

MUSEUM OF RIVERSIDE BOARD MINUTES
Hybrid Board Meeting
August 25, 2021
3580 Mission Inn Avenue, Riverside, CA 92501

Board Members Present

Peggy Barnhart, Chair
Lovelyn Razzouk, Vice-Chair (late 3:01 p.m.)
Todd Carpenter (late 3:06 p.m.)
Micah Tokuda (late 3:01 p.m.)
Rose Monge
Luz Negrón
Sharon Tennell (left early 3:11 p.m.)
Cynthia Zdilor

City Staff Present

Robyn G. Peterson, Museum Director
Ann Lovell, Manager of Operations
Toni Kinsman, Senior Office Specialist
Cesar Mendez, Mus. Maintenance Worker

Board Members Absent

Mary Hughes

CALL TO ORDER

The meeting was called to order at 3:00 p.m. by Board Chair Barnhart.

PUBLIC COMMENT

1. This is the portion of the meeting specifically set aside to invite your comments regarding any items within the jurisdiction of the Museum of Riverside Board.

No public eComments were received.

No members of the public were present in Council Chambers.

CONSENT CALENDAR

2. Minutes of July 28, 2021

Minutes were approved as written.

3. Collection Activity report for FY2020-2021

This item was approved under the consent calendar

Motion:	Board Member Razzouk
Second:	Board Member Zdilor
Abstain:	Board member Tokuda
No response:	Board member Negrón
Ayes:	Board members Barnhart, Razzouk, Hughes, Monge, Tennell, Zdilor

PRESENTATIONS

4. Receive and file a presentation from the Museum of Riverside Museum Maintenance Worker

Cesar Mendez gave a presentation on his history, roles, and responsibilities with the Museum Department. This presentation was received and filed.

DISCUSSION CALENDAR

5. Determine whether the absence of Museum of Riverside Board member Micah Tokuda on July 27, 2021 should be recorded as excused or unexcused

A motion was made approve the absence of Micah Tokuda as excused due to personal reasons.

Motion: Board Member Razzouk
Second: Board Member Monge
Abstain: Board member Tokuda
No response: Board member Tennell
Ayes: Board members Barnhart, Carpenter Razzouk, Hughes, Monge, Zdilor

6. Accession into the permanent collection one (1) full set (nine pages, seven full-sized twenty-four by thirty-six inch and two half sheets) of blueprints of historic Riverside residence, the Barbara Brown Hutchinson Estate also known as “Fairview” by Riverside architect Henry L. A. Jekel

The Museum of Riverside Board recommends that City Council approve accession into the permanent collection of one (1) full set (nine pages, seven full-sized twenty-four by thirty-six inch and two half sheets) of blueprints of historic Riverside residence, the Barbara Brown Hutchinson Estate also known as “Fairview” by Riverside architect Henry L. A. Jekel into the permanent collections.

Motion: Board Member Zdilor
Second: Board Member Carpenter
No response: Board member Tennell
Ayes: Board members Barnhart, Carpenter, Razzouk, Hughes, Monge, Tokuda, Zdilor

7. To discuss, receive, and file the Strategic Plan status report for the fiscal year ending June 30, 2021

This report was received and filed.

8. Receive and file an introduction to the new Museum of Riverside brand.

Director Peterson reviewed the 46-page rebranding package attachment from the agenda. This report was received and filed.

9. Discuss Museum of Riverside Board participation in Moon Festival on September 21, 2021

Board member Zdilor has secured volunteers from the Museum of Riverside Board for an outreach table at the Moon Festival event. Public attendance at this event will be via reservation only through Eventbrite.

10. Dissolve Board Development Committee as a standing committee.

The Museum of Riverside Board approves dissolution of the Board Development Committee as a standing committee.

Motion: Board Member Zdilor
Second: Board Member Razzouk
Ayes: Board members Barnhart, Carpenter, Razzouk, Hughes, Monge, Tokuda, Zdilor

COMMUNICATIONS

11. Board Chair Report

Chair Barnhart reported that the Museum Board will continue to meet in the hybrid format with physical attendance at City Hall Council Chambers and online virtual in Microsoft Teams. The

Board is encouraged to wear their Board name badges while in attendance at the Moon Festival event.

12. Board Vice-Chair Report

No report.

13. Director's update regarding accreditation, advisory teams, COVID-19 impacts, historic houses, staffing, collections, exhibitions and programs, marketing and communications, and volunteer and support opportunities.

In addition to the submitted report, Director Peterson reported that staff level advisory team meetings will resume.

14. Brief reports on conferences, seminars, and meetings attended by Museum of Riverside Board members

No discussion.

15. Items for future Museum of Riverside Board consideration as requested by Board members

No items were requested.

The meeting was adjourned at 3:41 p.m.