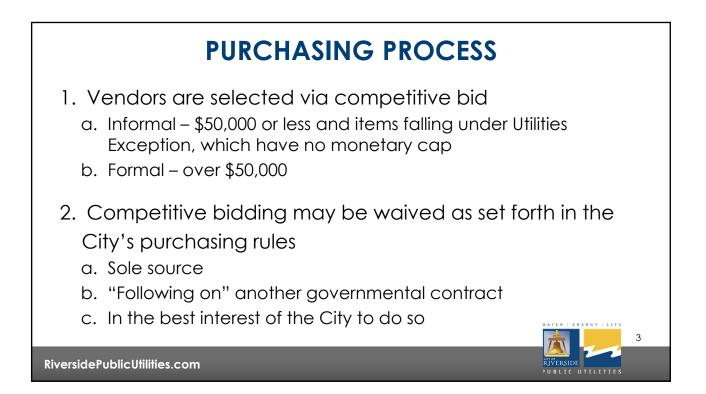


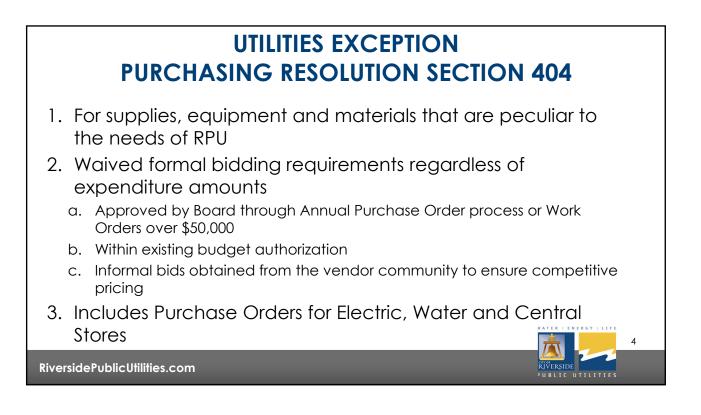
ANNUAL PURCHASE ORDER

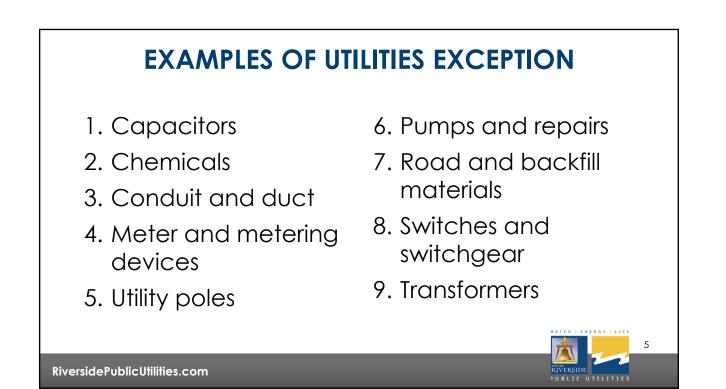
- 1. Provide for timely procurement of goods and services that are routinely used in daily operations
- 2. Issued in July to cover one fiscal year
- 3. Streamline purchasing process
 - a. Reduce repetitive requisitions
 - b. Reduce procurement lead time due to Board approval process

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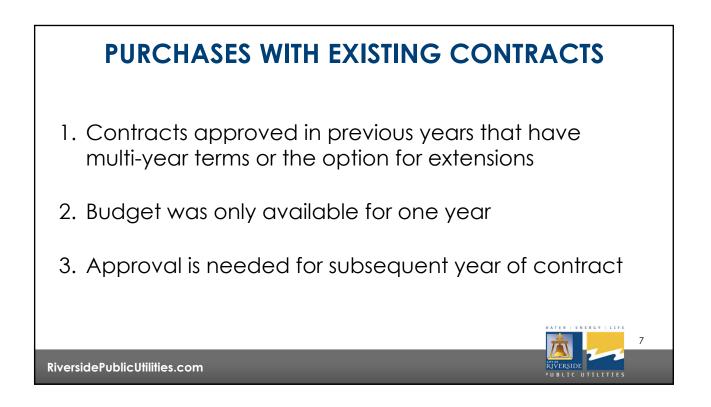


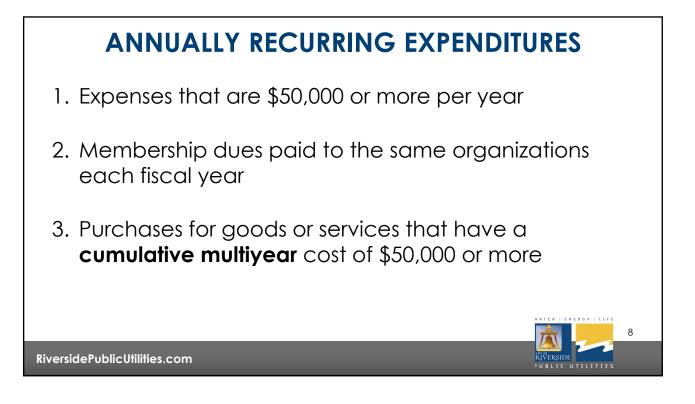
PURCHASES REQUIRING INDIVIDUAL BOARD APPROVAL THROUGHOUT FISCAL YEAR

- 1. When formal bidding is required
- 2. Goods and materials are not exempt under Purchasing Resolution Section 404 for Utilities Exception



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RECOMMENDATIONS

That the Board of Public Utilities:

- 1. Approve the expenditure for 15 FY 2021-22 Annual Purchase Orders for Electric and Water operations, with an estimated amount of \$2,841,105;
- 2. Approve the expenditure for 16 FY 2021-22 Annual Purchase Orders for Central Stores for orders benefiting Electric and Water operations, with an estimated amount of \$10,718,982;
- 3. Approve the expenditure for 30 FY 2021-22 Existing Contract Purchase Orders for Fiscal Year 2021-22 with an estimated total amount of \$8,736,237;

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