

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Commission on Disabilities: Submitted

Ms./Mr.

Ms.

Constance

First Name

B.

Middle Initial

Wahlin

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Retired

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

48 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I retired in 2017 from the Riverside Unified School District and have been taking my time to decide how I want to spend my time. I have always been interested in city government and its role in a vibrant community. I have had leadership experiences in various local and national organizations which could enhance my volunteer board experience.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

My professional degree is in the area of speech and language pathology; however from 2000-2017 until my retirement I worked as a Special Education Program Specialist (administrator, manger) in the Riverside Unified School District. My responsibilities included overseeing secondary/adult programs for students with significant disabilities.

EDUCATIONAL BACKGROUND:

BA Augustana College, Communication Disorders Level II Administrative Credential State of California

OCCUPATIONAL EXPERIENCE:

Speech Pathologist Madison WI 1968-71 Speech Pathologist Riverside Unified School District 1971-1974; 1990-2000 Program Specialist Riverside Unified School District 2000-2017

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Speech Therapy organizations in past

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Junior League of Riverside, President 1983-84 Director, Junior League International 1980's Riverside County Law Alliance, President 1980's

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

- ☒ Social Media
☒ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☐ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

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Community Police Review Commission: Submitted

Ms./Mr.

Ms.

Danielle

First Name

A.

Middle Initial

Hale

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Aerotek

Employer

Customer Support Supervisor

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

39 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

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Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I feel that it is extremely important to bridge the gap between our law enforcement and community, especially now. Community outreach by law enforcement is crucial in building positive relationships between them and the residences they are protecting and serving on a daily basis and will hopefully eliminate any skepticism by the residents in the community. It is also very important that the department is transparent in all matters--positive or negative--in order to gain the trust and respect of the community. It will also be beneficial for the members of the community to become partners with the police department as well as learn basic police procedures (the whys behind the procedures mostly) in order to fully understand the actions of the officers.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I was a Police Explorer for 7 years and learned a lot from the department and officers which helped me be able to relate to both sides. I was able to learn police procedures, go on ride-alongs, attended an Explorer Academy, and participate in many community events where i was able to interact with residents on a regular basis.

EDUCATIONAL BACKGROUND:

Bachelors Degree from Concordia University in Liberal Studies Masters Degree (MBA) from University of Phoenix in Business Administration

OCCUPATIONAL EXPERIENCE:

I am responsible for all customer related services in my field office. I partner with the Director of Business Operations and Regional Field Support Manager by communicating processes and ensuring compliance with in the field office. I also interview, develop, train, and manage Customer Support Associates and Administrative Assistants. I ensure that outstanding customer service is given to all customers, both internal and external. In addition, I manage several vital field office processes, including the health and safety program, internal recruiting process, the internal and external benefits program, and internal payroll. I manage compliance reports and track individual, divisional, field office, and regional performance goals. I am responsible for managing office spending including: supply procurement, marketing, out of office activities and our Purchasing Card account. Communicate continuously with management in regards to the administrative team, operations, reports, and current compliance of the operation. I also maintain relationship with office leadership and assist with miscellaneous duties for the Director of Business Operations.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

N/A

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Riverside Police Explorer

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
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Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Utility Bill Insert

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

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Source: Equal Employment Opportunity Commission

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Commission on Aging: Not Submitted

Community Police Review Commission: Submitted

Ms./Mr.

Ms

Cheryl

First Name

M

Middle Initial

Romano

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Romano's Innovative Coaching
Strategies

Employer

Managing Owner

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

Riverside

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

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Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I have been a volunteer since 1984 for the American Red Cross, and have also participated in lobbying for Global Health on Capital Hill, and was part of a previous political campaign. I enjoy public service, and believe every hour spent volunteering, is a valuable and worthwhile. As noted below, I have forensic experience, and I believe this committee will suit my skills very well

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I came from a family with several law enforcement members, so when attending graduate school, and seeking out clinical training, I chose to work at the Women's prison in Chino, and for my doctoral internship, a Correctional Psychology Training Program in Illinois, at two maximum security prisons. Further, I have worked for a grant funded program, assisting released offenders with children, and was a member of a team of researchers from Cal State University, that assessed offenders in the jails in San Bernardino, for the purpose of program planning, I was a Pro Bono Evaluator for the Veterans Court in San Bernardino and have held an Adjunct Professor position in Forensic Psychology for over 11 years.

EDUCATIONAL BACKGROUND:

Education Master of Public Health (MPH) Purdue University Global In Progress Chicago, IL, Online est. completion 03/2021 Doctor of Psychology (Psy.D.). - Loma Linda University - Clinical Psychology 2006 Loma Linda, CA, USA Master of Arts: Loma Linda University - Psychology 2002 Loma Linda, CA, USA Certificate in Humanitarian Assistance: Loma Linda University - Humanitarian Assistance, Global Health 2000 Loma Linda, CA, USA Bachelor of Science, Cum Laude: University of La Verne – Psychology 1996 La Verne, CA, USA Board Certifications Diplomat, Board Certified Expert in Traumatic Stress (D.A.A.E.T.S., B.C.E.T.S..) American Academy of Experts in Traumatic Stress, National Center for Crisis Management Certifications 2009 Certified Trainer, Parent-Child Interaction Training (PCIT). University of California, Davis 2009 CANS Child and Adolescent Needs and Strength Assessment Certified Examiner and Trainer 2008 Parent-Infant Mental Health Certification, Fielding Institute, CA 2007 NCAST-AVENUW PCI Certified, University of Washington Nursing Feeding and Teaching Scales 2004 Domestic Violence Certification Training Program, Certificate; State of Illinois, Chicago, IL. Post Graduate Professional Certifications and Training 1988 FBI Profiler Special Agent Robert Ressler Seminar on Bioterrorism (4 hours) 2010 Motivational Interviewing, University of California, San Bernardino County Jail (32 hours) 2004 Seeking Safety Program for PTSD and Substance Abuse Disorders, Normal, IL, Certificate; Evidence-Based Treatment (32 hours) 2004 Illinois Department of Corrections Correctional Employee Orientation and Training (40 hours) 2005 Police Psychology Training, (8 hours) Boston Police Department 2004 Cognitive Behavioral Therapy for Personality Disorders, Chicago, IL with Judith Beck (8 hours) 2004 Dialectical Behavior Theory for Borderline Personality Disorder; Strategies for Prisons, Schaumburg, IL (8 hours) 2009 CANS Child and Adolescent Needs and Strength Assessment, Certified and Trainer, VCSS from Dr. John Lyons, University of Ottawa, Canada (24 hours) 2004 Domestic Violence Certification Training Program, (40 hours) State of Illinois, Chicago, IL. 2005 Argosy University Correctional

Psychology Training Program (1500 hours) 2011 National Drug Court Institute; Veterans Treatment Court Discipline Specific Training (40 hours), Costa Mesa, CA 2017 July 20 Pandemic Influenza: A Justice Case Study: Public Health Ethics #5; The North Carolina Institute of Public Health 2017, July 18 Counseling on Access to Lethal Means (CALM) Suicide Prevention Resource Center Training Institute 2017 May 16 Introduction to Outbreak Investigation, University of Washington 2015, March 12 Schizophrenia vs PTSD; Why it Matters in Trauma Formed System of Care, NAADAC 2017, March 14 Suicide Prevention Resource Center Training Institute 2017 March 14 FEMA IS-00200.hca Applying ICS to Healthcare Organizations ICS-200 for Health Care/Hospitals; 250, 300 & 700 1991 Defensive Firearms Training and Practice: Orange County Sheriff's Department 2000 to 2004 Gestalt Associates Training Los Angeles (GATLA) Postgraduate Training in Gestalt Therapy (4 years) 2009 Certified Trainer, Parent-Child Interaction, including supervised hours (PCIT). University of California, Davis (200 supervised hours) 2008 Parent-Infant Mental Health Certification, Fielding Institute, Santa Barbara, CA (32 hours) 2007 Circle of Security Training, University of Washington, San Bernardino, CA (32 hours) 2003 Wait, Watch and Wonder, Sponsored by Loma Linda University, Loma Linda, CA (18 hours) 2007 NCAST-AVENUW PCI Feeding and Teaching Scales Certified, University of Washington, (32 hours) 2017, May 17 Presenting Public Health Data University of Washington 2017 May 17 Cause and Effect in Epidemiology, University of Washington 2017 May 16 Analysis and Interpretation of Public Health Data Part 1 Northwest Center of PHP 2017 May 16 Analysis and Interpretation of Public Health Data Part 2 Northwest Center of PHP 2017 April 08 What is Epidemiology in Public Health? University of Washington 2017 May 16 Screening in Public Health Practice University of Washington 2017 May 13 Study Types in Epidemiology 2017 March 28 Basic Infectious Disease Concepts in Epidemiology 2017 May 16 Introduction to Public Health Surveillance, University of Washington 2017 June 08 Immunization Essentials; USAID 2017 April 08 Antimicrobial Resistance Part 1, Centers for Disease Control (CDC) 2017 April 10 Antimicrobial Resistance Part II Centers for Disease Control (CDC) 2017 January 04 Overview of Public Health Surveillance, CDC 2017 May 17 Measuring Risk in Epidemiology American Red Cross Training and Coursework... First Aid/Safety: First Aid (current) CPR/ALS for Healthcare Professionals (current) 1982 California Certified Emergency Medical Technician (4 years), Golden West College Basic Training: 11/6/94 Intro to Disaster Services, Orange County, CA Functional Training: 2/1/85 Agency Representative, Orange County, CA 1/11/85 & 7/16/86 Orange ARC 3074 Shelter Management County, CA 3/25/85 Disaster Welfare Inquiry Orange County, CA 1/15-16/85 Emergency Assistance to Families, Orange County, CA 5/17/86 Service Center Manager Workshop Orange County, CA 2/22/86 Public Affairs in Disaster Orange County, CA 11/24/87 Debriefing Training Orange County, CA 7/16/86 ARC 3072 Emergency Assistance to Families Orange County, CA 8/21/86 SONGS (Nuclear Power Plant) -- EOC Orientation Orange County, CA 4/15/85 Government Liaison Orange County, CA Records and Reports So Cal Disaster Institute Building and Repair So Cal Disaster Institute Disaster Mental Health Orange County, CA Crisis Intervention 1, 2, & 3 Supervisory Training: 12/7/86 Supervision in Disaster Orange County, CA 4/11/86 ARC 3090 Instructor Training in Disaster Orange County, CA 8/7/86 ARC 3082 Family Services Supervision Module 1 So Cal Disaster Institute American Red Cross Cycle Training Courses: Primary Region: Desert to the Sea Region, Home Chapter: American Red Cross of Riverside County

