



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JULY 6, 2021**

**FROM: PUBLIC WORKS DEPARTMENT      WARD: 1**

**SUBJECT: PROPOSED AMENDMENTS TO THE ROSTER OF MUNICIPAL PARKING FACILITIES AND GROUND LEASES; AND THE PARKING RATE AND HOUR SCHEDULE - RESOLUTIONS**

## **ISSUE:**

Adoption of two resolutions to amend the Roster of Municipal Parking Facilities and Ground Leases, updating the facilities and amending the Parking Rate & Hour Schedule.

## **RECOMMENDATIONS:**

That the City Council:

1. Adopt a Resolution amending the Roster of Municipal Parking Facilities and Ground Leases for Parking; and
2. Adopt a Resolution amending the Parking Rate and Hour Schedule implementing a parking rate structure for the new Main Public Library Lot.

## **BACKGROUND:**

On May 21, 2002, the City Council adopted Resolution No. 20169, establishing a Roster of Municipal Parking Facilities (Roster) to be managed and operated by the City of Riverside.

On January 16, 2007, the City Council adopted Resolution No. 21323, adding Lot 41 to the Roster.

On November 18, 2008, the City Council adopted Resolution No. 21751, transferring management of the public parking lot on the southeast corner of Sixth and Market Streets from the Redevelopment Agency to the City's Public Works Department, designating the site as Lot 42, and adding it to the Roster.

On September 14, 2010, the City Council adopted Resolution No. 22092, approving the establishment of a public parking lot at the Corporation Yard (Lot 47) and adding this location to the Roster.

On September 19, 2017, the City Council adopted Resolution 23226, repealing Resolution Nos. 21751 and 22092; removing Lots 10, 16A, 30, 35, 36, 37, 42, 47, and the Tumbleweed Parking Lot Lease; and adding Lots 44, 50, 51, and Garage 7 to the Roster.

**DISCUSSION:**

Staff recommends the removal of surface parking Lots 40, 50, and 51 from the Roster and the Parking Rate & Hour Schedule as they are now the site of the Main Public Library Lot. Surface Lot 39 has been sold and should be removed from the Roster. Lot 44 is privately owned; the ground lease was not renewed and is now privately operated; thus, it should be removed from the Roster.

The following chart lists the parking facilities, the status, and the proposed action to the Roster of Municipal Parking Facilities and Ground Leases.

Parking Facility	Status	Proposed Action
Lot 39	Sold	Remove
Lot 40	Developed	Remove
Lot 44	Privately owned and operated	Remove
Lot 50	Developed	Remove
Lot 51	Developed	Remove
Main Public Library Lot	Converged Lots 40, 50, and 51	Add as one facility and implement parking rate structure

Attachment 3 details the previous configuration of the parking lots to be removed from the Roster and Parking Rate & Hour Schedule.

The new Main Public Library Lot will have a mix of parking usage due to its proximity to the downtown core. Therefore, to promote parking turnover and create availability, staff recommends a mix of free three-hour parking and metered spaces. Signage will be posted throughout the parking areas to ensure the public is aware of their parking options. Attachment 4 provides a general overview of the new recommended Main Public Library Lot configuration.

This new Roster of Municipal Parking Facilities and Ground Leases will ensure the locations are current and consistent with the available parking facilities.

The updated Parking Rate & Hour Schedule will list rates and hours for the available parking facilities and implement a parking rate structure for the new Main Public Library Lot.

The Public Works Parking Division will be responsible for the deployment of timed & paid parking related signage within the lot, final striping of the parking lot will be the responsibility of the Riverside Public Library and General Services.

The Library and General Services Director both concur with the recommendations.

**FISCAL IMPACT:**

The annual revenues generated will cover additional management, operation, and enforcement expenses to incorporate the Main Public Library Lot into the current parking program. The proposed modifications will require the installation of seven 36" x 36" signs and fifteen 24" x 36" signs. The approximate cost to manufacture and install signs to support the new parking configuration is \$5,000. Sufficient funds are available in the 4150000-424130 Lot Maintenance account.

Prepared by: Kris Martinez, Public Works Director  
Certified as to  
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer  
Approved by: Rafael Guzman, Assistant City Manager  
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments:

1. Resolution - Roster of Municipal Parking Facilities and Ground Leases for Parking
2. Resolution – Parking Rate and Hour Schedule
3. Exhibit – Previous Parking Configuration
4. Exhibit – Proposed Parking Configuration