



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: OCTOBER 5, 2021**

FROM: POLICE DEPARTMENT **WARDS: ALL**

SUBJECT: AWARD BID NO. 7862 TO P&P HARDWARE, OF RIVERSIDE, CALIFORNIA, FOR POLICE DEPARTMENT UNIFORMS AND ACCESSORIES IN THE ANNUAL AMOUNT OF \$162,352.02 FOR AN INITIAL TERM ENDING JUNE 30, 2022 WITH FOUR ONE-YEAR OPTIONS TO EXTEND, IN THE TOTAL AMOUNT OF \$811,760.10

ISSUES:

Award Bid No. 7862 to P&P Hardware, of Riverside, California for the purchase of Police Department uniforms and accessories in the annual amount of \$162,352.02 for an initial term ending June 30, 2022 with four one-year options to extend, in the total amount of \$811,760.10.

RECOMMENDATIONS:

That the City Council:

1. Award Bid No. 7862 for the purchase of Police Department uniforms and accessories to P&P Hardware, of Riverside, California, in the amount of \$162,352.02 annually for an initial term ending June 30, 2022 with four one-year options to extend, in the total amount of \$811,760.10; and
2. Authorize the City Manager, or his designee, to execute up to four one-year extensions in the amount of \$162,352.02 annually, subject to availability of budgeted funds, and execute any other documents necessary to complete the procurement.

BACKGROUND:

The City provides all safety personnel with official uniforms of the Department. The Riverside Police Department (RPD) requires uniforms, accessories and fitting services for police officers and other safety personnel on an annual basis. In cooperation with the Purchasing Services Division of the Finance Department, Bid No. 7862 was issued on July 22, 2021, specifically detailing the items and services needed by RPD.

DISCUSSION:

On July 22, 2021, the Purchasing Services Division issued Bid No. 7862 for the purchase of police uniforms and accessories. Four (4) bid responses were received on August 5, 2021, with ProForce Marketing, Inc being deemed nonresponsive for incomplete pricing. The lowest responsive and responsible bidder was from P&P Hardware in the amount of \$162,352.02 annually.

The Purchasing Services Manager concurs that this purchase is in compliance with Purchasing Resolution 23256.

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 2 *Community Well-Being* and Goal No. 2.4 Support programs and innovations that enhance community safety, encourage neighborhood engagement, and build public trust.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The Riverside Police Department equips sworn and civilian personnel with standard issued uniforms and equipment which identifies them as employees of the Police Department to support transparency and build trust between the RPD and the community.
2. **Equity** – The Department provides public safety services to all residents in the City of Riverside. Providing Police personnel with standard issued uniforms and equipment helps the Department achieve this objective.
3. **Fiscal Responsibility** – Bid number 7862 was issued in order to solicit competitive responses and obtain the best price for the City.
4. **Innovation** – The Police Department uniform and equipment needs are regularly assessed in order to meet the community's changing needs and prepare for the future.
5. **Sustainability & Resiliency** – Through regularly assessing the Police Department uniform and equipment needs, the department ensures uniforms and equipment meet department operational needs allowing the department to remain resilient in their efforts to maintain community well-being.

FISCAL IMPACT:

The total fiscal impact of the action is \$162,352.02 annually. Funds have been budgeted and are available in the General Fund, Police Support Services, Clothing, Linen and Safety Supplies Account No. 3102000-426200. Each of the four one-year options to extend are for \$162,352.02. Future contract years will be budgeted and brought to Council during annual budget adoption.

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| Prepared by: | Larry V. Gonzalez, Chief of Police |
| Certified as to | |
| Availability of funds: | Edward Enriquez, Chief Financial Officer/City Treasurer |
| Approved by: | Lea Deesing, Assistant City Manager |
| Approved as to form: | Phaedra A. Norton, City Attorney |

Attachment: Bid Award