OCCUPATIONAL EXPERIENCE:

Professional Experience Owner/Coach 2014 - Present Romano Coaching Riverside, CA Coaching diverse populations, including parent and child, youth, TAY (including bullying and self-esteem), academic and career coaching, spiritual direction, business success, sexual orientation, gender issues, empowering victims of violent crime, abuse, and neglect Adjunct Professor 12/2009 - 05/2018 Kaplan University Online Ft. Lauderdale, FL Courses taught in graduate psychology Ethics and Professional Psychology Expert Associate Professor Ashford University. 9/2016 - 7/2018 Teaching GEN 499: General Education Capstone courses. San Diego, CA Adjunct Professor. 2006-20012;2016 Chapman/Brandman University Moreno Valley/ Irvine, CA Courses Taught in undergraduate and graduate psychology; Current: PSYU 595: Crisis and Trauma Counseling Adjunct Professor 2012 - 2014 National University San Bernardino, CA Advanced courses in Masters in Counseling Psychology program Education Supervisor (Grant funded position) 2010 - 2013 Maternal Intervention Project, Foundation at Cal State University & Department of Psychology San Bernardino, CA Developed curriculum and facilitated groups of recently released women from prison. Supervised students conducting an adjacent children's group Grant writing to sustain program Reporting to stakeholders. Collecting and evaluating data from over 300 female offenders in San Bernardino County jails. Adjunct Professor 2008 - 2017 Argosy University Los Angeles, Orange and Ontario, CA Advanced level courses in graduate counseling and forensic psychology. Dissertation chair Comprehensive exam reader Developed a national course in trauma assessment and treatment Adjunct Professor 2009 – 2011 Antioch University Culver City, CA Courses taught in graduate psychology Guest Lecturer 2010 California State University San Bernardino, CA Lecturer in the Department of Psychology Graduate Counseling Program Clinician (Grant Funded Position) 2008 - 2009 Victor Community Support Services (VCSS) San Bernardino, CA Parent Child Interaction Therapy Administrator and Trainer Children's Assessment of Needs and Strengths Administrator and Trainer Worked in a multidisciplinary team, including MD's OT's, SLP's, and developmental specialists. Responsible for neurodevelopmental assessments with children, age 0-5 years of age Home and clinic-based treatment with "at risk" children, aged 0-5 years; DPSS or parent referred Supervision of clinical team members involved in client's treatment Coordinator of treatment for children age 0-3 years old Postdoctoral Fellow (Grant Funded Position) 2006 - 2008 S.T.A.R.T. Pediatric Neuro-Assessment Development San Bernardino, CA Objective and projective assessment of children aged 0-5 years of age. Observational assessment of children at play, group interactions, at school, and at home. Strength based assessments for mental deficiency, abnormal behavior, and maladjustment. Administered standardized cognitive and psychological assessments to children aged 0-5 years Composed in-depth evaluation reports for parents, guardians, Department of Children's Services and the court. Attended IEP with caregivers, to communicate report findings to the school district and assist in obtaining services Doctoral Intern 2004 - 2005 Argosy University Schaumburg, Illinois Developed and initiated treatment plans for offenders placed into mental health service program Assessed offenders in reception, upwards of 250 a day. Counseled Individuals and groups of male and female offenders Developed an Anger Management Group that demonstrated marked reduction of anger. Assisted licensed psychologists with the documentation needed for forced medication and civil commitment. Conducted rounds in prison hospital, reception, segregation, general, and mental health population areas and housing Analyzed data, interview notes, test results, and reference manuals to identify needs for offenders to be more successful. Daily limit setting, and crisis intervention Worked with extreme cases of psychopathology including schizophrenia and personality disorders. Supervision of practicum students Research Assistant 2002 – 2004; 2005 - 2006 Loma Linda University Loma Linda, CA Peer Supervisor; Trained clinical doctoral students to conduct neurodevelopmental assessments. Conducted quality control of all student work Conducted a program evaluation of treatment outcomes, clinic effectiveness, and satisfaction of clients Developed the operational and training manual for the clinic employees and students in externship Peer Supervisor and Student Trainee Loma Linda University Pediatric Neurodevelopmental Assessment Program (PNAP). 1998 to 2004 Infant and child assessment in university clinic, children's hospital wards, cranial facial clinic, Loma Linda, CA pediatric neurology, and children's weight loss program

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Alpha Chi, Honor Society in Academia Phi Chi, Honor Society in Psychology Golden Circle Award for Voluntarism, American Red Cross Professional Affiliations American Academy of Experts in Traumatic Stress American Counseling Association Presentations Salamat, A & Romano, C.M. (2009, September). Learning to be a child again: A Case study of siblings exposed to excessive abuse and trauma and the benefits of collaborative treatment. Presented at the Children's Network 23rd Annual Conference. Ontario CA Gomez, M., Mc Clure, F.H., Kamptner, L., Romano, C.M., Patterson, T. (2010, September). Maternal intervention project jail and re-entry programs (CSUSB and Glen Helen Rehabilitation Center). Presented at the 24th Annual Conference of Children's Network San Bernardino, Ontario, CA. Patterson, T., Romano, C., Ramirez, J, Kamptner, L., Mc Clure, F (2011, April). Multigenerational history of personal and family instability in incarcerated women. Presented at the Western Psychological Association (WPA) 91st Annual Conference, Los Angeles, CA. Wolfarth, S., Romano, C., Mc Clure, F., Kamptner (2011, April). Psychotherapeutic attachment and child development based parenting program. Presented at the Western Psychological Association (WPA) 91st Annual Conference. Los Angeles, CA. Publications Romano, C. M. (2006) "Doctoral dissertation entitled "Benefits of assessment in children: A program evaluation"." August 2006, 436. Outcome and program effectiveness of a university based neurodevelopmental assessment clinic for children aged 0-18 years (Doctoral Project accepted as a Dissertation by the College of Arts and Sciences)

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

American Red Cross, Riverside, California, Volunteer Staff 1982 -
Present •Coordinating and conducting peer and professional counseling. •Founding member of the task for Disaster Mental Health •Certified and experience in debriefing and defusing Positions held:
•Chairman: Staffing; •Chairman: Public Information Officer Program •Chairman: Speakers Bureau
•Chairman: Disaster Welfare Inquiry (DWI)
•Coordinator: Disaster Volunteers and Training •Coordinator: Disaster Action Team •Liaison to the DMH C Veterans Treatment Court of San Bernardino, Evaluator. 2011 to 2013
Needs assessment and program evaluation for the San Bernardino County Veterans Treatment Court. Completed 40 hour training course; Equipped to set up a VTC. Inland Aids Project, Riverside, CA Volunteer Counselor. 2004 - 2005
•Conducted intake assessments, treatment planning, and counseling services with individuals and families affected by HIV/AIDS

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
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Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☐ Yes ☐ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☐ No

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Only an NGO

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[Cv_2020.docx](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Web Site

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

CHERYL MARIE ROMANO

Highlights

Experienced, innovative, higher education professor for 14 years, with a history of excellent student, and supervisor evaluations. Thrive while working in a range of high-stress settings. An experienced coach, and motivator. Appreciate diversity, and learn from others experience. Work in a non-judgmental way, from a place of respect for all persons. Experience in program evaluation, needs assessment, quality analysis, and clinical outcome assessment. Expertise in public speaking, report writing, and presenting outcomes to stakeholders. Experienced in a variety of internet based academic and research technical platforms, including MS Office programs, SPSS, SAS, Tableau, and other statistical programs, Blackboard, E-College, Canvas, Brightspace, psychological and academic software, and .scripts

Education

In Progress
est. completion 03/2021

Master of Public Health (MPH) Purdue University Global
Chicago, IL, Online

2006
Loma Linda, CA, USA

Doctor of Psychology (Psy.D.). - Loma Linda University - Clinical Psychology

2002
Loma Linda, CA, USA

Master of Arts: Loma Linda University - Psychology

Certificate in Humanitarian Assistance: Loma Linda University - Humanitarian Assistance, Global Health 2000
Loma Linda, CA, USA

1996
La Verne, CA, USA

Bachelor of Science, Cum Laude: University of La Verne – Psychology

Board Certifications

Diplomat, Board Certified Expert in Traumatic Stress (D.A.A.E.T.S., B.C.E.T.S..)
American Academy of Experts in Traumatic Stress, National Center for Crisis Management

Certifications

Certified Trainer, Parent-Child Interaction Training (PCIT). University of California, Davis 2009
CANS Child and Adolescent Needs and Strength Assessment Certified Examiner and Trainer 2009
Parent-Infant Mental Health Certification, Fielding Institute, CA 2008
NCAST-AVENUE PCI Certified. University of Washington Nursing Feeding and Teaching Scales 2007
.Domestic Violence Certification Training Program, Certificate; State of Illinois, Chicago, IL 2004
License Eligible Psychologist, California Board of Psychology, California
Department of Education, Riverside County Emergency Credential

Professional Experience

2014 - Present
Riverside, CA

Owner/Coach
Romano Coaching

Coaching diverse populations, including parent and child, youth, TAY (including bullying and self-esteem), academic and career coaching, spiritual direction, business success, sexual orientation, gender issues, empowering victims of violent crime, abuse, and neglect

12/2009 -
05/2018

Ft. Lauderdale, FL

Adjunct Professor

Kaplan University Online

Courses taught in graduate psychology

Ethics and Professional Psychology Expert

Associate Professor

9/2016 - 7/2018

Teaching GEN 499: General Education Capstone courses.

Ashford University.

San Diego, CA

Adjunct Professor.

Chapman/Brandman University

2006-20012;2016

Moreno Valley/ Irvine, CA

Courses Taught in undergraduate and graduate psychology; Current: PSYU 595: Crisis and Trauma Counseling

2012 - 2014

San Bernardino, CA

Advanced courses in Masters in Counseling Psychology program

Adjunct Professor

National University

2010 - 2013

Maternal Intervention Project, Foundation at Cal State University & Department of Psychology

Education Supervisor (Grant funded position)

San Bernardino, CA

.Developed curriculum and facilitated groups of recently released women from prison

Supervised students conducting an adjacent children's group

Grant writing to sustain program

.Reporting to stakeholders

.Collecting and evaluating data from over 300 female offenders in San Bernardino County jails

2008 - 2017

Los Angeles, Orange and Ontario, CA

Adjunct Professor

Argosy University

.Advanced level courses in graduate counseling and forensic psychology

Dissertation chair

Comprehensive exam reader

Developed a national course in trauma assessment and treatment

2009 - 2011

Culver City, CA

Courses taught in graduate psychology

Adjunct Professor

Antioch University

2010

San Bernardino, CA

Lecturer in the Department of Psychology Graduate Counseling Program

Guest Lecturer

California State University

2008 - 2009

San Bernardino, CA

Clinician (Grant Funded Position)

Victor Community Support Services (VCSS)

Parent Child Interaction Therapy Administrator and Trainer

Children's Assessment of Needs and Strengths Administrator and Trainer

.Worked in a multidisciplinary team, including MD's OT's, SLP's, and developmental specialists

Responsible for neurodevelopmental assessments with children, age 0-5 years of age

Home and clinic-based treatment with "at risk" children, aged 0-5 years; DPSS or parent referred

Supervision of clinical team members involved in client's treatment

Coordinator of treatment for children age 0-3 years old

2006 - 2008

San Bernardino, CA

Postdoctoral Fellow (Grant Funded Position)

S.T.A.R.T. Pediatric Neuro-Assessment Development

- .Objective and projective assessment of children aged 0-5 years of age
- .Observational assessment of children at play, group interactions, at school, and at home
- .Strength based assessments for mental deficiency, abnormal behavior, and maladjustment

Administered standardized cognitive and psychological assessments to children aged 0-5 years

- .Composed in-depth evaluation reports for parents, guardians, Department of Children's Services and the court

Attended IEP with caregivers, to communicate report findings to the school district and assist in obtaining services

2004 - 2005

Schaumburg, Illinois

Doctoral Intern
Argosy University

Developed and initiated treatment plans for offenders placed into mental health service program

- .Assessed offenders in reception. upwards of 250 a day

Counseled Individuals and groups of male and female offenders

- .Developed an Anger Management Group that demonstrated marked reduction of anger
- .Assisted licensed psychologists with the documentation needed for forced medication and civil commitment

Conducted rounds in prison hospital. reception. segregation. general. and mental health population areas and housing

- .Analyzed data. interview notes. test results, and reference manuals to identify needs for offenders to be more successful

Daily limit setting. and crisis intervention

- .Worked with extreme cases of psychopathology including schizophrenia and personality disorders

Supervision of practicum students

Research Assistant

2002 – 2004; 2005 - 2006

Loma Linda, CA

Loma Linda University

,Peer Supervisor; Trained clinical doctoral students to conduct neurodevelopmental assessments

Conducted quality control of all student work

Conducted a program evaluation of treatment outcomes, clinic effectiveness, and satisfaction of clients

Developed the operational and training manual for the clinic employees and students in externship

Peer Supervisor and Student Trainee

Loma Linda University Pediatric Neurodevelopmental Assessment Program (PNAP).
Infant and child assessment in university clinic, children's hospital wards, cranial facial clinic,
pediatric neurology, and children's weight loss program

1998 to 2004
Loma Linda, CA

Community Service

1982 - Present

American Red Cross, Riverside, California, Volunteer Staff

- .Coordinating and conducting peer and professional counseling •
- Founding member of the task force for the development of ARC Disaster Mental Health •
- Certified and experience in debriefing and defusing •
- :Positions held
- ;Chairman: Staffing •
- Chairman: Public Information Officer Program •
- Chairman: Speakers Bureau •
- Chairman: Disaster Welfare Inquiry (DWI) •
- Coordinator: Disaster Volunteers and Training •
- Coordinator: Disaster Action Team •
- .Liaison to the DMH Committee for Family Services •
- Chair/Lead Disaster Mental Health •

2011 to 2013

Veterans Treatment Court of San Bernardino, Evaluator.

- .Needs assessment and program evaluation for the San Bernardino County Veterans Treatment Court
- .Completed 40 hour training course; Equipped to set up a VTC

Inland Aids Project, Riverside, CA Volunteer Counselor.

2004 - 2005

Conducted intake assessments, treatment planning, and counseling services with individuals and •
families affected by HIV/AIDS

Awards

Alpha Chi, Honor Society in Academia

Phi Chi, Honor Society in Psychology
Golden Circle Award for Voluntarism, American Red Cross

Professional Affiliations

American Academy of Experts in Traumatic Stress
American Counseling Association

Presentations

Salamat, A & Romano, C.M. (2009, September). Learning to be a child again: A Case study of siblings exposed to excessive abuse and trauma and the benefits of collaborative treatment. Presented at the Children's Network 23rd Annual Conference. Ontario CA

Gomez, M., Mc Clure, F.H., Kamptner, L., Romano, C.M., Patterson, T. (2010, September). Maternal intervention project jail and re-entry programs (CSUSB and Glen Helen Rehabilitation Center). Presented at the 24th Annual Conference of .Children's Network San Bernardino, Ontario, CA

Patterson, T., Romano, C., Ramirez, J, Kamptner, L., Mc Clure, F (2011, April). Multigenerational history of personal and family instability in incarcerated women. Presented at the Western Psychological Association (WPA) 91st Annual .Conference, Los Angeles, CA

Wolfarth, S., Romano, C., Mc Clure, F., Kamptner (2011, April). Psychotherapeutic attachment and child development based parenting program. Presented at the Western Psychological Association (WPA) 91st Annual Conference. Los .Angeles, CA

Publications

Romano, C. M. (2006) "Doctoral dissertation entitled "Benefits of assessment in children: A program evaluation"." August Outcome and program effectiveness of a university based neurodevelopmental assessment clinic for children .436 ,2006 aged 0-18 years (Doctoral Project accepted as a Dissertation by the College of Arts and Sciences)

Appendix I

:List of courses taught

Ashford University

to 2018 2016

Online Undergraduate Course

GEN 499: General Education Capstone

Chapman University, changing to Brandman University, Moreno Valley/Riverside and Irvine Campus (current)

Undergraduate and graduate courses in psychology (current)

2016 ;2006-2012

- Crisis and Trauma Counseling (Current)
- Research Methods for the Behavioral Sciences
- Research/Bibliographic Methods
- Theories of Personality
- Pediatric Neuropsychology
- Introduction to Counseling
- Motivation and Emotion
- Cognitive Psychology

Argosy University: Los Angeles, Ontario and Orange Campus Masters and Doctorate in Counseling Psychology and Masters in Forensic Psychology programs. Last campus: Orange County

to 2017 2008

- Professionalism I and 2
- Practicum Seminar I, 2, and 3 and Practicum Extension
- Counseling 1 and 2
- Counseling Skills
- Child and Adolescent Counseling
- Techniques of Child and Adolescent Counseling
- Maladaptive Behavior and Psychopathology
- Psychopathology I and II
- Models in Clinical Supervision
- Clinical Consultation
- Introduction to Psychological Testing
- Psychological Assessment
- Ethics in Practice
- Substance Abuse Interventions
- Substance Abuse Counseling
- Social and Cultural Diversity
- Forensic Individual Assessment,
- Sex Offender Assessment and Treatment
- Forensic Seminar

- Psychology of the Victim
- Advanced Academic Writing
- Multicultural Issues in Counseling
- Research Methods and Program Evaluation
- Human Growth and Development
- Program Development
- Psychology of Stalking
- Forensic Profiling
- National Course Developer for Trauma Throughout the Lifespan
- Consultation, Triage and Testimony in Forensic Psychology
- Theories of Family Process and Development
- Family Therapy Counseling Skills

