



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 7, 2021

FROM: COMMUNITY & ECONOMIC DEVELOPMENT WARDS: ALL
DEPARTMENT

SUBJECT: PROPOSED AMENDMENT TO THE CITY OF RIVERSIDE 2021-2022 UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM TO CANCEL THE OPERATION SAFEHOUSE – EMERGENCY SHELTER PROGRAM AND FUNDS IN THE AMOUNT OF \$10,000; AND REALLOCATE THE \$10,000 FUNDS TO THE OPERATION SAFEHOUSE – TRANSITIONAL LIVING PROGRAM

ISSUE:

Approve an amendment to the 2021-2022 HUD Annual Action Plan to cancel the Operation Safehouse – Emergency Shelter Program and funds originally allocated at \$10,000; and reallocate the \$10,000 funds to the Operation Safehouse – Transitional Living Program.

RECOMMENDATIONS:

That the City Council:

1. Authorize an amendment to the 2021-2022 HUD Annual Action Plan to cancel the Operation Safehouse–Emergency Shelter Program and funds originally allocated at \$10,000 and reallocate the \$10,000 funds to the Operation Safehouse – Transitional Living Program; and
2. Authorize the City Manager, or his designee, to sign all documents and instruments necessary to implement this action, including making minor and non-substantive changes, if necessary.

BACKGROUND:

On June 2, 2020, the City Council adopted the 2020-2024 Citizen Participation Plan. Under the Citizen Participation Plan, any CDBG project amendments of more than 10% of the original project allocation or significant changes to the scope of work, including project cancellation, must be presented as a Substantial Amendment to the HUD Annual Action Plan for the respective year. The proposed amendment to this Annual Action Plan will modify the project scopes and allocations by more than 10% of two public service projects by canceling and reallocating the funding from one project into the other.

On June 8, 2021, the City Council adopted the 2021-2022 HUD Annual Action Plan. This plan authorized the appropriation of CDBG funds in the amount of \$10,000 to both the Operation Safehouse – Emergency Shelter Program and to the Operation Safehouse – Transitional Living Program.

DISCUSSION:

On June 15, 2021, Operation Safehouse contacted the City of Riverside Community Development Block Grant Division to request an amendment to the 2021-2022 HUD Annual Action Plan which was approved by City Council on June 8, 2021. Their request is to reallocate the Operation Safehouse – Emergency Shelter funds to the Operation Safehouse – Transitional Living Program. The Transitional Living program will provide approximately 15 low-income youths with housing, counseling, and job search assistance; and provide educational assistance for up to 24 months to homeless youth ages 18 and under.

After careful review of the HUD action plan, staff recommends approval of an amendment to the 2021-2022 HUD Annual Action Plan to cancel the Operation Safehouse – Emergency Shelter Program and funds originally allocated at \$10,000 and reallocate the \$10,000 funds to the Operation Safehouse – Transitional Living Program.

STRATEGIC PLAN ALIGNMENT:

The City of Riverside 2021-2022 United States Department of Housing and Urban Development (HUD) Annual Action Plan for the Community Development Block Grant (CDBG) Program aligns with the Community Well-Being Strategic Priority and the Arts, Culture & Recreation Strategic Priority contributes to the achievement of the following goals:

Priority 1. Arts, Culture & Recreation Goal 1.5. Support programs and amenities to further develop literacy, health, and education of children, youth, and seniors throughout the City.

Priority 2. Community Well-Being: Goal 2.3. Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feelings of pride and belonging citywide.

The City of Riverside 2021-2022 United States Department of Housing and Urban Development (HUD) Annual Action Plan for the Community Development Block Grant (CDBG) Program aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – The City of Riverside has identified eight priority development areas to meet the greatest needs of residents in the City. Priorities are based on responses to the 2021/2022 Community Survey conducted by the City through Virtual Community Ward Meetings, Post Card Surveys, and online. The information was gathered in specific focus groups and interviews with various organizations and service providers in the housing and community development field.
2. **Equity** – Pursuant to the Housing Community Act of 1974, the U.S. Department of HUD provides critical priority for funding to ensure all eligible persons receive equitable access to service and are served with dignity, respect, and compassion regardless of the circumstances, ability, or identity of eligible persons.
3. **Fiscal Responsibility** – There is no new net fiscal impact associated with this item which

maintains that Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources while providing quality public services to all.

4. **Innovation** – This item will continuously uphold that Riverside is inventive and timely in meeting the community's changing needs; it allows changes based on the Community's changing needs.
5. **Sustainability & Resiliency** – The HUD Annual Action Plan describes the specific actions that will be undertaken using HUD entitlement funds to promote sustainable community and economic development, and projects to encourage community engagement and resiliency.

FISCAL IMPACT:

There is no new net fiscal impact associated with the proposed Amendment to the 2021-2022 HUD Annual Action Plan to reallocate funds from the CDBG Fund, Operation Safehouse – Emergency Shelter Program Account 2835100-453314 to the Operation Safehouse – Transitional Living Program Account 2835100-453313.

	<u>2021-2022 Action Plan Approved Allocation</u>	<u>2021-2022 Allocation with Amendment</u>
Operation Safehouse Emergency Shelter	\$10,000	\$0
Operation Safehouse Transitional Living Program	\$10,000	\$20,000

Prepared by: David Welch, Community & Economic Development Director
Certified as to
availability of funds: Edward Enriquez, Chief Financial Officer/City Treasurer
Approved by: Rafael Guzman, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney