

1 RESOLUTION NO.

2 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVERSIDE,  
3 CALIFORNIA, ADOPTING THE CALIFORNIA DEPARTMENT OF  
4 TRANSPORTATION (CALTRANS) LOCAL ASSISTANCE  
PROCEDURES MANUAL CHAPTER 10: CONSULTANT SELECTION.

5 WHEREAS, the City of Riverside is responsible for constructing transportation projects that  
6 are state and federally funded; and

7 WHEREAS, in order to comply with the Federal regulations and due to limited staffing and  
8 expertise, certain services including Architectural and Engineering (A&E) are contracted out to  
9 qualified firms; and

10 WHEREAS, the Federal regulations set forth standards for procuring and administering A&E  
11 contracts; and

12 WHEREAS, the provisions of the Brooks Act (40 United States Code, Section 1104) requires  
13 local agencies to award federally funded engineering and design-related contracts, otherwise known  
14 as A&E contracts, on the basis of fair and open competitive negotiations, demonstrated competence,  
15 and professional qualifications (23 CFR 31.201-3); and

16 WHEREAS, pursuant to 23 CFR 172.5(b), local agencies shall develop and sustain  
17 organizational capacity and provide the resources necessary for the procurement, management, and  
18 administration of engineering and design related consultant services, reimbursed in whole or in part  
19 with Federal-Aid Highway Program funding as specified in 23 U.S.C. 106(g)(4)(A);and

20 WHEREAS, the provision 23 CFR 172.5 (b)(1) requires local agencies to adopt written  
21 policies and procedures for the procurement, management, and administration of engineering and  
22 design related consultant services in accordance with applicable Federal and State laws and  
23 regulations; and

24 WHEREAS, the State of California Department of Transportation (Caltrans) has developed  
25 the Local Assistance Procedures Manual (LAPM), Chapter 10, Consultant Selection which sets forth  
26 policies and procedures to be utilized by local agencies in the procurement and management of A&E  
27 contracts on state and federal funded transportation projects to ensure compliance with applicable  
28 Federal and State laws and regulations and to maintain eligibility for Federal-Aid reimbursement; and

1 WHEREAS, the City of Riverside has developed the Conflicts of Interest Code in Resolution  
2 No. 23653 adopted December 1, 2020, to ensure avoidance of conflict of interests, including in the  
3 performance of A&E services for state and federal funded transportation projects; and

4 WHEREAS, the City of Riverside desires to adopt Caltrans's LAPM Chapter 10 and the City's  
5 conflict of interest policies for compliance with Federal regulations on the procurement and  
6 administration of A&E contracts.

7 NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Riverside,  
8 California, as follows:

9 Section 1: The above recitals are true and correct findings of the City Council of the City of  
10 Riverside.

11 Section 2: The Local Assistance Procedures Manual, Chapter 10, Consultant Selection dated  
12 January 2021, or as amended in future updates, is approved and adopted.

13 Section 3: The procurement of A&E services shall otherwise follow and comply with the  
14 provisions of the Purchasing Resolution, Resolution No. 23256, as amended from time to time.

15 ADOPTED by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

16  
17 \_\_\_\_\_  
18 PATRICIA LOCK DAWSON  
19 Mayor of the City of Riverside

20 Attest:

21 \_\_\_\_\_  
22 DONESIA GAUSE  
23 City Clerk of the City of Riverside

24  
25  
26  
27  
28  
///

1 I, Donesia Gause, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing resolution was duly and regularly adopted at a meeting of the City Council of said City at  
3 its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the following vote, to wit:

4 Ayes:

5 Noes:

6 Absent:

7 Abstain:

8  
9 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the  
10 City of Riverside, California, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

11  
12 \_\_\_\_\_  
13 DONESIA GAUSE  
14 City Clerk of the City of Riverside  
15  
16  
17  
18  
19  
20

21 21-0835  
22  
23  
24  
25  
26  
27  
28