



RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: AUGUST 9, 2021

SUBJECT: HOLIDAY MEETING SCHEDULE

ISSUE:

Consider a recommendation to cancel the regularly scheduled Board of Public Utilities meetings for October 11, November 22, and December 27, 2021.

RECOMMENDATION:

That the Board of Public Utilities approve the cancellation of the regularly scheduled Board of Public Utilities meetings for October 11, November 22, and December 27, 2021 due to the holidays.

BACKGROUND:

It has been a past practice to cancel regularly scheduled Board of Public Utilities meetings during the weeks of or days surrounding holidays. This year, the regularly scheduled board meeting of October 11th falls on Columbus Day, November 22nd falls on the Monday prior to Thanksgiving, and December 27th is the immediate Monday following the Christmas holiday. The Board is asked to consider cancelling all three meetings since there are no anticipated items of critical importance projected to need action on those dates. If a matter of critical importance arises during any of these times, a Special Meeting of the Board can and will be called.

FISCAL IMPACT:

There is no fiscal impact associated with the change in meeting dates.

Prepared by: Todd M. Corbin, Utilities General Manager
Approved by: Al Zelinka, FAICP, City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Certifies availability
of funds: Edward Enriquez, Chief Financial Officer/City Treasurer