

Financials:

REPORTING PERIOD: July 1, 2021 – September 30, 2021					
	BUDGET	EXPENDED	YEAR TO DATE	PROGRAMMED YEAR TO DATE	
Expenditures	\$1,442,019	\$314,611	22%	\$519,580	36%
	BUDGET	RECEIVED	YEAR TO DATE		
Revenue	\$1,928,106	\$356,370	18%	\$482,026	25%

NOTE: Expenditures/Revenue for FY 2020/21 are unaudited.

The Airport met with the Federal Aviation Administration (FAA) on September 21, 2021. This is an annual meeting to discuss future FAA grant-funded projects. The Airport is pursuing a federal grant in federal fiscal year 2022 that will fund the design phase for the rehabilitation of Taxiway A. This project will be fully funded by the FAA at a cost of approximately \$118,000. Due to financial impacts of the Coronavirus, the FAA is not requiring airports to contribute the normal 10% matching funds to approved projects. Taxiway A is the primary east/west taxiway and is scheduled for the construction phase in federal fiscal year 2024 for an approximate cost of \$500,000. The FAA normally requires small airports to skip a year between design and construction due to limitations in federal funding. The Airport has recently expended internal funds to ensure the continued safe operation of the taxiway.

Recent City Council and Committee Actions:

There have been no recent requests for Council Action.

Upcoming City Council and Committee Actions:

With concurrence from the Airport Commission, staff will request City Council approve the following items:

Master Professional Consultant Services Agreement with Mead & Hunt, Inc.

This Agreement is for an on-call airport design consultant that will provide airport project design, construction management, and environmental studies. The term of the Agreement is five years with a contract amount not-to-exceed \$500,000.

Other activities and events

No activities or events took place during the reporting period.

Construction Update

Rehabilitation is progressing on the Airport Terminal Patio Deck. The project was scheduled to be completed by the end of September, but required design changes for the second staircase and receipt of materials has delayed completion to the end of October 2021

STRATEGIC PLAN ALIGNMENT:

The Airport Manager’s Operation and Activity Report contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** - Riverside Municipal Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – The **Airport Manager’s Report** provides, a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets, as demonstrated by the rehabilitation of the Airport Terminal Patio Deck.

FISCAL IMPACT:

There is no fiscal action associated with this report.

Prepared by: Kim Ellis, Airport Manager
Approved by: Carl Carey, General Services Director
Approved by: Kris Martinez, Interim Assistant City Manager

Attachment: Presentation