



City of Arts & Innovation

Airport Commission

TO: HONORABLE COMMISSIONERS **DATE: NOVEMBER 18, 2021**

FROM: CITY ATTORNEY'S OFFICE **WARDS: ALL**

SUBJECT: PRESENTATION ON THE BROWN ACT - CALIFORNIA'S OPEN MEETING LAW

ISSUES:

That the Airport Commission receive and file a presentation from the City Attorney's Office on the Brown Act, also known as California's Open Meeting Law.

RECOMMENDATIONS:

That the Airport Commission receive and file a presentation from the City Attorney's Office on the Brown Act, also known as California's Open Meeting Law.

BACKGROUND:

The Brown Act was enacted in 1953 and is codified in the California Government Code, section 54950, *et seq.* In general, the Brown Act requires the deliberations and actions of California's public agency governing boards, commissions and councils be taken openly and in public.

DISCUSSION:

The City Attorney's Office has prepared a presentation to the Airport Commission reviewing the requirements of the Brown Act, also known as California's Open Meeting Law.

STRATEGIC PLAN ALIGNMENT:

The presentation regarding the Brown Act, also known as California's Open Meeting Law, supports the priorities of the City of Riverside's Envision Riverside 2025 Strategic Plan, by contributing to Strategic Priority No. 5 *High Performing Government* and Goal 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purpose of the Airport Commission is to advise and make recommendations to the City Council on issues related to the operation, development and maintenance of the Municipal Airport. Regular training and updates on the California Open Meeting Law ensure that the Commissioners are up to date on the law and provided with the tools to hold open and public meetings.
2. **Equity** – The conduct of the Airport Commission in accordance with the California Open Meeting Law helps ensure that the public can engage with the Airport Commission during open meetings.
3. **Fiscal Responsibility** – Staying up to date on developments and changes to the California Open Meeting Law ensures the Airport Commission stays in compliance with the law and can avoid legal liability, which can involve monetary consequences.
4. **Innovation** – Regular training on the California Open Meeting Law ensures the Airport Commissioners are up to date on the most recent developments in the law and can incorporate changes into their meeting procedures.
5. **Sustainability & Resiliency** – Regular training and updates on the California Open Meeting Laws to the Airport Commission ensures that the public is informed that the City of Riverside is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City of Riverside's capacity to persevere, adapt and grow during good and difficult times alike.

FISCAL IMPACT:

There is no fiscal impact for this presentation.

Prepared by: Ruthann Salera, Deputy City Attorney
Approved by: Kris Martinez, Interim Assistant City Manager

Attachment: Presentation