



# RIVERSIDE PUBLIC UTILITIES

## Board Memorandum

**BOARD OF PUBLIC UTILITIES**

**DATE: July 26, 2021**

**GENERAL MANAGER'S REPORT**

**SUBJECT: RIVERSIDE PUBLIC UTILITIES WATER CONSULTANTS' PANEL UPDATE AS OF MAY 31, 2021**

To streamline the procurement process for routine work, the Board of Public Utilities and the City Council voted to allow a Water Division Consultants' Panel to be established. The use of the Panel is beneficial in meeting deadlines related to completing engineering design, studies, or evaluations, and/or the use of professional consultant services. The Consultants' Panel is a list of companies that are pre-qualified to perform work on an as-needed basis through a Master Agreement. This saves time and money by simplifying the consultant procurement process for specific types of routine work.

When RPU determines a need to use the Consultants' Panel for professional consulting services, the Purchasing Manager sends a request for proposals (RFP) solicitation with a scope of work to the appropriate Panel consultants. Because members of the Consultants' Panel have already executed a three-year Master Agreement that includes the general and legal requirements of the contract, Consultants only have to address the technical aspects of the RFP. The Consultants' Panel mechanism is typically used for projects that meet the following two criteria: 1) RPU Engineering does not have the ability or the resources needed to perform the design, study, or evaluation within the period required; 2) and the cumulative value of supplemental agreements per consultant does not exceed \$750,000 as per the term of the Master Agreement. Projects that deviate from these criteria proceed through the formal procurement process. The following tables report activity for the 2019 – 2021 Consultant Panel Update.

## **Water Division 2019-2021 Consultants' Panel**

### **List of Active Consultants**

**Approved by Board July 23, 2018**

**As of May 31, 2021**

#### **CONSULTANT**

1. AESCO, Inc.
2. AKD Consulting
3. Albert A. Webb Associates
4. Architerra, Inc.
5. Black & Veatch Corporation
6. BMLA Inc.
7. Carollo Engineers, Inc.
8. CDM Smith Inc.
9. Converse Consultants
10. CWE
11. Dahl, Taylor & Associates, Inc.
12. Daniel B. Stephens & Associates, Inc.
13. Dudek
14. ECORP Consulting, Inc.
15. GeoTek, Inc.
16. GeoMat Testing Laboratories, Inc.
17. GEOSCIENCE Support Services, Inc.
18. HELIX Environmental Planning, Inc.
19. Hilltop Geotechnical, Inc.
20. HR Green Pacific, Inc.
21. Infrastructure Engineering Corporation
22. Kennedy/Jenks Consultants
23. Moore Lacofano Goltsman, Inc.
24. NUVIS
25. Prime Systems Industrial Automation, Inc.
26. Rincon Consultants, Inc.
27. SA Associates
28. Scheevel Engineering
29. Stantec Consulting Services, Inc.
30. Tesco Controls, Inc.
31. Tetra Tech, Inc.
32. Thomas Harder & Co., Inc.
33. Tie Bridge, Inc.
34. TKE Engineering, Inc.
35. Twining, Inc.
36. Water Systems Consulting, Inc.
37. Water Works Engineers, LLC
38. Water Wise Consulting
39. West & Associates Engineering, Inc.
40. West Yost & Associates, Inc.
41. Westin Engineering, Inc.
42. Wood Rodgers, Inc.
43. WSP USA, Inc.

## Water Division 2019-2021 Consultants' Panel

Water Division 2019-2021 Consultants' Panel PO Summary for the 3-year term.

### PO SUMMARY - SINCE FY 19

CONSULTANTS	TOTAL POs	TOTAL PAID	BALANCE
Water System Consulting, Inc.	\$102,140.00	\$101,900.08	\$239.92
Kennedy Jenks Consultants, Inc.	\$44,690.00	\$30,943.26	\$13,746.74
GeoMat Testing Laboratories, Inc.	\$37,212.00	\$22,774.50	\$14,437.50
GeoMat Testing Laboratories, Inc.	\$19,380.00	\$4,755.00	\$14,625.00
CDM Smith, Inc.	\$86,870.00	\$86,870.00	\$0.00
Tetra Tech, Inc.	\$18,230.00	\$9,060.00	\$9,170.00
Geoscience Support Services INC	\$130,714.00	\$90,066.75	\$40,647.25
Converse Consultants	\$20,720.00	\$20,717.37	\$2.63
Kennedy Jenks Consultants, Inc.	\$120,998.00	\$27,743.75	\$93,254.25
TKE Engineering	\$142,600.00	\$4,600.00	\$138,000.00
TKE Engineering	\$126,500.00	\$44,591.25	\$81,908.75
TKE Engineering	\$110,400.00	\$0.00	\$110,400.00
Water System Consulting, Inc.	\$87,300.00	\$45,316.25	\$41,983.75
<b>TOTAL</b>	<b>\$1,047,754.00</b>	<b>\$489,338.21</b>	<b>\$558,415.79</b>

### CUMULATIVE BREAKDOWN PER FISCAL YEAR SINCE FY 19

FISCAL YEAR	TOTAL PAID	BALANCE
FY 19	\$102,140.00	\$239.92
FY 20	\$357,816.00	\$92,629.12
FY 21	\$587,798.00	\$465,546.75
<b>TOTAL</b>	<b>\$1,047,754.00</b>	<b>\$558,415.79</b>

Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - May 31, 2021									
No.	Project Description		Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
1	RPU'S ANNUAL GROUNDWATER ASSESSMENT REPORT FOR 2018		Water Systems Consulting, Inc.	June 24th, 2019	\$102,140.00	\$5,876.25	\$101,900.08	\$239.92	substantially completed
Received Proposals	RFP No 1859								
	Geoscience								
	Water Systems Consultant								
	Wood Rodgers								
	Staff Member:	Leo Ferrando							
2	Professional Consultant Services for the Review and Validation of Recycled Water Plan Project		Kennedy Jenks Consultants Inc.	N/A	\$44,690.00	\$960.00	\$30,943.26	\$13,746.74	In Progress
Received Proposals	RFP No. N/A (Informal Bid)								
	Kennedy Jenks								
	WSC								
	West Yost								
	Staff Member:	Gaurav Agarwal							
3	Geotechnical services for Mission Inn rezoning pipeline services		GeoMat Testing Laboratories, Inc.	N/A	\$37,212.00	\$7,147.50	\$22,774.50	\$14,437.50	In Progress
Received Proposals	RFP No. 7692								
	GeoMat Testing Laboratories, Inc.								
	Converse								
	GeoTek								
	AESCO								
	Hilltop								
	Staff Member:	Cheyne Wells							

Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - May 31, 2021								
No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
4	<b>Geotechnical services for Mission Inn Booster Station Project</b>	<b>GeoMat Testing Laboratories, Inc.</b>	N/A	\$19,380.00	\$1,955.00	\$4,755.00	\$14,625.00	In Progress
Received Proposals	RFP No. 7693							
	GeoMat Testing Laboratories, Inc.							
	Converse							
	GeoTek							
	AESCO							
	Hilltop							
	Staff Member: Cheyne Wells							
5	<b>Praed Booster Hydraulic Transient Project</b>	<b>CDM Smith, Inc.</b>	03/09/20	\$86,870.00	\$2,525.00	\$86,870.00	\$0.00	Completed
Received Proposals	RFP No. N/A (Informal Bid)							
	Westin Technology Solutions							
	Staff Member: Fernando Romero							
6	<b>Peer Review of Electrical and Instrumentation Design for the Canyon Crest Booster Station Project and the Gage 29-3R Well Equipping Project</b>	<b>Tetra Tech, Inc.</b>	N/A	\$18,230.00	\$1,060.00	\$9,060.00	\$9,170.00	In Progress
Received Bids	RFP No. N/A (Informal Bid)							
	Water Works Engineers							
	West and Associates							
	Staff Member: John Farley							
7	<b>Bunker Hill Well Siting Study</b>	<b>Geoscience Support Services INC</b>	04/27/20	\$130,714.00	\$5,502.00	\$90,066.75	\$40,647.25	In Progress
Received Proposals	RFP No 2000							
	Geoscience							
	Water Systems Consulting, Inc (WSC)							
	Staff Member: Greg Herzog							
8	<b>Soils Investigation Work for the Magnolia Techite Pipeline Replacement and the Gage 29-3R Well Equipping Projects</b>	<b>Converse Consultants</b>	N/A	\$20,720.00	\$17,972.37	\$20,717.37	\$2.63	Completed
Received Proposals	RFP No N/A (Informal Bid)							
	Converse Consultants							
	Staff Member: Simon Lee							

Water Division 2019-2021 Consultant Panel Monthly Report - Active Projects - May 31, 2021								
No.	Project Description	Selected Consultant	RPU Board Approval Date	Contract Value	Last Payment	Total Payments	Balance	Status
9	<b>Focused Water System Master Plan</b>	<b>KENNEDY JENKS CONSULTANTS INC</b>	07/27/20	\$120,998.00	\$4,627.50	\$27,743.75	\$93,254.25	In Progress
	RFP No 2013							
	KENNEDY JENKS CONSULTANTS INC							
	Carollo Engineers, Inc.							
	Staff Member: Anthony Manzano							
10	<b>Magnolia Ave Techite Replacement</b>	<b>TKE Engineering</b>	09/28/20	\$142,600.00	\$4,600.00	\$4,600.00	\$138,000.00	In Progress
	RFP No 2047							
	TKE Engineering							
	Albert A Webb Associates							
	Staff Member: Cheyne Wells							
11	<b>Gage 29-3R Equipping</b>	<b>TKE Engineering</b>	09/28/20	\$126,500.00	\$18,457.50	\$44,591.25	\$81,908.75	In Progress
	RFP No 2047							
	TKE Engineering							
	Albert A Webb Associates							
	Staff Member: Eric Escobar							
12	<b>Canyon Crest Booster and Pipeline</b>	<b>TKE Engineering</b>	12/22/20	\$110,400.00	\$0.00	\$0.00	\$110,400.00	In Progress
	RFP No 2047							
	TKE Engineering							
	Albert A Webb Associates							
	Staff Member: Cheyne Wells							
13	<b>2020 Urban Water Management Plan</b>	<b>Water Systems Consulting, Inc.</b>	03/10/21	\$87,300.00	\$7,875.00	\$45,316.25	\$41,983.75	In Progress
	RFP No 1997							
	Water Systems Consultant							
	Staff Member: Jolie Matta							
<b>TOTAL AMOUNT</b>				<b>\$1,047,754.00</b>	<b>\$78,558.12</b>	<b>\$489,338.21</b>	<b>\$558,415.79</b>	