$9,170.00 | In Progress |
| Received Bids | RFP No. N/A (Informal Bid) | | | | | | | |
| | Water Works Engineers | | | | | | | |
| | West and Associates | | | | | | | |
| | Staff Member: John Farley | | | | | | | |
| 7 | Bunker Hill Well Siting Study | Geoscience Support Services INC | 04/27/20 | \$130,714.00 | \$3,236.50 | \$84,564.75 | \$46,149.25 | In Progress |
| Received Proposals | RFP No 2000 | | | | | | | |
| | Geoscience | | | | | | | |
| | Water Systems Consulting, Inc (WSC) | | | | | | | |
| | | | | | | | | |
| | Staff Member: Greg Herzog | | | | | | | |
| 8 | Soils Investigation Work for the Magnolia Techite Pipeline Replacement and the Gage 29-3R Well Equipping Projects | Converse Consultants | N/A | \$20,720.00 | \$17,972.37 | \$20,717.37 | \$2.63 | Completed |
| Received Proposals | RFP No N/A (Informal Bid) | | | | | | | |
| | Converse Consultants | | | | | | | |
| | | | | | | | | |
| | Staff Member: Simon Lee | | | | | | | |

| Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - April 30, 2021 | | | | | | | | |
|---|--|---------------------------------------|-------------------------|-----------------------|--------------------|---------------------|---------------------|-------------|
| No. | Project Description | Selected Consultant | RPU Board Approval Date | Contract Value | Last Payment | Total Payments | Balance | Status |
| 9 | Focused Water System Master Plan | KENNEDY JENKS CONSULTANTS INC | 07/27/20 | \$120,998.00 | \$4,627.50 | \$27,743.75 | \$93,254.25 | In Progress |
| | RFP No 2013 | | | | | | | |
| | KENNEDY JENKS CONSULTANTS INC | | | | | | | |
| | Carollo Engineers, Inc. | | | | | | | |
| | | | | | | | | |
| | Staff Member: Anthony Manzano | | | | | | | |
| 10 | Magnolia Ave Techite Replacement | TKE Engineering | 09/28/20 | \$142,600.00 | \$0.00 | \$0.00 | \$142,600.00 | In Progress |
| | RFP No 2047 | | | | | | | |
| | TKE Engineering | | | | | | | |
| | Albert A Webb Associates | | | | | | | |
| | | | | | | | | |
| | Staff Member: Cheyne Wells | | | | | | | |
| 11 | Gage 29-3R Equipping | TKE Engineering | 09/28/20 | \$126,500.00 | \$0.00 | \$0.00 | \$126,500.00 | In Progress |
| | RFP No 2047 | | | | | | | |
| | TKE Engineering | | | | | | | |
| | Albert A Webb Associates | | | | | | | |
| | | | | | | | | |
| | Staff Member: Eric Escobar | | | | | | | |
| 12 | Canyon Crest Booster and Pipeline | TKE Engineering | 12/22/20 | \$110,400.00 | \$0.00 | \$0.00 | \$110,400.00 | In Progress |
| | RFP No 2047 | | | | | | | |
| | TKE Engineering | | | | | | | |
| | Albert A Webb Associates | | | | | | | |
| | | | | | | | | |
| | Staff Member: Cheyne Wells | | | | | | | |
| 13 | 2020 Urban Water Management Plan | Water Systems Consulting, Inc. | 03/10/21 | \$87,300.00 | \$26,301.25 | \$26,301.25 | \$60,998.75 | In Progress |
| | RFP No 1997 | | | | | | | |
| | Water Systems Consultant | | | | | | | |
| | | | | | | | | |
| | Staff Member: Jolie Matta | | | | | | | |
| | | | | | | | | |
| | TOTAL AMOUNT | | | \$1,047,754.00 | \$71,661.37 | \$415,629.96 | \$632,124.04 | |