

# **Board of Library Trustees**

TO: BOARD OF LIBRARY TRUSTEES DATE: SEPTEMBER 13, 2021

FROM: RIVERSIDE PUBLIC LIBRARY WARDS: ALL

SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

## **ISSUE:**

Receive a summary of security/incident reports from July and August 2021.

#### **RECOMMENDATION:**

That the Board of Library Trustees receive and file the summary of security/incident reports from July and August 2021.

# **BACKGROUND**:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct.

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations in July and August 2021.

## <u>Arlanza</u>

8/12/21 Incident of individual asked on two separate instances to wear a face

covering while inside the library. Exclusion notice issued for 30 days for violating Library Code of Conduct Rule 1 Abide by all federal, state, and local laws and Rule 14 Use of the library's facilities, materials, and

furnishings as intended. \*

## **Arlington**

8/3/21 Incident of individual who was unresponsive and was provided medical

assistance from paramedics.

# SSgt Salvador J. Lara Casa Blanca

7/23/21 Incident of an individual laying down outside on library property.

7/24/21 Incident of an individual intoxicated outside on library property. \*

# Spc. Jesus S. Duran Eastside

7/14/21 Incident of an individual using the restrooms inappropriately.

7/15/21 Incident of an individual who was provided medical assistance from

paramedics for a foot injury that occurred outside of the library.

7/31/21 Exclusion notice issued for 30 days to library user for violating Rule 20

Harassing or threatening library staff or customer and Rule 24 Disturbing

others after being warned to stop.

## La Sierra

There were no incidents reported.

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7/7/21 Incident of an unknown individual that mailed an unsolicited religious

pamphlet to an employee. \*

7/15/21 Incident of an adult male individual who was asked to leave the 3<sup>rd</sup> floor

children's areas to another area in the library.

7/16/21 Incident of an end table that was bumped by a child and the table fell or the

child hit their ankle on the table. No medical assistance was requested.

7/21/21 Incident of individual who was asked to leave the library for not having the

required clothing and exposing themselves. Exclusion issued for 30 days for violating Rule 20 Harassing or threatening staff or customer, and Rule 5

Clothing required on library property. \*

7/24/21 Incident of attempted theft of outdoor metal trash bin.

7/28/21 Incident of drug paraphernalia found by Security Guard outside the library.

7/31/21 Incident of vandalism on the ground level and metered parking lot.

8/7/21 Incident of an individual dressed in hospital scrubs who was behaving

erratically. \*

8/7/21 Incident of individual causing a disruption for blocking the walkway on the

3<sup>rd</sup> floor near the children's area and was asked to wear pants properly. Exclusion notice issued for 90 days for violating Rule 20 Harassing or threatening library or customer and Rule 21 Staring at or following or

photographing library staff or customers.

8/11/21 Incident of an individual stealing a library laptop valued at \$1,000. An

exclusion notice was issued for 365 days on 8/14/21. \*

8/14/21 Incident reported of graffiti on the cement in the Arcade.

8/14/21 Incident of a person urinating on library property. \*

## **Marcy/Orange Terrace**

There were no incidents reported.

#### **STRATEGIC PLAN ALIGNMENT:**

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.

This item aligns with each of the five Cross-Cutting Threads as follows:

- Community Trust The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
- 2. **Equity** The Library endeavors to provide a safe environment to all its customers.
- 3. **Fiscal Responsibility** The Library's financial resources are not used for the incident report.
- Innovation The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney's Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
- 5. **Sustainability & Resiliency** The Library, City Attorney's Office and the Board of Library Trustees regularly review of the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state and federal laws.

#### **FISCAL IMPACT**:

There is no fiscal impact associated with this report.

Prepared by: Erin Christmas, Library Director

Approved by: Kris Martinez, Interim Assistant City Manager

<sup>\*</sup>Indicates police interaction.