



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: JULY 20, 2021

FROM: FIRE DEPARTMENT WARDS: ALL

SUBJECT: AWARD BID NO. 7827 TO GALLS, LLC OF LEXINGTON, KENTUCKY FOR THE PURCHASE OF FIRE DEPARTMENT UNIFORMS AND ACCESSORIES IN THE ANNUAL AMOUNT OF \$80,000 AND AUTHORIZE CITY MANAGER OR DESIGNEE TO EXECUTE SERVICE AGREEMENT WITH GALLS, LLC, INCLUDING FOUR OPTIONAL ONE-YEAR EXTENSIONS FOR A TOTAL UNIFORM COST IN THE AMOUNT OF \$400,000

ISSUE:

Award Bid No. 7827 to Galls, LLC, of Lexington, Kentucky for the purchase of Fire Department uniforms and accessories in the annual amount of \$80,000 and authorize City Manager or designee to execute Service Agreement with Galls, LLC, including four optional one-year extensions for a total uniform cost in the amount of \$400,000.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7827 to Galls, LLC of Lexington, Kentucky for the purchase of Fire Department uniforms and accessories in the amount of \$80,000 for Fiscal Year 2021/22; and
2. Authorize the City Manager, or designee, to execute the Service Agreement with Galls, LLC of Lexington, Kentucky, including making minor and non-substantive changes, and to execute the four optional one-year extensions in the amount of \$80,000 annually.

BACKGROUND:

Per the Memorandum of Understanding (MOU) Agreement, the Fire Department is required to provide uniforms to sworn personnel. It is important that fire personnel wear performance-ready uniforms when an emergency call comes in. The clothing is required to be comfortable enough to wear around the station and durable enough to respond to emergency calls without requiring a base layer clothing change.

DISCUSSION:

On March 17, 2021, the City issued Bid No. 7827 soliciting vendors to provide firefighter personnel station uniforms and accessories meeting current Fire Department specifications. The Bid closed on March 31, 2021, with 20 prospective bidders and bid submissions from five vendors for uniforms and accessories. After thorough evaluation of the submitted bids, the Purchasing Division and Fire Department have determined that Galls, LLC meets the needs of the Fire Department.

The proposed agreement is anticipated to cost \$80,000 per year for a five-year term for a total expenditure of \$400,000. Funds for future fiscal years will be budgeted during the budget development at an annual expenditure of \$80,000 through June 30, 2026.

The Purchasing Services Manager concurs that this purchase is in accordance with Purchasing Resolution 23256.

FISCAL IMPACT:

The total fiscal impact of this action is \$80,000. Additionally, there are four, one-year extensions of \$80,000 per fiscal year, for a total of five years and a total cost of \$400,000. Sufficient funds for FY 2021/22 are available in the General Fund, Fire Department Operations Non-Personnel Expense account number 3510000-426200. Funds for future fiscal years will be budgeted during budget development for those years.

Prepared by: Michael D. Moore, Fire Chief
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/Treasurer
Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Kristi J. Smith, Interim City Attorney

Attachments

1. Bid Award Recommendation
2. Services Agreement