

PROPOSED CHANGES TO CITY COUNCIL RULES OF PROCEDURE AND ORDER OF BUSINESS

City Manager's Office

City Council November 2, 2021

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BACKGROUND

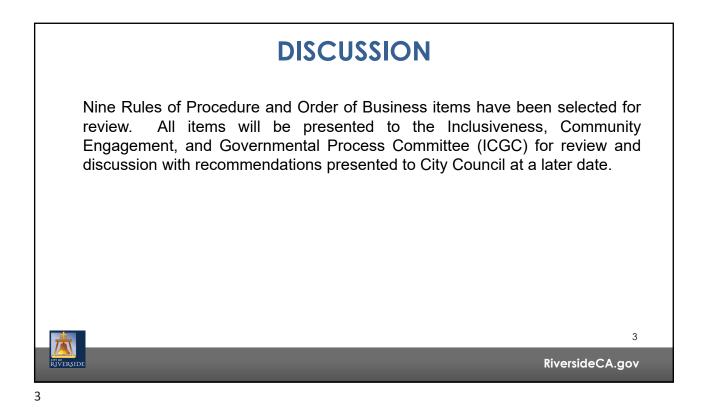
The intent of Resolution No. 23618 is to establish Rules of Procedure and Order of Business for the City Council to conduct its business in an orderly and fair manner. According to Section XVI, A – Administration, "The City Council will review and revise the City Council norms and procedures as needed or every two (2) years."

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Rules or Procedure and Order of Business ItemMeeting DateMeeting00	Rules or Procedure and Order of Business Item Meeting Meeting • Persons Who May Place Matters on the Agenda (Section IX, C 1) • Date Date	DISCUSSION				
Session 1Agenda (Section IX, C 1)DecemberJanuary 4,• Preparation of the Packet (Section IX, C 4)1, 20212022	Session 1Agenda (Section IX, C 1)DecemberJanuary 4,• Preparation of the Packet (Section IX, C 4)1, 20212022			Meeting	Meeting	
Distribution of the Packet (Section IX, C 6)		Session 1	Agenda (Section IX, C 1) • Preparation of the Packet (Section IX, C 4)		January 4, 2022	

	Rules or Procedure and Order of Business Item	ICGC	Counci
		Meeting	Meeting
		Date	Date
Session 2	 Agenda Sequence and Order of Business (Section IX, F) Referral of Matters to City Council Standing Committees (Section XIII, B) Boards, Commissions, and Committees (Section XIV, C) 	January 5, 2022	February 2 2022

DISCUSSION ICGC Council Rules or Procedure and Order of Meeting Meeting **Business Item** Date Date • Procedure for bringing matters before city council related to ceremonial and legislative proclamation (Section IX, C) February 2, March 1, Agenda Sequence and Order of Business Session 3 Section IX, F (g) 2022 2022 • Establish presentation time limit for ceremonial proclamations • Identify Emergency Order Processes 6 **RiversideCA.gov** RIVERSIDE

	DISCUSSION
	Review Process Stage
1	A review of current processes and practices used.
2	Identification of advantages and disadvantages to existing process.
3	Review of other cities similar processes/practices.
4	Proposed recommendations to processes/practices.
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