

*City of Arts & Innovation*

## **BOARD OF PUBLIC UTILITIES MINUTES**

MONDAY, JUNE 28, 2021, 6:30 P.M.

VIRTUAL MEETING

PUBLIC COMMENT VIA TELEPHONE

3900 MAIN STREET, RIVERSIDE, CA 92522

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PRESENT: Chair Elizabeth Sanchez-Monville, Vice-Chair David Crohn, and Board Members Deborah Cherney, Rosemary Heru, Nancy Melendez, Gary Montgomery, Gil Oceguela, and Peter Wohlgemuth

ABSENT: None

Chair Sanchez-Monville called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance to the Flag.

### ORAL COMMUNICATIONS FROM THE AUDIENCE

Malissa McKeith spoke regarding the Urban Water Management Plan. Kyle Sweeney spoke regarding the Shade Tree Program.

Board Member Oceguela arrived during the following item.

### COMMUNICATIONS

The Legislative and Regulatory update was presented.

### PUBLIC HEARING

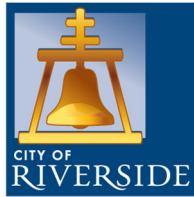
#### WATER RULE 7 DISCONTINUANCE AND RESTORATION OF WATER SERVICE - ELECTRIC RULE 7 DISCONTINUANCE AND RESTORATION OF ELECTRIC SERVICE

Hearing was called to review Water Rule 7 and Electric Rule 7 including the discontinuance and restoration process for customers pursuant to SB 998 Water Shut-Off Protection Act. No one spoke regarding the matter. Following discussion, it was moved by Member Oceguela and seconded by Member Montgomery to close the public hearing. The motion carried unanimously.

Following further discussion, it was moved by Member Oceguela and seconded by Vice Chair Crohn to (1) adopt a resolution establishing the changes to Water Rule 7 and Electric Rule 7 as described in the report; and (2) recommend that the City Council adopt a resolution approving the changes to Water Rule 7 and Electric Rule 7 as described in the report. The motion carried unanimously.

### CONSENT CALENDAR

It was moved by Member Cherney and seconded by Member Melendez to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried unanimously.



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### MINUTES

The minutes of the meeting of June 14, 2021, were approved as presented.

#### BID RPU-7636 - WORK ORDER 1619972 - CANYON CREST CABLE REPLACEMENT AREA 1F, PHASE 3 PROJECT

The Board of Public Utilities (1) awarded Bid RPU-7636 to Hot Line Construction, Inc., of Brentwood, California, in the amount of \$889,677 for the Canyon Crest Cable Replacement Area 1F, Phase 3 Project; (2) approved the capital expenditure for Work Order 1619972 in the amount of \$1,300,000 for all design, construction, construction support, contract administration, inspection, and construction change order authority costs for the Canyon Crest Cable Replacement Area 1F, Phase 3 Project; and (3) authorized the City Manager, or designee, to execute any documents necessary to effectuate the project, as well as the ability to make minor non-substantive changes in alignment with all purchasing policies.

#### MEMORANDUM OF UNDERSTANDING - SANTA ANA WATERSHED PROJECT AUTHORITY

The Board of Public Utilities recommended that the City Council approve a Memorandum of Understanding between the Santa Ana Watershed Project Authority and the City of Riverside to participate in a no-cost landscape area measurement project.

#### AGREEMENT AMENDMENTS FOR GENERAL LANDSCAPE MAINTENANCE SERVICES AND WEED ABATEMENT MAINTENANCE SERVICES - VARIOUS PUBLIC UTILITIES PROPERTIES

The Board of Public Utilities (1) approved the Fourth Amendment to the Agreement for general landscape maintenance services for various Public Utilities properties with Mariposa Landscapes, Inc., extending the term through June 30, 2022, in the amount of \$250,743; and (2) approved the Fifth Amendment to the Agreement for weed abatement maintenance services for various Public Utilities properties with Scott Tractor Service extending the term through June 30, 2022, in the amount of \$119,770; and (3) authorized the City Manager, or his designee, to execute the necessary agreements and any other documents necessary to effectuate the work described herein, including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.

#### CASEWARE SOFTWARE TO SUPPORT PREPARATION OF PUBLIC UTILITIES FINANCIAL REPORTS AND ALLOCATION FOR COSTS ASSOCIATED WITH ANNUAL FINANCIAL REPORT

The Board of Public Utilities approved an expenditure in an amount not to exceed \$267,389 for software to support the preparation of the Public Utilities Financial Reports and allocation for the costs associated with the City's Annual Financial Report, as part of Professional Consultant Services Agreement for Comprehensive Annual Financial Report (CAFR) Software Solution with Lance, Soll & Lunghard, LLP, to implement CaseWare software services for a



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three and a half-year term with the option to extend for two additional one-year terms through December 31, 2026.

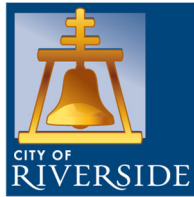
INCREASE SHARING HOUSEHOLDS ASSIST RIVERSIDE'S ENERGY PROGRAM'S ELECTRIC MONTHLY CREDIT FROM \$15 TO \$15.50 AND WATER MONTHLY CREDIT FROM \$2.75 TO \$3.00  
The Board of Public Utilities recommended that the City Council approve an increase of the Sharing Households Assist Riverside's Energy Program's Electric Monthly Credit from \$15.00 to \$15.50 per month and Water Monthly Credit from \$2.75 to \$3.00 to align with electric and water rate increases for Fiscal Year 2021/22.

### EXPENDITURES FOR FISCAL YEAR 2021-22 ANNUAL PURCHASE ORDERS

The Board of Public Utilities approved the expenditure for (1) 15 Fiscal Year 2021-22 Annual Purchase Orders for Electric and Water operations with an estimated amount of \$2,841,105; (2) 16 Fiscal Year 2021-22 Annual Purchase Orders for Central Stores for orders benefiting Electric and Water operations, with an estimated amount of \$10,718,982; (3) 30 Fiscal Year 2021-22 Existing Contract Purchase Orders for Fiscal Year 2021-22 with an estimated total amount of \$8,736,237; (4) four Fiscal Year 2021-22 Annually Recurring Expenditures for expenses equal to or greater than \$50,000 per year with an estimated total amount of \$3,332,409; and (5) 38 Fiscal Year 2021-22 Purchase Orders with cumulative multiple year costs equal to or greater than \$50,000 with an estimated total amount of \$990,000.

### DISCUSSION CALENDAR

ASPHALT AND CONCRETE REPAIRS RELATED TO WATER SYSTEM MAINTENANCE - RECOMMEND CITY COUNCIL EXEMPT INDIVIDUAL ASSIGNMENTS UNDER ON-CALL ASPHALT AND CONCRETE REPAIR SERVICES AGREEMENT FROM COMPETITIVE BIDDING REQUIREMENTS OF CITY CHARTER SECTION 1109 - AGREEMENT FOR ON-CALL SERVICES FOR ASPHALT AND CONCRETE REPAIR  
Following discussion, it was moved by Vice Chair Crohn and seconded by Member Ocegüera to (1) approve an expenditure in an amount not to exceed \$1,000,000 for each fiscal year for asphalt and concrete repairs related to water system maintenance; (2) recommend that the City Council, with at least five affirmative votes, approve exempting the individual assignments under this On-Call Asphalt and Concrete Repair Services Agreement from competitive bidding requirements of City Charter Section 1109; (3) recommend that the City Council approve an Agreement for On-Call Services for Asphalt and Concrete Repair with L.C. Paving & Sealing, Inc., San Marcos, California, in an amount not to exceed \$1,000,000 annually for a three-year term with the option to extend for one additional two-year term; and (4) recommend that the City Council authorize the City Manager, or his designee, to execute the agreement and any other documents necessary to effectuate the work described herein, including making minor and non-substantive



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changes and to execute the optional two-year extension subject to funding availability, need and acceptable performance. The motion carried unanimously.

### **OFFICE OF SUSTAINABILITY, RIVERSIDE PUBLIC UTILITIES, AND CITYWIDE SUSTAINABILITY EFFORTS UPDATE**

Following discussion, it was moved by Member Cherney and seconded by Member Ocegüera to receive and file the update on citywide sustainability efforts, including activities of the Office of Sustainability and Riverside Public Utilities. The motion carried unanimously.

### **BOARD MEMBER/STAFF COMMUNICATIONS**

There were no reports given at this time.

### **ITEMS FOR FUTURE BOARD OF PUBLIC UTILITIES CONSIDERATION**

There were no future items requested at this time.

### **GENERAL MANAGER'S REPORT**

Following discussion and without formal motion, the Board of Public Utilities received and ordered filed the (1) General Manager's report which included an update regarding the status of the 2020 Urban Water Management and Water Shortage Contingency Plans, the announcement of a Good Morning Riverside event on July 8, 2021, and an update on a grant opportunity from the California Public Utilities Commission's Self Generation Incentive Program for the John W. North Treatment Plant for a battery storage system with Tesla, Inc.; (2) update on the impact of the COVID-19 Pandemic and Emergency Orders; (3) Electric/Water Contractor and Consultant contract panel updates; (4) list of upcoming Board of Public Utilities and City Council meetings; (5) advocacy letters; and (6) Electric and Water utility acronyms.

The Board of Public Utilities adjourned at 8:50 p.m.

Respectfully submitted,

LORENA VERDUSCO  
Deputy City Clerk