

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: August 9, 2021

Time of Meeting: 5:00 p.m.

Meeting Location: Virtual

Present:

Donna Goldware– President
Teresa Seipel - Vice President
Harminster Gill
Aaron Peters
Dwight Tate
Jenna Pontious
Bianca Corales

Absent: Linda Manzo – Secretary

Staff: Erin Christmas, Library Director
Angela Henson, Sr. Management Analyst

CALL TO ORDER

The meeting was called to order at 5:01 p.m. by President Goldware and proceeded with the pledge of allegiance.

Item 1 Public Comment

There were no e-comments or public comments.

Item 2 Approve June 14, 2021, Board of Library Trustees meeting minutes

The minutes of the Board of Library Trustees meeting of June 14, 2021, were approved as presented.

Motion: Seipel
Second: Tate
Ayes: Unanimous

CONSENT CALENDAR

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Item 6 California State Library and Pacific Library Partnership Awards \$4,600 for the Lunch at the Program at the Riverside Public Library

Item 7 Accept In-Kind Gift Card Donation from Various Local Businesses Valued at \$65,526.95 for the 2021 Summer Reading Program at the Riverside Public Library

Consent calendar items 3, 4, 5, 6 and 7 were approved as presented.

Motion: Peters
Second: Tate
Ayes: Unanimous

DISCUSSION AND ACTION CALENDAR

Item 8 Architectural Design Services for the new City of Riverside SPC Jesus S. Duran Eastside Library

Library Director Christmas provide an update on the on the selection of a proposed new site and Request for Proposal 1934 for Architectural Design Services for the New City of Riverside SPC Jesus S. Duran Eastside Library. On July 28, 2021 Library and General Services staff met with the Architectural firm Cannon Design to begin the SPC Jesus S. Duran Eastside Library Phase 1 Design work possibilities at the Children's Health, Education, Enrichment and Resource (C.H.E.E.R.) Center located at Bobby Bonds Park. Key components will include engaging with project stakeholders, Board of Library Trustees, Parks, Recreation and Community Services through community meetings and the to determine preliminary building size, programming, spatial requirements, building layout and parking requirements for the proposed building including the proposed exterior event/entertainment/meeting plaza. Additionally, the architect will provide proposed Phase 2 project costs and schedule. Funding for Phase 2 project costs have not been identified but staff are seeking funding alternatives. Phase One Design should be substantially completed by the end of the calendar year 2021.

Costs associated with Phase 1 Design Services will be paid with Measure Z funds as approved by City Council on April 19, 2019. Sufficient funds in the amount of \$100,000 are available in the Eastside Library Project account 9907409-462050 Measure Z Fund 420.

No action taken.

Item 9 Donation to the Riverside Public Library of Artwork by Gregory Adamson donated by Senator Richard Roth and Cindy Roth

Library Director Christmas informed the Board of Library Trustees of a donation to the Riverside Public Library of artwork by Gregory Adamson donated by Senator Richard Roth and Cindy Roth. The City Council accepted the donation on July 6, 2021.

No action taken.

Item 10 Accept Distribution and Settlements from the Family Trust of William M. McGregor, Jr., Dated July 16, 1996, for library purposes

Library Director Christmas stated the Riverside Public Library was informed that the Riverside Public Library was identified as a party as a remainder beneficiary of the Family Trust of William M. McGregor, Jr. dated July 16, 1996 (Trust) and requesting approval for the Board of Library Trustees to accept and recommend that the City Council on August 17, 2021, accept the distributions and settlements from the Trust for library purposes. It is unknown what the distribution and settlements will be until after the City responds to the Estate Settlement Officer.

Following discussion, Trustee Goldware and Seipel were concerned with accepting the distribution and settlements without knowing what they will be beforehand, specifically if it is real property.

Motion: Peters
Second: Tate
Ayes: Unanimous

Item 11 Determine Whether Trustee Tate's Absence from the Board of Library Trustees meeting on June 14, 2021, Should be Recorded as an Excused or Unexcused Absence

The item was inadvertantly skipped from discussion and no action was taken. The item will be placed on the next meeting agenda for September 13, 2021.

BOARD OF DIRECTORS COMMUNICATION

Item 12 Brief reports on conferences, seminars and meetings attended by Board Members

Trustee Seipel will be attending the Serving with a Purpose conference on September 1, 2021.

Item 13 Brief reports on conferences, seminars and meetings attended by Library Director

Library Director Christmas stated that the Budget Engagement Commission will receive an informational presentation on August 12, 2021, at 5 p.m. on the new Main Library grand opening and Measure Z. The naming campaign for spaces at the new Main Library will be presented to the full Board of Library Trustees on September 13, 2021.

Item 14 Items for future Board of Library Trustees consideration as requested by Board
No items for consideration.

Adjournment

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Meeting Adjourned at 5:24 p.m.
Submitted by: Angela Henson

Board of Library Trustee