



City of Arts & Innovation

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL** **DATE: JUNE 22, 2021**  
**FROM: RIVERSIDE PUBLIC UTILITIES** **WARDS: ALL**  
**SUBJECT: ADOPT THE CITY OF RIVERSIDE'S 2020 WATER SHORTAGE CONTINGENCY PLAN**

## **ISSUE:**

Adopt the City of Riverside's 2020 Water Shortage Contingency Plan.

## **RECOMMENDATION:**

That the City Council adopt the 2020 Water Shortage Contingency Plan.

## **BOARD RECOMMENDATION:**

~~This report published on June 9, 2021 for the June 22, 2021, City Council meeting.~~

On June 14, 2021, the Board of Public Utilities ~~will hold~~ met with all members present and held a public hearing for consideration to recommend ~~to the~~ City Council ~~to adopt~~ the 2020 Water Shortage Contingency Plan. Following discussion, the Board voted unanimously to recommend that the City Council adopt the 2020 Water Shortage Contingency Plan with the exclusion of the word "minimal" in Submittal Table 8-2 Demand Reduction Actions, Shortage Level 4 – Landscape – Limit landscape irrigation to specific days section and revise only the first sentence to read: "Non-agricultural irrigation shall be limited to supporting survival of trees and shrubs."

~~If the the Board of Public Utilities approves to forward this to City Council, we respectfully request the City Council consider the item at their June 22, 2021, City Council meeting.~~

## **LEGISLATIVE HISTORY:**

California Water Code (CWC) Section 10632 requires that every urban water supplier prepare and adopt a Water Shortage Contingency Plan (WSCP) as part of its Urban Water Management Plan (UWMP). Defined by the California Department of Water Resources (DWR) as "a strategic plan developed by and for a water supplier to prepare and respond to water shortage," the 2020 WSCP brings forth new prescriptive requirements mandated by Senate Bill 606. Among the new requirements is that the 2020 WSCP be a stand-alone document to be included and submitted along with water suppliers' 2020 UWMP by July 1, 2021.

**BACKGROUND:**

A WSCP provides a roadmap for a water supplier to follow when a water shortage occurs due to any number of conditions, such as drought, natural forces, system interruptions, regulatory action, or emergency events.

There are 12 elements required in the 2020 UWMP WSCP. These are included in the table below with a brief description.

	<b>WSCP Requirements</b>	<b>Description</b>
<b>1</b>	Water Supply Reliability Analysis*	Summarizes Chapter 7 of UWMP
<b>2</b>	Annual Water Supply and Demand Assessment Procedures*	A written decision-making process to determine annual water supply reliability
<b>3</b>	Six Standard Water Shortage Percentage Levels*	Adopt six standard shortage levels or cross-reference existing stages
<b>4</b>	Shortage Response Actions*	Specify supply augmentation, demand reduction, operational changes, local waste prohibitions, and shortage reduction for each action
<b>5</b>	Communications Protocols*	Description of how shortage levels and response actions will be communicated to customers and stakeholders
<b>6</b>	Compliance and Enforcement	Reference Code Enforcement procedures
<b>7</b>	Legal Authorities	Describe legal authority to declare water shortages
<b>8</b>	Financial Consequences of WSCP Activation	Description of potential revenue impacts for shortage response actions
<b>9</b>	Monitoring and Reporting	Description of monitoring and reporting customer response to mandatory shortage response actions
<b>10</b>	WSCP Refinement Procedures*	Description for evaluating and improving WSCP
<b>11</b>	Special Water Feature Definition*	Define water-supplied features (i.e., ponds, lakes, fountains)
<b>12</b>	Plan Adoption, Submittal, and Availability	Documentation of steps taken to adopt and submit WSCP

\*Denotes new 2020 WSCP requirements.

Although the new requirements are more prescriptive than the analysis required in prior UWMP WSCP's, many of the elements have long been included in a water suppliers' WSCP. The State's new requirements strive to standardize some aspects of the WSCP, though the details are left to the water supplier to consider local conditions.

## **DISCUSSION:**

The components of a WSCP provide urban water suppliers pre-planned guidance for managing and mitigating a water shortage. It is a roadmap for how to proceed through various levels of shortage. The first components are analyses—assessing water supply versus demand. If a shortage is anticipated, shortage responses are implemented, including protocols on how customers will be informed of an expected shortage and demand reduction actions that will be asked of them.

Below are the City of Riverside's proposed 2020 water shortage levels and their correspondence to the DWR's six (6) standard shortage levels.

Riverside's Shortage Levels	Supply Condition	Supply Reduction		State's Standard Level	Shortage Level
1	Normal Water Supply	0%		1	≤10%
2	Minimum Water Shortage	15%		2	10-20%
3	Moderate Water Shortage	15-20%			
4	Severe Water Shortage	20-50%		3	20-30%
				4	30-40%
				5	40-50%
5	Emergency Water Shortage	>50%		6	>50%

Riverside's Water Shortage Levels are described in the Water Conservation Ordinance (Chapter 14.22 of the Riverside Municipal Code), which is a component of the City's WSCP. The Ordinance also describes permanent water waste prohibitions (i.e. hosing off sidewalks or watering during a rain event) and describes shortage response actions. Each water shortage stage has requirements and water use restrictions to reduce customer water demand to stave off more severe water shortage levels.

If conditions warrant, the City Council has the authority to declare a water shortage stage by resolution. If a water shortage is anticipated or is declared, the WSCP also describes a communications protocol that lists communication tools that can be employed to promote immediate behavioral changes. The intensity of communication efforts will increase to match the severity of shortages and water use restrictions.

As an adaptive management tool, the WSCP also contains provisions to revise and refine the document if an urban water supplier finds that its shortage actions are ineffective or have not produced the desired results. This provision will allow City Council the ability to make adjustments to refine the plan in the midst of a water shortage, should more action be needed by residents and customers to reduce water usage.

### **Impact to Customers**

The elements of the WSCP, specifically those found in the City's Water Conservation Ordinance, identify, communicate, and limit wasteful water use practices while providing enforcement provisions to protect the City's water during a shortage. Ultimately, the WSCP is meant to improve preparedness for droughts and other water shortage conditions to minimize the impacts to customers.

RPU staff will file a copy of the WSCP with the California Department of Water Resources as required by the July 1, 2021 deadline following the WSCP and UWMP adoption by City Council.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

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availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
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Approved as to form: Kristi J. Smith, Interim City Attorney

#### **Attachments:**

1. Draft 2020 Water Shortage Contingency Plan
2. Presentation