

**MINUTES
RIVERSIDE AIRPORT COMMISSION MEETING
ART PICK COUNCIL CHAMBER & VIRTUAL
Thursday, July 8, 2021, 3:00 p.m.**

Members Present - Butler, Bloch, Couch, Gibbs, Randleman and Vazquez

Members Absent - Contreras and Greene

Chairperson Vazquez called the meeting to order at 3:00 p.m.

Co-chair Couch read the Mission Statement.

Pledge of Allegiance

ITEM NO. 1: PUBLIC COMMENT

None at this time

CONSENT CALENDER

ITEM NO. 2: MINUTES OF MAY 13, 2021

ITEM NO. 3: ABSENCE OF COMMISSIONER COUCH ON MAY 13, 2021 COMMISSION MEETING

ITEM NO. 4: ABSENCE OF COMMISSIONER CONTRERAS ON MAY 13, 2021 COMMISSION MEETING

ITEM NO. 5: ABSENCE OF COMMISSIONER BUTLER ON MAY 13, 2021 COMMISSION MEETING

A MOTION WAS MADE by Commissioner Couch to excuse the absences of Commissioners Butler, Contreras and Couch from missing the May 13, 2021 Airport Commission Meetings as well as approving the minutes of the May 13, 2021 meeting. **A SECOND WAS MADE** by Commissioner Bloch. **AYES**, Commissioners Bloch, Vazquez, Butler, Couch, Gibbs and Randleman.

DISCUSSION CALENDER

ITEM NO. 6: CODE OF ETHICS AND ANNUAL REVIEW

Vazquez asked if any Commissioners had any questions or discussion on the Code of Ethics and Annual Review. Vazquez then asked if all Commissioners reviewed and understood the review. All Commissioners acknowledged that they did review and understand the Code of Ethics policy. No discussion or questions at this time.

ITEM NO. 7: AIRPORT MANAGER'S OPERATION AND ACTIVITY UPDATE

Airport Manager Kim Ellis gave a report on the Airport Managers Report starting with Airport Operations. Ellis stated that the current numbers have been staying consistent with last year's numbers.

Ellis then spoke about the current financial report-showing year to date figures, which shows expenditures and revenues meeting expectations.

Ellis then spoke about the recent City Council items that included a request to approve a FAA grant under the Coronavirus Response and Relief Supplemental Appropriation Act granting \$57,162 in funding to be used for general airport maintenance and operation expenses.

Ellis then updated the Commission on the City Council Approval of a 10-year lease agreement with the Riverside Airport Café that includes a 5-year option to extend.

Next Ellis updated the Commission on the 35-year Ground Lease Agreement with Riverside Air Service to build a 3-5 unit hangar complex on approximately 50,094 square feet of aircraft ramp space.

Ellis then informed the Commission about the future request from City Council for a supplemental appropriation for the Terminal Patio Deck Project due to unforeseen conditions during rehabilitation. Ellis discussed that damage due to age and weather has indicated more issues have been discovered during the first stages of demolition. Vazquez asked if the appropriation request from City Council to repair the Terminal Patio Deck would be coming from City funds or Airport revenues. Ellis confirmed that all monies allocated to Airport expenditures come from Airport revenues. Ellis stated that no City funds or taxpayer money goes to the Airport.

Commissioner Gibbs asked if any marketing was involved in generating corporate tenant interest in reference to the new hangar development with Riverside Air Service. Ellis answered stating that Riverside Air Service has confirmed tenant occupation has already been established.

COMMUNICATIONS

ITEM NO. 8: ITEMS FOR FUTURE CONSIDERATION

None at this time.

Vazquez informed the Commission that August is usually dark for the month of August which makes the next meeting scheduled for September 9, 2021.

The meeting adjourned at approximately 3:16 P.M.

Adjournment to September 9, 2021 at 3:00 pm at Art Pick Council Chamber and Virtually.

As recorded.