



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 20, 2021

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: RENEWAL OF PURCHASE ORDER WITH SC COMMERCIAL LLC OF ORANGE, CALIFORNIA, FORMERLY KNOWN AS THE SOCO GROUP INC., FOR PURCHASE AND DELIVERY OF FUEL FOR CITY FIRE STATIONS DURING THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022 IN THE AMOUNT OF \$254,620

ISSUES:

Approve one additional renewal period from July 1, 2021 through June 30, 2022 with SC Commercial LLC of Orange, California, formally known as the SoCo Group Inc., for purchase and delivery of fuel for the City Fire Stations for a total amount of \$254,620.

RECOMMENDATIONS:

That the City Council authorize the renewal of a Purchase Order with SC Commercial LLC of Orange, California, formerly known as the SoCo Group Inc., for the purchase and delivery of fuel products for the City Fire Stations for the period of July 1, 2021 through June 30, 2022 in the amount of \$254,620.

BACKGROUND:

The City of Riverside Fire Department (RFD) maintains the fuel pumps at 14 Fire Stations which supply fuel to the Department. The fire station fuel tanks hold between 500 to 1,000 gallons each and require frequent refilling. On September 13, 2011, Riverside County Department of Purchasing and Fleet Services issued Request for Proposal (RFP) PUARC-1380 for Unleaded Fuel and Ultra Low Sulfur Diesel Fuel. The County of Riverside entered into a contract with The SoCo Group Incorporated, RIVCO-40500-002-10/12, for a five-year term renewed annually, which expired September 30, 2016. On July 22, 2016, the County renewed this contract for an additional five years, which expires on September 30, 2021.

On June 5, 2018, the City Council approved the purchase and delivery of fuel products for City vehicles and equipment with the SoCo Group Inc. of Riverside, California in accordance with Purchasing Resolution 23256, Section 602(g) for a total amount of \$1,300,000 for the period of July 1, 2018 through June 30, 2019, including authority for two additional one-year renewal periods through June 30, 2021.

On June 18, 2019, the City Council approved two optional one-year renewal periods with the SoCo Group Inc. for the purchase and delivery of fuel products in the amount of \$1,831,500 for FY 2019/20 and \$2,014,650 for FY 2020/21.

On December 1, 2020, the City Council approved one-year renewal period with SoCo Group Inc. for the purchase and delivery of fuel in the amount of \$2,216,115 for FY21/22.

DISCUSSION:

According to the Envision Riverside 2025 Strategic Plan, the City remains fiscally responsible for public funds and ensures accountable financial resources. Therefore, regarding the City's goals, the Riverside Fire Department would like to utilize SC Fuel, of Orange, California, to purchase and deliver fuel to the City Fire Stations in accordance with Purchasing Resolution 23256, Section 602 (g).

On September 1, 2020, SC Commercial LLC agreed to extend current pricing and service levels at the same terms and conditions through June 30, 2022.

Purchasing Resolution 23256, Section 602(e) states that competitive procurement shall not be required when Cooperative Purchasing is available and undertaken of when Goods can be obtained through Federal, State and/or other public entity pricing contracts or price agreements, and Section 602(g) states that competitive procurement shall not be required when goods or services can be procured from a contractor who offers the same or better price, terms and conditions as the contractor previously offered as the lowest responsive bidder under competitive procurement or negotiations conducted by the City or another public agency, provided that , in the opinion of the City's Purchasing Manager.

The Purchasing Manager concurs that this purchase is in compliance with Purchasing Resolution 23256, Section 602 (e) and 602(g).

FISCAL IMPACT:

The total fiscal impact of the action is \$254,620. Sufficient funds are available in Fiscal Year 2021/22 General Fund, Fire Department Budget Motor Fuels and Lubricants Account No. 3510000-426300.

Prepared by:	Michael D. Moore, Fire Chief
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by:	Lea Deesing, Assistant City Manager
Approved as to form:	Kristi J. Smith, Interim City Attorney