



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 6, 2021

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: SECOND AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR INORGANIC AND ORGANIC CHEMICAL ANALYSES FOR THE RIVERSIDE WATER QUALITY CONTROL PLANT WITH BABCOCK LABORATORIES, INC., OF RIVERSIDE, CALIFORNIA, TO EXTEND THE TERM THROUGH JUNE 30, 2023 AND INCREASE COMPENSATION BY \$82,000 FOR A TOTAL AGREEMENT AMOUNT OF \$254,724

ISSUE:

Approve a Second Amendment to the Professional Consultant Services Agreement for Inorganic and Organic Chemical Analyses for the Riverside Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, to extend the term through June 30, 2023, and increase compensation by \$82,000 for a total agreement amount of \$254,724.

RECOMMENDATIONS:

That the City Council:

1. Approve a Second Amendment to the Professional Consultant Services Agreement for Inorganic and Organic Chemical Analyses for the Riverside Water Quality Control Plant with Babcock Laboratories, Inc. of Riverside, California, to extend the term through June 30, 2023, and increase compensation by \$82,000 for a total agreement amount of \$254,724; and
2. Authorize the City Manager, or his designee, to execute a Second Amendment to the Professional Consultant Services Agreement with Babcock Laboratories, Inc., including making minor and non-substantive changes.

BACKGROUND:

The Riverside Water Quality Control Plant (RWQCP) provides treatment of domestic and industrial wastewater generated within the City of Riverside and the communities of Highgrove, Rubidoux, Edgemont, and Jurupa. This service entails the operation of the primary, secondary, and tertiary treatment processes to produce high-quality treated effluent that complies fully with State and Federal requirements. The current flow is approximately 46 million gallons per day.

On May 1, 2017, the City received four responses to RFP 1698 from firms to provide state-certified inorganic and organic chemical analyses for the RWQCP for wastewater, receiving water, grit and screenings, industrial discharge, and biosolids samples to comply with NPDES permit requirements. After reviewing all respondents' qualifications and experience, Babcock Laboratories, Inc. of Riverside, California was selected as the most qualified to perform the scope of work described in RFP 1698. The original two-year agreement was executed for \$85,112 through June 30, 2019.

On May 14, 2019, the City approved the First Amendment to the Agreement through June 30, 2021, for an additional amount of \$87,612 for a revised total contract amount of \$172,724.

DISCUSSION:

In an effort to maintain fiscal stability throughout the COVID-19 pandemic in an otherwise unpredictable environment, the City's Finance Department has considered contract extensions through June 30, 2023 if a vendor agrees to maintain current pricing at the current level of services throughout the extended term. Since Babcock was agreeable and the Public Works Department is satisfied with their performance, staff recommends amending the Agreement to extend the term.

The Purchasing Manager concurs that the recommendation to approve is in compliance with Purchasing Resolution 23256.

FISCAL IMPACT:

The total fiscal impact of this recommendation is \$82,000. Funds have been budgeted in the Fiscal Year 2021/22 budget in the Sewer Fund, Laboratory Professional Services account 4125500-421000, and the Environmental Compliance Professional Services Regulatory Compliance account 4125300-421043. Future years' funding will be included as part of the biennial budget process.

Account	FY 2021/22	FY 2022/23	Total
4125500-421000	\$26,000	\$26,000	\$52,000
4125300-421043	15,000	15,000	30,000
Total:	\$41,000	\$41,000	\$82,000

Prepared by: Kris Martinez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments:

1. Proposed Second Amendment
2. First Amendment

3. Original Agreement