

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: June 14, 2021

Time of Meeting: 5:00 p.m.

Meeting Location: Virtual

Present:

Donna Goldware– President
Teresa Seipel - Vice President
Linda Manzo – Secretary
Harminder Gill
Aaron Peters

Absent: Dwight Tate

Staff:

Erin Christmas, Library Director
Angela Henson, Sr. Management Analyst
George Guzman, Administrative Service Manager

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Goldware and proceeded with the pledge of allegiance.

Item 1 Public Comment

There were no e-comments received.

Item 2 Approve May 10, 2021, Board of Library Trustees meeting minutes

The minutes of the Board of Library Trustees meeting of May 10, 2021, were approved as presented.

Motion: Seipel
Second: Peters
Ayes: Unanimous

CONSENT CALENDAR

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Consent calendar items 3, 4 and 5, were approved as presented.

Motion: Seipel
 Second: Manzo
 Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 6 Annual Review of the Code of Ethics and Conduct for Elected Officials and Members of Appointed Boards, Commissions and Committees

Trustees were tasked with the annual review of the Riverside Municipal Code Chapter 2.78 Code of Ethics and Conduct for elected officials and members of appointed boards, commissions and committees and to submit any recommendations to the Board of Ethics for consideration. The Trustees had no recommendations to submit.

Motion: Manzo
 Second: Peters
 Ayes: Unanimous

Item 7 Amended Bylaws of the Board of Library Trustees

Library Director Christmas informed the Board of Library Trustees to formally amend the Board of Library Trustees Bylaws to include the second Monday of each month and update the administrative meeting address to 3900 Mission Inn Ave

Motion: Manzo
 Second: Peters
 Ayes: Unanimous

Item 8 Main Library Update

Library Director Christmas announced that the Riverside Main Library will open to the public with a Grand Opening Celebration on Saturday June 26, 2021, from 10 a.m. – 2 p.m. The ceremony will take place at 10 a.m. with tours of the new facility to follow. Friends of the Riverside Public Library, Riverside Public Library Foundation, Riverside Public Library Family Literacy, and other City Departments will host activity booths for children and families. Art, technology, and architectural tours will also be offered.

No action taken.

BOARD OF DIRECTORS COMMUNICATION

Item 9 Brief reports on conferences, seminars and meetings attended by Board Members

Trustee Seipel received a notice for Serving with A Purpose is scheduled for September.

Item 10 Brief reports on conferences, seminars and meetings attended by Library Director

Library Director Christmas stated that California is opening starting June 15, 2021. The library will be bringing back furniture and allow customers to stay 3 hours. Staff will be holding books in quarantine for 3 days instead of 7 days.

Item 11 Items for future Board of Library Trustees consideration as requested by Board
No items for consideration.

Adjournment

Meeting Adjourned at 5:24 p.m.
Submitted by: Angela Henson

Board of Library Trustee