



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: AUGUST 17, 2021**

FROM: PARKS, RECREATION AND COMMUNITY **WARDS: ALL**
SERVICES DEPARTMENT

SUBJECT: MEASURE Z – APPROVE PURCHASE ORDER FOR JOHN DEERE DBA DEERE & COMPANY IN THE AMOUNT OF \$170,202.53 TO PURCHASE A JOHN DEERE 6130M CAB TRACTOR, JOHN DEER R20 FLEX-WING ROTARY CUTTER AND FRONTIER RB2410 REAR BLADE

ISSUE:

Approve a purchase order for John Deere DBA Deere & Company from Cary, North Carolina, in the amount of \$170,202.53 to purchase a John Deere 6130M Cab Tractor, John Deere R20 Flex-Wing Rotary Cutter and a Frontier RB2410 Rear Blade.

RECOMMENDATION:

That the City Council:

1. Approve the Purchase Order for John Deere in the amount of \$170,202.53 for the purchase of a John Deere 6130M Cab Tractor, John Deere R20 Flex-Wing Rotary Cutter and a Frontier RB2410 Rear Blade; and
2. Authorize the City Manager, or his designee, to execute the purchase order with John Deere, including making minor and non-substantive changes.

BACKGROUND:

The Parks, Recreation and Community Services Department (PRCSD) is committed to the safety of the community. Each year, the Department clears over 375 acres of brush near homes and other vulnerable locations. The work consists of mowing approximately 275 acres and 100 acres of hand work in areas where the tractor cannot reach. In previous years, the Department contracted with the California Conservation Corp (CCC) and CalFire to assist with fire prevention and weed abatement efforts. Due to the novel coronavirus (COVID-19) the CCC and CalFire have been unavailable to assist. CalFire assisted with approximately 100 acres of hand work and the CCC assisted as needed with handwork. In addition to their busy workloads, Parks Division Staff have had to complete the hand work due to the shortage of available resources like the CCC and CalFire.

The current tractor being utilized for weed abatement dates to 2007 and is in need of replacement. The tractor is undersized and unable to complete the work required. Additionally, the tractor continues to fail and break down on a frequent basis. Due to needed repairs, it is not readily available for the work to be completed and hinders the productivity of staff. In addition to maintenance costs, the Department is required to rent equipment to complete mowing efforts. The cost of renting a tractor is \$600 per day, and on average the Department spends \$10,000 per year on rental costs. The tractor currently being utilized was purchased for \$51,889 and the maintenance and repair on the tractor has totaled \$135,000 to date. These costs total the amount of \$186,889 over the last fourteen years, averaging \$13,000 per year. The Department has a savings in its Fiscal Year 2020/2021 budget that can be utilized for the purchase of the equipment and will re-appropriate funds for the purchase of the tractor.

DISCUSSION:

The purchase of the tractor and accessory blades will assist in PRCSD's continued efforts towards community safety. A purchase of a new tractor would enable the Department to complete weed abatement and fire prevention efforts more efficiently and effectively and eliminate rental and repair costs. Fire prevention efforts are a safety priority for City Council, the community and PRCSD. The tractor will increase Staff's ability to perform weed abatement activities and extend assistance to the Public Works Department. The PRCSD will be able to assist Public Works with their efforts on an as needed basis, in addition to the 275 acres that PRCSD completes annually.

City Staff is requesting to purchase the equipment through the Sourcewell Staples Minnesota Cooperative pricing under RFP No. 110719 which was competitively procured on September 19, 2019. Sourcewell received a total of four (4) proposals and John Deere was awarded contract No. 110719-JDC for Agricultural Tractors with related Equipment and Accessories. Purchasing Resolution No. 23256, Section 602 (e) states Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required when Cooperative Purchasing is available and undertaken or when Goods can be obtained through Federal, State and/or other public entity pricing contracts or price agreements.

The Purchasing Manager concurs that the recommendation in this report is in compliance with Purchasing Resolution 23256 Section 602 (e).

The General Services Director concurs with this report.

The Interim Public Works Director concurs with this report.

STRATEGIC PLAN ALIGNMENT:

The purchase of the tractor aligns with strategic plan goal 1.4 prioritizing safety at trails and parks, by maintaining safe and responsible open areas for recreational use and protection of home and property in the surrounding areas. This aligns with the Department's goal to work in partnership with Riverside Fire Department and Public Works to maintain additional fire prevention areas throughout the City of Riverside.

1. **Community Trust** – Purchase of the tractor increases community safety as it is used for fire prevention efforts.

2. **Equity** – This purchase will benefit and contribute to the safety of all park users across all wards. The tractor will be used at multiple locations benefitting residents city-wide.
3. **Fiscal Responsibility** – Replacement of the tractor will reduce rental costs. The current tractor is in frequent need or repair.
4. **Innovation** – The purchase of a newer model tractor is more reliable and contributes to the efficiency and effectiveness of weed abatement and fire prevention efforts.
5. **Sustainability & Resiliency** – Fire prevention and weed abatement efforts continue to preserve our park system and prevent deterioration of parks because of fire damage. The tractor will assist PRCSD to perform more effective weed abatement efforts. The tractor will also be used to assist other departments with fire prevention efforts expanding beyond the park system.

FISCAL IMPACT:

The total fiscal impact of the action is \$170,202.53. Funds are available in the Measure Z Fund PRCSD Infrastructure, Vehicles, and Equipment spending item, account 8004401-462100 and General Fund Parks Automotive Equipment account 5215000-462100.

Prepared by:	Adolfo Cruz, Parks, Recreation and Community Services Director
Certified as to availability of funds:	Edward Enriquez, Chief Financial Officer/Treasurer
Approved by:	Rafael Guzman, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney