



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: SEPTEMBER 21, 2021

FROM: POLICE DEPARTMENT WARDS: ALL

SUBJECT: EVIDENCE TRUST FUNDS - TRANSFER AND SUPPLEMENTAL APPROPRIATION IN THE AMOUNT OF \$120,116.82

ISSUE:

Authorize a supplemental appropriation of Evidence Trust Funds in the amount of \$120,116.82 from the Evidence Trust Account to a General Fund Police Department revenue account and appropriate expenditures in the same amount to a General Fund Police Department expenditure account as detailed in this report.

RECOMMENDATION:

That the City Council:

1. By at least five affirmative votes, authorize a supplemental appropriation in the amount of \$120,116.82 in the General Fund, Police Support Services, utilizing the funds on hand in the Special Deposits Fund, Evidence Trust Account.

BACKGROUND:

The Riverside Police Department (RPD) collects/holds unclaimed monies from the Property Unit as the result of criminal investigations, where the legal owners could not be determined or located, or the person in possession of the money was found to have possessed or received it illegally. California Government Code Sections 50050-50057 outlines the process for an agency to absorb these funds into a general fund for department use. Several other Southern California Police Departments have successfully utilized this process without any negative results or disputes.

DISCUSSION

Currently the RPD has \$120,116.82 in unclaimed money being held in the Evidence Trust Account. The requisite legal notices have been prepared and published in the local newspaper as required by Government Code Sections 50050-50057.

The RPD would like to use these funds for needed renovations to Police Facilities including the Property Unit and the Forensic Unit at the Magnolia Police Station.

Therefore, the RPD is requesting that Evidence Trust Funds in the amount of \$120,116.82 be transferred from the Evidence Trust Account to the General Fund Police Department revenue account and that an appropriation in the same amount be made to the General Fund Police Department expenditure account.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 6 - *Infrastructure, Mobility and Connectivity* and Goal No. 6.2 – Maintain, protect and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Riverside Police Department is dedicated to improving the quality of life by creating a safe environment in partnership with the people it serves. The requested appropriation will be used to improve the Police facilities in order for Police Department staff to have the resources to achieve this goal.
2. **Equity** – The requested appropriation will support RPD in their mission to provide public safety services to all residents in the City of Riverside.
3. **Fiscal Responsibility** – The appropriation of Evidence Trust Funds to be used on Police facility improvements alleviates pressure on the General Fund ensuring responsible management of the City's financial resources.
4. **Innovation** – This item will assist in funding RPD's minor facility improvements that will allow Police staff to better address the Community's changing needs and prepare for the future.
5. **Sustainability & Resiliency** – The requested appropriation will ensure the Police Department has the capacity to preserve, adapt, and grow with the needs of the community.

FISCAL IMPACT:

The total fiscal impact of this action is \$120,116.82. Upon approval, a supplemental appropriation will be recorded in the General Fund, Police Support Services, Maintenance/Repair of Buildings & Improvements expenditure account 3102000-424130, utilizing funds on hand in the Special Deposits Fund, Evidence Trust Account 0000720-225130.

Prepared by: Larry V. Gonzalez, Chief of Police
Certified as to
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Approved by: Lea Deesing, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney