



Commission on Disabilities

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: OCTOBER 21, 2021**
FROM: GENERAL SERVICES DEPARTMENT **WARD: ALL**
SUBJECT: CONSIDER WHETHER THE ABSENCE OF COMMISSIONER DON COON FROM THE AUGUST 19, 2021 REGULAR MEETING SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE.

ISSUE:

Determine whether the absence of Commissioner Don Coon on August 19, 2021, should be recorded as an excused or unexcused absence.

RECOMMENDATION:

That the Commission on Disabilities determine if the absence of Commissioner Don Coon on August 19, 2021, should be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23618, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours notice shall not preclude the board/commission from exercising its discretion to excuse said absences as outlined in Section 805 of the City Charter.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Commissioner Coon was not present at the regular meeting held on August 19, 2021. Staff did not receive advance notification from Commissioner Coon regarding his absence.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, ADA Coordinator

Approved by: Carl Carey, General Services Director

Approved by: Kris Martinez, Interim Assistant City Manager