



March 19, 2021

Community & Economic Development
Department Planning Division
Attn: Regine Osorio
3900 Main Street, 3rd Floor
Riverside, CA 92522

SUBJECT: PLANNING CASE PR-2021-000830 (CONDITIONAL USE PERMIT AND DESIGN REVIEW – BEACON DAY SCHOOL – 6696 VIA VISTA DRIVE

School Demographics and Anticipated Enrollment

- **Total number of Students and breakdown of age/grade levels:**

Grade Level	Number of Students
Elementary (ages 5 to 11 years)	40
Middle School (ages 11 to 14 years)	40
High School (14 to 18 years)	40
Transition students (18 to 22 years)	30
Total Number of Students: 150	

- **Total number of employees:**

# of Teachers	15
# of Instructional/Van Aides	15
# of Administrative Staff	5
# Therapy Staff	5

- **Number of transportation vehicles provided and where they will be parked:**
 - To transport the students to and from school, Beacon Day School will be utilizing up to 25 passenger vans. Most of the students use passenger's vans.
 - The parent's vehicles that will be picking up and dropping off the students will be park in the designated parking stall. The total pick up/drop of time is 2-5 minutes max.



- The passenger vans will be parking in the designated parking stall and will remain on site during the day.
- Employees who are supporting the students on the passenger vans such as drivers and van aides will be starting their route and parking their personal vehicles at either the staff's or student's residential address; and will not require additional parking spots at the school site.

Designated Parking Spots

There are 59 parking spots at Beacon Day School Riverside Site. We have plan to reserve the following parking spots as follows.

- 25 of the parking spots are designated for Beacon Day School Passenger Vans
 - 25 of the parking spots are designated Beacon Day School Staff (teachers, admin and therapy staff)
 - 6 of the parking spots are designated for visitors and Parent drop off and pick up.
 - Note: Parent Parking spots in the AM/PM is for pick up and drop off only; however, these parking spots will be free throughout the day.
- **Transportation Services - Pick-Up/Drop-Off**
 - Morning AM Student arrival Schedule:
School hour are 8:45am to 2:45pm
Beacon starts accepting students as early as 8:15 am.
A staggered schedule is used to ensure a smooth transition to school and prevent congestion on Via Vista and other local streets.
The staggered time schedule are as follows:
 - Staff Arrival 8:00am-8:15 am.
 - Student transported by Beacon transportation arrival 8:30-8:45am
 - Student transported by Parent Arrival 8:15am to 8:30am
 - Afternoon PM Student and Staff Departure Schedule:
School hour are 8:45am to 2:45pm
Students starts their transition for dismissal as early as 2:40pm
The Departure schedule is staggered as follows:
 - Parent Departure 2:40pm-2:50pm
 - Beacon Transportation Departure 2:50pm-3:10pm
 - Staff Departure 3:15pm-5pm.
 - Once Parked in their designated spots, students will be released by a designated traffic controller to ensure a smooth transition from the parking lot to the campus.



- Beacon Day School will make available a daily traffic controller to coordinate the flow of traffic in the parking lot and minimize congestion on Via Vista. The purpose of a traffic controller, is to ensure that there is no build up of vehicles in the residential area and to ensure a smooth transition from our school's vehicles into the residential area.
- **Percentage of students/staff that use the transportation services versus other transportation options (i.e. parent/guardian drop-off:**
 - Beacon Day School will have approximately 150 students. Approximately 85% (125) Students will be utilizing Beacon Day School's transportation; and 15% (25) students will be utilizing other mode of transportation such as parent drop off and pick up that do not require parking spots.