Additionally, chaired and committee member for Ed.D. in counseling psychology dissertations
Comprehensive exam reader and grading for both masters and doctorate programs

Kaplan University Online
to 2018 **2009**

Undergraduate course in Psychology
Social Relationships in Childhood

Graduate courses in General Psychology (Current)

- Applied Statistics for the Behavioral Sciences
- Research Methods I
- Neuropsychology
- Maladaptive Psychology
- Ethics in Psychology (previous course lead)
- Chemical and Psychological Dependency Counseling
- Professional Foundations in Psychology (current)

Antioch University, Culver City Campus
2010-2011

Research and Writing in Psychology

National University, San Bernardino campus
2012-2014

Graduate courses in Counseling Psychology Master's program

- Introduction to Assessment for Marriage and Family Counselors
- Clinical Psychopharmacology

Appendix II

Professional Certificates and Training Courses

Board Certifications

Diplomat, Board Certified Expert in Traumatic Stress (B.C.E.T.S., D.A.A.E.T.S). American Academy of Experts in Traumatic Stress in Collaboration with the National Center for Crisis Management

Post Graduate Professional Certifications and Training

FBI Profiler Special Agent Robert Ressler Seminar on Bioterrorism (4 hours) 1988

Motivational Interviewing, University of California, San Bernardino County Jail (32 hours) 2010

Seeking Safety Program for PTSD and Substance Abuse Disorders, Normal, IL, Certificate; Evidence-Based Treatment (32 hours) 2004

Illinois Department of Corrections Correctional Employee Orientation and Training (40 hours) 2004

Police Psychology Training, (8 hours) Boston Police Department 2005

Cognitive Behavioral Therapy for Personality Disorders, Chicago, IL with Judith Beck (8 hours) 2004

Dialectical Behavior Theory for Borderline Personality Disorder; Strategies for Prisons, Schaumburg, IL (8 hours) 2004

CANS Child and Adolescent Needs and Strength Assessment, Certified and Trainer, VCSS from Dr. John Lyons, University of Ottawa, Canada (24 hours) 2009

.Domestic Violence Certification Training Program, (40 hours) State of Illinois, Chicago, IL 2004

Argosy University Correctional Psychology Training Program (1500 hours) 2005

National Drug Court Institute; Veterans Treatment Court Discipline Specific Training (40 hours), 2011
Costa Mesa, CA

July 20 Pandemic Influenza: A Justice Case Study: Public Health Ethics #5; The North Carolina Institute of Public Health 2017

July 18 Counseling on Access to Lethal Means (CALM) Suicide Prevention Resource Center Training ,2017
Institute

May 16 Introduction to Outbreak Investigation, University of Washington 2017

March 12 Schizophrenia vs PTSD; Why it Matters in Trauma Formed System of Care, NAADAC ,2015

March 14 Suicide Prevention Resource Center Training Institute ,2017

March 14 FEMA IS-00200.hca Applying ICS to Healthcare Organizations ICS-200 for Health Care/Hospitals; 250, 300 & 700 2017

Defensive Firearms Training and Practice: Orange County Sheriff's Department 1991

to 2004 Gestalt Associates Training Los Angeles (GATLA) Postgraduate Training in Gestalt Therapy (4 years) 2000

Certified Trainer, Parent-Child Interaction, including supervised hours (PCIT). University of California, Davis (200 supervised hours) 2009

Parent-Infant Mental Health Certification, Fielding Institute, Santa Barbara, CA (32 hours) 2008

Circle of Security Training, University of Washington, San Bernardino, CA (32 hours) 2007

Wait, Watch and Wonder, Sponsored by Loma Linda University, Loma Linda, CA (18 hours) 2003

NCAST-AVENUE PCI Feeding and Teaching Scales Certified, University of Washington, (32 hours) 2007

May 17 Presenting Public Health Data University of Washington ,2017

May 17 Cause and Effect in Epidemiology, University of Washington 2017

May 16 Analysis and Interpretation of Public Health Data Part 1 Northwest Center of PHP 2017
May 16 Analysis and Interpretation of Public Health Data Part 2 Northwest Center of PHP 2017
April 08 What is Epidemiology in Public Health? University of Washington 2017
May 16 Screening in Public Health Practice University of Washington 2017
May 13 Study Types in Epidemiology 2017
March 28 Basic Infectious Disease Concepts in Epidemiology 2017
May 16 Introduction to Public Health Surveillance, University of Washington 2017
June 08 Immunization Essentials; USAID 2017
April 08 Antimicrobial Resistance Part 1, Centers for Disease Control (CDC) 2017
April 10 Antimicrobial Resistance Part II Centers for Disease Control (CDC) 2017
January 04 Overview of Public Health Surveillance, CDC 2017
May 17 Measuring Risk in Epidemiology 2017

...American Red Cross Training and Coursework

:First Aid/Safety

First Aid (current)

CPR/ALS for Healthcare Professionals (current)

California Certified Emergency Medical Technician (4 years), Golden West College 1982

:Basic Training

Intro to Disaster Services, Orange County, CA 11/6/94

:Functional Training

Agency Representative, Orange County, CA 2/1/85

Orange ARC 3074 Shelter Management County, CA 7/16/86 & 1/11/85

Disaster Welfare Inquiry Orange County, CA 3/25/85

Emergency Assistance to Families, Orange County, CA 1/15-16/85

Service Center Manager Workshop Orange County, CA 5/17/86

Public Affairs in Disaster Orange County, CA 2/22/86

Debriefing Training Orange County, CA 11/24/87

ARC 3072 Emergency Assistance to Families Orange County, CA 7/16/86

SONGS (Nuclear Power Plant) -- EOC Orientation Orange County, CA 8/21/86

Government Liaison Orange County, CA 4/15/85

Records and Reports So Cal Disaster Institute

Building and Repair So Cal Disaster Institute

Disaster Mental Health Orange County, CA

Crisis Intervention 1, 2, & 3

:Supervisory Training

Supervision in Disaster Orange County, CA 12/7/86

ARC 3090 Instructor Training in Disaster Orange County, CA 4/11/86

ARC 3082 Family Services Supervision Module 1 So Cal Disaster Institute 8/7/86

American Red Cross Cycle Training Courses: Primary Region: Desert to the Sea Region, Home Chapter: American Red Cross of Riverside County

Direct Client Assistance Fundamentals 1/15/18

Disaster Cycle Services: Online Class

; Disaster Cycle Services ; Legacy

Recover

Using EDGE as a Learner 1/15/18

Human Resources

Online Class

Human Resources

EDGE Transcripts Everyone Is Welcome 1/15/18

Disaster Cycle Services Online Class Disaster Cycle Services ; Respond 1/15/18

Shelter Fundamentals 1/14/18

Disaster Cycle Services ; Respond 1/14/18

Deployment Fundamentals

1/14/18

Disaster Cycle Services Online Class Disaster Cycle Services ; Deploy

Materials, Workers and Technology

Disaster Cycle Services: An Overview

12/12/17

; Disaster Cycle Services ; Legacy

Whole Cycle

Psychological First Aid: Helping Others

in Times of Stress

11/20/17

Disaster Cycle Services

Online Class

Disaster Cycle Services ; Respond

"Meet the Client: What is a "Family

Completed

10/9/17

Disaster Cycle Services

Online Class

Disaster Cycle Services ; Recover

Concept of Operations Overview

10/9/17

Disaster Cycle Services

Online Class

; Disaster Cycle Services ; Legacy

Opera

:International Basic

International Relief and Development Orange County, CA 1/31/2002

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Planning Commission: Submitted

Ms./Mr.

Mr

Michael

First Name

Grabendike

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Self Employed

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

24 yrs

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I was born and raised in Riverside and attended Alcott Elementary, Gage JR High and Poly High School....I moved back to Riverside in 1996 and have been involved in a multitude of both Professional opportunities and Non-Profit organizations. I believe I possess both the experience and skill set to make a difference.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I've been involved in the Real Estate Industry since 1980. I've been a senior level manager in both the service side of the Industry and the production side as well.

EDUCATIONAL BACKGROUND:

Riverside City College 1973-74 University of Southern California 1975-79

OCCUPATIONAL EXPERIENCE:

The Irvine Company - Manager Sales and Marketing Koll Company - Senior Director Asset Management
Grubb & Ellis Company - SVP & District Manager TG Properties - Partner

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Appointed Chairman - Riverside Mayors Task Force on Senior Housing 2008 Board of Directors - Janet Goeske Foundation 2002-2010, Chairman 2003 - 2007 Riverside Downtown Partnership - 2004 - 2010, President 2007 - 2008, Land Use Committee Chair 2005 - 2010

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

- ☒ Utility Bill Insert
☒ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

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Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

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Source: Equal Employment Opportunity Commission

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Ms./Mr.

Mr.

Andrew

First Name

C

Middle Initial

Holmgren-WillDover

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

AAA Southern California

Employer

Senior Insurance Specialist

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

Coasta Mesa

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

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You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I believe citizens should be involved in assisting the city council and Mayor where and when they can. I would like to assist in any capacity that I can to be a better citizen and my part

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I work closely with law enforcement through my employment with AAA.

EDUCATIONAL BACKGROUND:

Associates degree

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

None

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

None

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
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If “Yes”, please state position:

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[2019_resume_ach_1_.docx](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Web Site

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

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The following information will be detached from your application and used for research and statistical purposes only.

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APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

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American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

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Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

Andrew C. Holmgren-WillDover

Customer/Member Service Specialist

Riverside, CA



Customer/Member Service Specialist driven to apply a strong work ethic and motivational skills to achieve performance goals, as well as employee and customer satisfaction.

Work Experience

Senior Policy Management Specialist

AAA Southern California - Riverside, CA

June 2018 to Present

Filing applications for insurance policies; solving doubts of customers; calculating premiums for customers as and when demanded; keeping track of payments of customers; assisting in preparation of various administrative reports; participating in preparation of training documents; receiving incoming calls and making outbound calls to other divisions; handling administrative issues pertaining to the insurance associate role; meeting up-selling and cross-selling goals; solving doubts of customers; calculating premiums for customers as and when demanded.

Patient Access Lead II

Planned Parenthood – Escondido, CA

July 2017 to June 2018

Responsible for interacting with patients, payers and providers to gather information necessary for accurate registration including assigning of appropriate Medical Record Number, scheduling, referral/authorization, point of service payment collection, document collection and arrival/check-in functions. Responds to customer billing and payment inquires as needed. Effectively manage the patient check-in and check-out process from start to finish, which includes identification verification; updating or confirming demographic and insurance information on every patient; ensuring appropriate forms are provided, signed and witnessed at the time of the patient visit; collecting patient payment responsibility and accurately preparing end of day reporting or payment reconciliation as needed. Escalating billing inquiries as needed. Accurately scheduling patient appointments. Exhibited proficiency in appointment scheduling procedures, accurate documentation and routing of messages, scheduling and confirming appointments according to practice guidelines, entering appropriate insurance. Responsible for initiating and validating referrals/authorizations. Regularly took a proactive approach to customer service by listening to the patient, taking ownership of solutions and is able to accurately identify the need to involve leadership in order to resolve concerns.

Office Manager

WEST COAST PERSONNEL Sacramento, CA

February 2000 to July 2017

- Hired employees and initiated all new hire paperwork process.
- Coached and explained all of the human resources policies, procedures, laws, standards and regulations to each employee.
- Organized new employee orientation schedules for all new hires.
- Led the creation of recruiting plans for all open positions.
- Posted positions through approved recruitment channels.
- Screened all applicants based on their qualifications and background.
- Converted employee status from temporary to permanent.
- Secured new client relationships.

Education

Bachelor's in Nursing

Colorado Christian University – Online Program
July 2018 to June 2021

Associate in Certified Medical Assistant

San Joaquin Valley College-Temecula – Online Program
May 2015 to June 2017

Associate of Arts in Business Management

KELSEY & JENNY BUSINESS COLLEGE - San Diego, CA
1996

Skills

Bilingual (10+ years), Customer Relationship Management (10+ years), Account Management (10+ years), Billing (10+ years), Data Entry (10+ years), Inventory Management (10+ years), Medical Terminology (10+ years), Oracle (5 years), Recruiting (10+ years), ICD-9 (10+ years), Salesforce (5 years), Patient Scheduling (10+ years), CPT - Coding (10+ years), Medical Billing (8 years)

Certification/Licence:

Certified Medical Assistant (AAMA)

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Ms./Mr.

Ms.

Amy

First Name

J.

Middle Initial

Sausser

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Advancement Project California

Employer

Director of Development

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

nearly 10 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I am a resident and it is my civic duty to serve. I believe that I can be of benefit to my community.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I have been a social justice advocate for more than 30 years. As such I have been involved in public policy discussions at the local, state, and national levels. I believe that public safety is central to residents' quality of life, but ALL residents must feel safe, and it has become clear that they do not. It has become apparent that law enforcement as currently practiced can be experienced as an instrument of trauma and fear for many residents. At the same time our society has added too many different expectations to law enforcement, asking them to manage situations for which they are not trained or prepared, such as substance abuse, homelessness, mental illness, and domestic violence. It is time to re-imagine public safety. A citizen oversight entity can be critical in balancing the competing demands of public safety, and ensure that both law enforcement and the public's point of view and perspectives can be heard, understood, and that they are an essential part of delivering public safety. In my work at Advancement Project California (see below), I have been honored to work with Constance L. Rice, one of the architects of community-based policing in this country. Ms. Rice also helped to pioneer the Community Safety Partnership between the LAPD and multiple public housing projects across LA, as well as the Summer Night Lights program. The examples of this work have shown me that it is possible for peace officers to work with community in a mutually-satisfactory manner that builds trust AND reduces crime, and the hopelessness that it creates in neighborhoods.

EDUCATIONAL BACKGROUND:

I attended Riverside public schools from kindergarten through high school, and graduated from Arlington High in 1983. I have a BA in Film & Television from CSU Northridge. I have an MA in Critical Studies in Film & Television from UCLA.

OCCUPATIONAL EXPERIENCE:

I have worked in the field of nonprofit development and communications since graduate school. I have been employed with the Center for Nonprofit Management, California Association of Nonprofits, Liberty Hill Foundation, Southern California Grantmakers, and now with Advancement Project California, which is a next generation, multi-racial civil rights organization. As a consultant, I have also worked with the LA Unified School District, the City of Riverside on the Seizing Our Destiny initiative, and now with the Inland Empire Funders Alliance.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

I am a founding member of the Riverside Resistance Revival Chorus.

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

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Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Amy_Sausser_Resume_June_2016.pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Referred by

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

Amy J. Sausser

Work Experience

Communications Officer
Director of Development & Communications
Development Consultant
Advancement Project, Los Angeles, CA

November 2013–present
May 2010–October 2013
December 2009–May 2010

Senior level director, now consultant, for a highly-respected next generation, multi-racial civil rights organization that transforms the large public institutions that impact the lives of millions of Californians. Primary duties centered on building the development and communications infrastructure for this \$7 million organization, which included:

- Creating and implementing a strategic communications plan,
- Creating marketing messages and materials, including print and online,
- Ensuring consistent branding across the organization's programmatic areas,
- Hiring, orienting, training and managing appropriate staff,
- Establishing the correct systems to identify, cultivate and steward donors and funders,
- Coordinating fundraising and communications efforts with the organization's National office

Communications Consultant **February 2005–March 2008; November 2009–present**
Self Employed, Santa Monica & Riverside, CA

Communications consulting services for nonprofit organizations, including the following clients:

- **Funders Alliance of San Bernardino & Riverside Counties** – a network of large institutional grantmakers located in, or funding in, the two-county region. Served as planning and implementation communications consultant for an advocacy campaign to attract philanthropic resources to the Inland Empire.
- **City of Riverside, Mayor's Office and Economic Development Department** – a groundbreaking public-private partnership to increase quality of life, attract business investment and professionals. Served as primary writer of the original strategic vision and subsequent reports. Also served as communications and engagement facilitator of the effort, working with a steering committee of 40-plus civic leaders.
- **United Ways of California** – a statewide advocacy organization with and for the United Ways of California. Worked with senior management to develop a communications action plan.
- **Liberty Hill Foundation, Los Angeles Collaborative for Environmental Health and Justice** – a partnership studying the impact of exposure to toxic chemicals in low-income and communities of color. Served as Project Manager to produce *Hidden Hazards: A Call to Action for Healthy, Livable Communities*, a report that has guided the City of Los Angeles to establish toxic hot zones and direct investment to those zones.
- **Community Partners** – a fiscal sponsor and incubator of promising community-based projects. In 2007 served as project manager to develop new website for the organization. In 2008 worked with senior management to develop a comprehensive communication plan, including messaging to capture the organization's impact.

Director of Communications
Communications Consultant
Volunteer, Programs Committee
Southern California Grantmakers (SCG), Los Angeles, CA

April 2007 – October 2008
August 2006 – March 2007
2000-2004

Senior level director for a regional membership association of 140 foundations, individual high-worth philanthropists and other grantmaking entities. SCG provides services and benefits to its members, as well as serving as the voice of philanthropy in the region to media and policymakers. As the first communications staff in SCG's 35-year history, primary responsibilities included:

- Developing and implementing a strategic communications plan,
- Creating new membership and marketing messages and materials,
- Determining information and resources useful to members and making them available to members through diverse tools, such as directories, reports and fact sheets,

- Managing www.socialgrantmakers.org, including development of content, enhancing and tracking site traffic and supervising frequent updates,
- Writing, editing and creating formats for e-newsletters and other e-communications, and
- Coordinating with program staff to market two to three events per month.

Deputy Director of Development

July 2004 – February 2005

Senior Development Officer

July 2001 – June 2004

Development Associate

February 1999 – June 2001

Liberty Hill Foundation, Santa Monica, CA

Part of a fundraising team that relied heavily on communications to both secure gifts of \$1,000 to \$100,000 from individual donors and grants as large as \$1.5 million from private foundations and to move public opinion on issues of social equity. Primary responsibilities centered on strategic planning and management of communications with external audiences, including the research, writing, editing, vendor relations, staff supervision and budget oversight necessary for the production of:

- An annual report distributed to 2,500 people,
- A quarterly newsletter mailed to 6,500 people,
- A monthly e-newsletter,
- An extensive website,
- Policy reports distributed to donors, media and elected officials, and
- Program brochures.

Also responsible for managing foundation fundraising of \$2.5 million annually, including researching prospects, developing relationships with foundation staff, writing and editing grant proposals and grant reports.

Assistant to the Director

July 1997 – December 1998

Dartmouth College, West Coast Regional Office, Pacific Palisades, CA

Member of a two-person fundraising office conducting major gift solicitations of \$50,000 to \$1,000,000 from high-level donors. Responsibilities included preparing proposals requesting major gifts, and coordinating print production of invitations to high-end donor cultivation and stewardship events.

Editor, CAN Alert Newsletter

January 1997 – December 1998

California Association of Nonprofits (CAN), Los Angeles, CA

A bimonthly 16-page collection of original writing, reprinted articles and news about CAN and its members, the Alert assisted 1,800 members to more effectively and efficiently fulfill their missions. Management of newsletter production included monitoring current nonprofit sector trends, researching and writing original stories, recruiting nonprofit experts as contributing writers and editing their submissions, and coordinating production and distribution with vendors and CAN staff.

Manager of Communications

April 1994 – October 1996

Center for Nonprofit Management, Los Angeles, CA

Managed marketing, public relations and publicity for the Center, helping to meet fundraising and fee-for-service revenue goals. Produced Center materials by researching, writing, editing, budgeting and desktop publishing of a diverse set of projects, including biweekly jobs listing newsletter, quarterly newsletter, quarterly management seminar catalog and schedule, brochures for programs and services, and publishing projects for nonprofit clients.

Community Coordinator

July 1991 – April 1994

Neighborhood Support Center, Santa Monica, CA

Served as coordinator of all activities of a neighborhood association that improved the quality of life for residents. Supported the development of knowledgeable community leaders through production and distribution of informative quarterly newsletter, community organizing and advocacy training for members, and coordination of annual association meeting.

Academic History

Master of Arts

June 1991

Film & Television: Critical Studies Program. University of California, Los Angeles

Bachelor of Arts, magna cum laude

June 1988

Radio-Television-Film: Theory and Criticism Concentration, California State University, Northridge

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Cultural Heritage Board: Submitted

Ms./Mr.

Mr

Emile

First Name

Middle Initial

Jackson

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Employer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

Almost entire life

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

Native American and lithic technology

EDUCATIONAL BACKGROUND:

B.S. Anthropology from UCR

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

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Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

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Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Other

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

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Source: Equal Employment Opportunity Commission

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Ms./Mr.

Mr

Christopher

First Name

Curtis

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Chief Protective Services

Employer

Security Officer

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

60 yrs

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

To preserve and assist the working order of the Riverside Police Department and the protection of its citizens

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

La Sierra High School 1974-1978 Riverside City College Admin. Justice

OCCUPATIONAL EXPERIENCE:

15+ years of Security Experience 5 Years Law Enforcement Experience

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

N/A

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

N/A

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
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Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

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Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

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☐ Yes ☒ No

If “Yes”, please state position:

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[Updated Resume 2019_1_.docx](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Social Media

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

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Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

Christopher J. Curtis

www.linkedin.com/pub/chris-curtis/63/499/b30

CUSTOMER SERVICE PROFESSIONAL

Key Contributions

- Dedicated customer service with 10 + years' successful experience in customer service and food service setting support with recognized strengths in account maintenance, problem-solving and training, sales staff support and, planning/implementing proactive procedures and systems. Also 5+ years successful experience in Security Protection with recognized training in Active Shooter and Terrorist awareness, Elder abuse, Biohazard and Blood safety, and proper restraint training.
- Possess solid computer skills
- Microsoft Proficient
- Process incoming and outgoing calls at a rate of 30-85 calls a day
- A team player, acknowledged as "Total Quality Customer Service Professional."

Skills: AS400, Oracle, order Writer, invoice tracking, Microsoft Excel, Microsoft word

Employment:

**Chief Protective Services Corona, Calif
Post Commander / Security Officer**

5/19 - Present

- Maintain an equitable level of order, and safety as a supervisor on the assigned location. Enforcing the various rules and regulations. Protecting personal and property from theft, vandalism and harm. Conveying an image of professionalism and behaving in a way that is conducive to good company and community relations. Use of a two- way radio communication system to be able to contact security personnel as needed. To supervise 7-8 security staff, maintain the scheduling of security staff and to make sure any open shifts are filled, Both vehicle and foot patrol of both inside and outside all assigned buildings, Training of all new employees, monitor CCTV monitors and to respond to alarms and any respond to any request for assistance, make sure all staff times are correct before submitting to payroll. Customer service and supervisor related duties as assigned. General office duties as needed.

**G4S Secure Solutions Riverside, Calif
Security Officer**

7/16 – 5/19

- Maintain an equitable level of order, control and safety in the various hospital buildings, on the hospital grounds and at off site locations. Enforcing the various hospital rules and regulations. Protecting personal and hospital property from theft and vandalism. Enforcing the various hospital rules and regulations. Conveying an image of professionalism and behaving in a way that is conducive to good hospital and community relations. Use of a two-way radio communication system to be able to contact hospital and security personnel as needed. Related

duties as assigned.

Universal Protection Services Riverside, Calif.

3/14 – 7/16

Security Officer

Maintains safe and secure environment for clients, customers and employees by patrolling and monitoring premises. Requests law enforcement and/or action of appropriate individual(s) when necessary. Check in and inspect all incoming and outgoing trucks and containers. Process all paperwork correctly for incoming containers and shuttles. Check all employees entering and leaving assigned facilities. Related duties as assigned.

Alvord Unified School District Riverside, Calif

8/14 – 8/16

Substitute Campus Supervisor

Maintain order and security, protect and supervise students during lunch and recesses. Responds to classroom calls or related situations, assures student compliance with school policies and regulations. Respond to emergency situations; prevents or controls physical altercations. Administers first aid needed: assists injured or ill persons. Operates a two-way radio to communicate with school office. Performs other related duties as assigned

SMX Staffing, San Bernardino, Calif.

11/13 to 12/13

Warehouse Associate

- Pull assigned product from shelves via hand- held scanner
 - Check product for correct description and quantity
 - Inventory control and reporting of any damaged or missing product
- Process orders and prepare for shipping

AppleOne, Upland, Calif.

12/12 to 3/14

Customer Service Representative

- Service various accounts as assigned
- Foster an environment in which staff can receive a high assurance of customer satisfaction.

Assisted with testing of State Bar Exam as a test proctor.

DPI Specialty Foods, Ontario, Calif

5/05 to 11/12

Customer Service / Inside Sales

- Service various accounts as assigned.
- To foster an environment in which the store and sales staff could achieve a high assurance of customer Satisfaction.
- Process credit information for spoiled, mis-delivered and, damaged products.
- Taking orders via fax, phone and, email
- Process incoming and outgoing calls at a rate of 30-85 calls a day.
- Track invoices using AS400, Oracle, and Order Writer

Selected Contributions:

- Refresher course in 2008. Microsoft Excel 2003 with a passing grade of “A”
- Cross training in all aspects of Customer Service / Inside sales team. I was able to save the company any extra expense that would be needed to cover the open positions by bringing someone from outside the company to fill the open position.

Coachman Motor Homes, Chino, Calif.

12/04 to 05/05

Service Advisor

Additional Positions: Warranty Advisor, Quality Assurance Advisor, Parts Associate

- Directed 5-8 employees with managing inventory and cost controls.
- Process warranty claims
- Quality inspection of all motor homes entering and leaving the plant along with quality walk through with customers.

Selected Contributions:

- Transformed operation of the claims/ warranty process from the ground floor to increase the cash flow from 0% to 100% that was not being processed.
- Introduced training and safety programs that enhanced employee performance and help build a motivated workforce with weekly and monthly safety meetings.
- Transformed operations of the parts dept. by improving inventory control and management by tracking parts being both received from vendors and shipping parts to customers.

Education and Training

Riverside City College, Riverside, Calif.

9/96 to Present

- Associate of Arts: Business Admin

Certificates and Training

State of California Guard Card G1819604 Expiration: 04/30/2021

First aid and CPR certified

OC Pepper Spray certified

CPI Nonviolent Crisis Intervention NEA6B80A. Expiration 4/23/2020

Universal Life Church Credentials of Ministry

REFERENCES

Furnished upon request

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Ms./Mr.

Ms.

Sandra

First Name

Cazares

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

SBCSS

Employer

Account Technician

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

6 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I would like to be a part of making sure the community and the police are on the same side. If there is an incident and the commission looks into it I believe I can offer a good perspective and a different angle.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I am currently taking classes with the citizen academy with the Riverside Police Department. I am learning a lot about the police. I have a lot more respect for what they do.

EDUCATIONAL BACKGROUND:

Bachelors degree in Business and Management from University of Redlands

OCCUPATIONAL EXPERIENCE:

I have been an account technician for the County of San Bernardino Superintendent of Schools for almost 19 years. I have worked on the school districts in San Bernardino doing their budgets, attendance and balancing their funds. I have also done taxes for H&R Block for over 25 years

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

none

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

none

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[Resume_July_2017.pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

☒ Social Media

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

SANDI CAZARES

EDUCATION

Graduated 2006 University of Redlands, Redlands, CA

Business and Management

Graduated 1988 Rio Hondo College, Whittier, CA

Early Childhood Education

PROFESSIONAL EXPERIENCE

December 2000-Present San Bernardino Superintendent of Schools
Account Technician

- Responsible for training new staff
- Presenting and Organizing workshops
- Liaison with the Auditor Controller and Treasurer
- Responsible for keeping the Schools, Auditor and Treasurer books in balance each month
- Part of the creation of the garnishment program including the accuracy of how each order is calculated.
- Work under numerous daily deadlines with no direct supervision.
- Maintain good communication with co-workers and district personnel.
- Experience in auditing construction and garnishment contracts for correct legal wording.
- Created Monarch models to save time each month when balancing the cash for districts funds.
- Involved in the fiscal year-end closing regarding rolling cash for each district.
- Back-up for Account Manager.
- Oversee intermediate clerks.
- Created and maintain databases.
- Process Attendance for all districts and Charters in San Bernardino Co.
- Review budgets and interims for SB County districts

June 1992-December 2000 Truly Nolen Pest Control
Manager

- Responsible for managing an office of 15 people
- Liaison with the State of California Agriculture Dept
- Ordered monthly amount of chemicals for each technician within a set budget.
- Handled problems with vendors and customer complaints.
- Promoted into the management and leadership training program.
- Organized and led the yearly safety training

January 1991-Present

H & R Block Tax

Senior Tax Professional/Manager

- Prepare and file tax returns for over 165 clients
- Teach entry level tax course work to over 20 students
- Research and interpret IRS tax code

OBJECTIVE

To utilize the management and leadership skills I have learned working for San Bernardino Superintendent of Schools for over 17 years.

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Community Police Review Commission: Submitted

Ms./Mr.

Mr.

Bobby

First Name

Hawkins

Middle Initial

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Pechanga Department of Public
Safety

Employer

Director of Operations

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

28 years

Are you a registered voter of the City of Riverside?☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

I have worked in the public safety field for 25 years. I have been and currently responsible for use of force reviews,

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

I was a Commissioner and Vice Chair for the Riverside Community Police Commission. I was a Captain for San Manuel Department of Public Safety and currently the Operations Director for Pechanga Resort and Casino Public Safety Department. I have been and currently am responsible for use of force review and disposition, facilitate training for DPS officers, review, write, and revise policies pertaining to use of force incidents.

EDUCATIONAL BACKGROUND:

B.A. in Public Administration from Cal Baptist and was accepted to attend Pepperdine and will pursue my Masters of Law degree.

OCCUPATIONAL EXPERIENCE:

I was the executive manager responsible for use of force reviews for San Manuel Department of Public Safety. Currently Operations Director for Pechanga Resort and Casino Public Safety Department responsible for all use of force reviews and dispositions.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

Board of Directors for the National Indian Casino Safety Association.

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

Community Police Review Commission

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☐ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

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Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☒ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

APPLICATION DATE:

Female or Male?

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Commission on Aging: Submitted
Airport Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Commission on Disabilities: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted
Board of Library Trustees: Submitted
Museum of Riverside Board: Submitted
Park and Recreation Commission: Submitted
Planning Commission: Submitted
Board of Public Utilities: Submitted
Transportation Board: Submitted

Ms./Mr.

Mr.

Robert

First Name

M.

Middle Initial

Righter

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Employer

Job Title

Business Address**Business Phone**

Length of residence in City of Riverside

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

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Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

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Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☒ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☒ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☒ Yes ☐ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☒ No

Question applies to Commission on Disabilities

- Thank you for your interest in serving on the Commission on Disabilities.
- It is the policy of the City of Riverside to promote the full integration and participation of persons with disabilities into all areas of economic, political and community life. In order to adequately represent the needs of residents with access and functional needs.
- Please fill out supplemental [form](#).

NOTICE REGARDING INCOMPATIBLE OFFICES

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Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☐ No

If “Yes”, please state position:

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[3 - Righter, Robert M..pdf](#)

Upload a Resume

Additional document(s)

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes ☐ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?

[REDACTED]

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

[REDACTED]

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission

Interviewed _____ Appointed _____

Term Expiration _____

WARD 3 Reactivated 11-6-07 11-6-08

Voter Registration _____ 11-1-13
11-6-14

BOARDS AND COMMISSIONS

RIVERSIDE

BOARD(S) OR COMMISSION(S) APPLYING FOR:

ANY CITY WIDE BOARDS

OR ANY OPENINGS FOR IN WARD. (Police, Fire, Library, Planning)

☒ Mr.

☐ Ms.

LAST NAME

HOME ADDRESS

FIRST NAME

ZIP

M.I.

HOME PHONE

EMPLOYER

JOB TITLE

E-MAIL ADDRESS

BUSINESS ADDRESS

ZIP

BUSINESS PHONE

LENGTH OF RESIDENCE
IN CITY OF RIVERSIDE
10 YEARS 0 MONTHS

ARE YOU A REGISTERED VOTER OF
THE CITY OF RIVERSIDE?
☒ YES ☐ NO

ARE YOU AGE 18 OR OLDER?
☒ YES ☐ NO

DO YOU HAVE ADEQUATE
TIME TO SERVE?
☒ YES ☐ NO

Applications may be screened on the basis of information submitted with this form.
You are welcome to provide a resume and/or letters of endorsement.

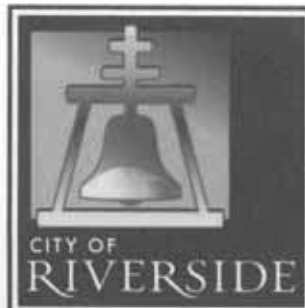
WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION: RIVERSIDE IS A BEAUTIFUL CITY & DESERVES THE BEST FROM HER BOARDS. I GROW UP HERE, LEFT FOR MANY YEARS, AND UPON COMING BACK REALIZED RIVERSIDE IS ONE OF THE BEST PLACES TO LIVE. FOR THIS I FEEL INDULGED TO AND WOULD LIKE THE OPPORTUNITY TO GIVE BACK.

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST: MANY YEARS AS A FOUNDING MEMBER OF THE DOWNTOWN MERCHANTS ASSOCIATION IN FRISCO, TX. THE PRIMARY GOALS OF WHICH WERE TO KEEP A FOCUS ON THE "OLD DOWNTOWN" DOWNTOWN AREA DURING EXTREME GROWTH OF THE REST OF FRISCO.

EDUCATIONAL BACKGROUND:

POLY HS GRAD, RCC GRAD, 1962 UCR, NUMEROUS COURSES, LECTURES, & SEMINARS ON THE INTERPLAY BETWEEN BUSINESS, EDUCATION AND THEIR INTERDEPENDANCE FOR THE GROWTH OF A QUALITY COMMUNITY.

OCCUPATIONAL EXPERIENCE: BUSINESS MANAGER, SMALL BUSINESS OWNER



PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS: _____

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS
PUBLIC SERVICE APPOINTMENTS: MERCHANTS ASSOCIATION
FRISCO, TX

HOW DID YOU LEARN ABOUT THE BOARD AND COMMISSION VACANCIES?

☐ NEWSPAPER ☐ UTILITY BILL INSERT ☒ WEB SITE ☐ OTHER _____

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return the enclosed Supplemental Application.

DOWNTOWN PARKING COMMITTEE:

At least six of its members must be represented by the downtown area including the Downtown Chamber Representative, and one Riverside Downtown Partnership representative. Additionally, one Ward 3 representative, and one Parking, Traffic, and Streets Commission appointee will sit on the Committee.

HUMAN RELATIONS COMMISSION:

The Commission shall consist of fifteen members in accordance with the Municipal Code. So far as is reasonably possible, the Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: BUSINESS, LABOR

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elderly service. Answer the following:

Are you age 55 or older?

☒ Yes

☐ No

Are you a paid representative of an elderly service?

☐ Yes

☐ No

ANY INFORMATION LISTED ON THIS APPLICATION IS A MATTER OF PUBLIC RECORD AND WILL BE DISCLOSED UPON REQUEST. A STATEMENT OF ECONOMIC INTERESTS SHALL BE REQUIRED OF MEMBERS OF THE FOLLOWING BOARDS AND COMMISSIONS:

AIRPORT COMMISSION
CULTURAL HERITAGE BOARD
DOWNTOWN PARKING COMMITTEE
BOARD OF LIBRARY TRUSTEES

PARK AND RECREATION COMMISSION
PARKING, TRAFFIC, AND STREETS COMMISSION
PLANNING COMMISSION
BOARD OF PUBLIC UTILITIES

Please call the City Clerk's Office at 926-5557 for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: _____

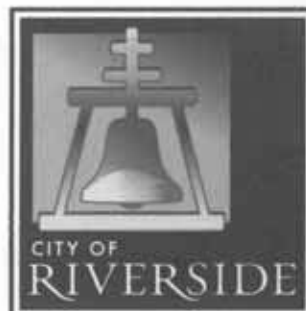
11/6/06

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☒ Yes

☐ No



Application Form**Profile****Office Use Only:**☒ Ward 3**Which Boards would you like to apply for?**

Commission on Aging: Submitted
Airport Commission: Submitted
Community Police Review Commission: Submitted
Cultural Heritage Board: Submitted
Board of Ethics: Submitted
Human Relations Commission: Submitted
Human Resources Board: Submitted

Ms./Mr.

Ms.

Carmen

First Name

S.

Middle Initial

Payne

Last Name

Home Address

Suite or Apt

Riverside

City

CA

State

Postal Code

Primary Phone

Alternate Phone

Email Address

Esri

Employer

Business Operations
Coordinator

Job Title

Business Address**Business Phone****Length of residence in City of Riverside**

Are you a registered voter of the City of Riverside?

☒ Yes ☐ No

Have you ever been convicted of a crime of moral turpitude?

☐ Yes ☒ No

Do you have adequate time to serve?

☒ Yes ☐ No

*Eligibility requirements per City Charter Article VIII Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

Interests & Experiences

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

EDUCATIONAL BACKGROUND:

OCCUPATIONAL EXPERIENCE:

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

COMMISSION ON AGING
AIRPORT COMMISSION *
BUDGET ENGAGEMENT COMMISSION
COMMUNITY POLICE REVIEW COMMISSION
CULTURAL HERITAGE BOARD *
COMMISSION ON DISABILITIES
BOARD OF ETHICS
HUMAN RELATIONS COMMISSION
HUMAN RESOURCES BOARD
BOARD OF LIBRARY TRUSTEES *
MUSEUM OF RIVERSIDE BOARD
PARK AND RECREATION COMMISSION *
PLANNING COMMISSION *
BOARD OF PUBLIC UTILITIES *
TRANSPORTATION BOARD *

*A Statement of Economic Interests is required. Any information listed on this application is a matter of public record and will be disclosed upon request.

Under existing California law, a member of a board or commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. There is also a special category of conflicts of interest which strictly forbids members and/or their employers from having financial interests in city contracts. Careful consideration should be given to this issue and applicants are encouraged to contact the City Clerk's Office if they have any questions.

Question applies to Cultural Heritage Board

- Thank you for your interest in serving on the Cultural Heritage Board.
- The issues and challenges facing the Cultural Heritage Board increasingly require specialized expertise; therefore, the following special criteria guide appointments to the Board.
- Please fill out supplemental [form](#).

Question applies to Community Police Review Commission

COMMUNITY POLICE REVIEW COMMISSION

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of completion of a Background Personal Information form, live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The DMV records check relates to City liability issues since Commissioners occasionally give their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

Question applies to Community Police Review Commission

Have you ever been convicted of a felony or misdemeanor?

☐ Yes ☐ No

Question applies to Community Police Review Commission

Do you have basic computer skills?

☐ Yes ☐ No

Question applies to Human Relations Commission

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the fields of education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. The diversity of the Commission is important to achieving its stated objective.

Question applies to Human Relations Commission

Please state your field of endeavor as it applies to the Human Relations Commission:

Question applies to Commission on Aging

COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Question applies to Commission on Aging

If you answered no to the above question, what year will you turn 55?

Question applies to Commission on Aging

Are you age 55 or older?

☐ Yes ☐ No

Question applies to Commission on Aging

Are you a paid representative of an elder service?

☐ Yes ☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

Under existing California law, no member of City boards or commissions may simultaneously hold two public offices that are incompatible. (California Government Code Section 1099)

Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body?

☐ Yes ☒ No

If “Yes”, please state position:

Members of boards and commissions are covered by Workers’ Compensation insurance while serving. If appointed, completion of a LiveScan background screening is required prior to commencement of service.

Please call the City Clerk’s Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information. City Clerk’s Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

[3 - Payne Carmen S..pdf](#)

Upload a Resume

How did you learn about the Board and Commission vacancies?

None Selected

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker?

☐ Yes ☐ No

Demographics

The following information will be detached from your application and used for research and statistical purposes only.

BOARDS OR COMMISSIONS APPLIED FOR:

[REDACTED]

APPLICATION DATE:

[REDACTED]

Female or Male?

[REDACTED]

ETHNIC BACKGROUND: Choose the one (ONLY ONE) ethnic group with which you most closely identify yourself.

None Selected

Are you a person with a disability?

[REDACTED]

ETHNIC ORIGIN DEFINITIONS:

American Indian or Alaskan Native: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

Asian or Pacific Islander: All persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, and Samoa.

Black (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

White (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Source: Equal Employment Opportunity Commission



BOARDS AND

WARD: 3 Voter Registration: Yes
Interviewed: _____
Term Dates: _____
Reactivated: _____

RECEIVED

JAN 11 2017

City of Riverside
City Clerk's Office

Date Received, For Official Use Only

BOARD(S) OR COMMISSION(S) APPLYING FOR:

Human Resources Board

| | | | |
|--------------------------------------|------------------|---------------------------------|----------------|
| <input checked="" type="radio"/> Mr. | Payne | Carmen | S |
| <input type="radio"/> Ms. | LAST NAME | FIRST NAME | M.I. |
| | [REDACTED] | [REDACTED] | [REDACTED] |
| | HOME ADDRESS | ZIP | PHONE |
| | Esri | Business Operations Coordinator | [REDACTED] |
| | EMPLOYER | JOB TITLE | E-MAIL ADDRESS |
| | [REDACTED] | [REDACTED] | [REDACTED] |
| | BUSINESS ADDRESS | ZIP | BUSINESS PHONE |

LENGTH OF RESIDENCE
IN CITY OF RIVERSIDE

7 YEARS MONTHS

*ARE YOU A REGISTERED VOTER OF
THE CITY OF RIVERSIDE?

☒ YES ☐ NO

*HAVE YOU EVER BEEN CONVICTED
OF A CRIME OF MORAL TURPITUDE?

☐ YES ☒ NO

DO YOU HAVE ADEQUATE
TIME TO SERVE?

☒ YES ☐ NO

*Eligibility requirement per City Charter Section 805.

Applications may be screened on the basis of information submitted with this form.

You are welcome to provide a resume and/or letters of endorsement.

WHY YOU WANT TO SERVE ON A CITY BOARD OR COMMISSION:

Although I have not lived in Riverside for extended period I have worked in Riverside with many organizations such as Riverside Police, District Attorneys office, Riverside City College, volunteered with the Red Cross as well as many other activities within the city and at my sons school. Service to my community has always been an important part of my

EXPERIENCE OR SPECIAL KNOWLEDGE PERTAINING TO AREA(S) OF INTEREST:

My experience in the public sector has been varied. I was heavily involved in California State Employees Union (CSEA) while employed at RCC. I served as secretary, VP, and job steward. I volunteered with the Red Cross Disaster Action Team, and have served on many committees. Currently I am treasurer for my sons XC and Track team at Poly High School. Last year I volunteered at the Tamale Festival. I can help wherever the need is but I do enjoy understanding and dissecting union and employment issues.

EDUCATIONAL BACKGROUND:

Associates Degree (RCC) Humanities

Bachelors Degree (University of La Verne) Public Administration

Masters in Business Administration (University of Redlands), Minor in Geographic Information Systems

OCCUPATIONAL EXPERIENCE:

Riverside Community College District - 15 years

Esri - Business Operations Coordinator 18 mos.

PROFESSIONAL OR TECHNICAL ORGANIZATION MEMBERSHIPS:

None at this time

CIVIC OR COMMUNITY EXPERIENCE, MEMBERSHIPS, OR PREVIOUS PUBLIC SERVICE APPOINTMENTS:

None with City of Riverside.

- | | |
|--------------------------------------|-----------------------------------|
| - AIRPORT COMMISSION* | - BOARD OF LIBRARY TRUSTEES* |
| - COMMUNITY POLICE REVIEW COMMISSION | - MAYOR'S COMMISSION ON AGING |
| - CULTURAL HERITAGE BOARD* | - METROPOLITAN MUSEUM BOARD |
| - COMMISSION ON DISABILITIES | - PARK AND RECREATION COMMISSION* |
| - BOARD OF ETHICS | - PLANNING COMMISSION* |
| - HUMAN RELATIONS COMMISSION | - BOARD OF PUBLIC UTILITIES* |
| - HUMAN RESOURCES BOARD | - TRANSPORTATION BOARD* |

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COMMUNITY POLICE REVIEW COMMISSION:

Have you ever been convicted of a felony or misdemeanor? ☐ Yes ☒ No

CPRC applicants must undergo a limited background check by the Police Department prior to serving on the Commission due to the sensitivity and confidentiality of the materials you will review that have certain legal restrictions. The background check consists of the following:

Completion of a Background Personal Information form; live scan fingerprint process through the FBI and Department of Justice, a local police records check, a records check of the National Crime Information Center (NCIC), and a DMV records check that includes vehicles registered to the applicant. The purpose of the DMV records check is due to liability issues since Commissioners occasionally drive their personal vehicles to public outreach events. The background check takes approximately two weeks to complete.

CULTURAL HERITAGE BOARD:

If applying for membership on the Cultural Heritage Board, please complete and return a supplemental application.

COMMISSION ON DISABILITIES:

If applying for membership on the Commission on Disabilities, please complete and return a supplemental application.

HUMAN RELATIONS COMMISSION:

So far as is reasonably possible, the Human Relations Commission shall include representation in the following fields: education, medicine, health and welfare, law, real estate, industry, business, finance, law enforcement, and labor. Further, the diversity of the Commission is important to achieving its stated objective.

Please state your field of endeavor as it applies to the Human Relations Commission: law enforcement, education, law

MAYOR'S COMMISSION ON AGING:

Members must be at least 55 years old and not be a paid representative of an elder service.

Are you age 55 or older?

☐ Yes

☐ No

Are you a paid representative of an elder service?

☐ Yes

☐ No

NOTICE REGARDING INCOMPATIBLE OFFICES

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Offices are incompatible if one of the offices has supervisory, auditory or removal power over the other, if there would be any significant clash of duties or loyalties between the offices, or if public policy considerations make it improper for one person to hold both offices.

Do you currently hold a position as an appointed or elected member of a governmental board, commission, committee, or other body? ☐ Yes ☐ No

If "Yes", please state position: _____

Members of boards and commissions are covered by Workers' Compensation insurance while serving and must complete a fingerprinting prior to commencement of service.

Please call the City Clerk's Office at 826-5557 or visit RiversideCA.gov/city_clerk for more information.

RETURN TO: City Clerk's Office, City Hall, 3900 Main Street, 7th floor, Riverside, CA 92522

SIGNATURE: _____

DATE: _____

THANK YOU FOR YOUR INTEREST IN THE CITY OF RIVERSIDE.

How did you learn about the Board and Commission vacancies?

☐ Newspaper ☐ Utility Bill Insert ☒ Web Site ☐ Other _____

Are you interested in being contacted by the Registrar of Voters to volunteer as a poll worker? ☐ Yes ☐ No

This information will be detached from your application and used for research and statistical purposes only.
