



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: NOVEMBER 9, 2021
FROM: CITY CLERK'S OFFICE WARDS: ALL
SUBJECT: BOARD AND COMMISSION RESIGNATION

ISSUES:

Accept the resignation of Miranda Ontko from the Commission on Disabilities Ward 1 seat.

RECOMMENDATIONS:

That the Mayor and City Council:

1. Accept the resignation of Miranda Ontko from the Commission on Disabilities Ward 1 seat, effective immediately.
2. Request the City Clerk to process the vacancies.

BACKGROUND:

On October 25, 2021, the City Clerk's Office received a resignation from Miranda Ontko from the Commission on Disabilities, effective immediately. Her term expires on March 1, 2025. Ms. Ontko held the Ward 1 seat on the Commission on Disabilities.

Riverside City Charter Section 802 provides that each board and commission must have one representative from each Council Ward. The vacancies created will be filled with a registered voter in compliance with the Charter requirement.

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council accepting the resignation to initiate the process of filling a vacancy contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal:

High Performing Government - Provide world-class public service that is efficient, accessible, and responsive to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The acceptance of resignations aligns with the 5 Cross-Cutting Threads as follows:

1. Community Trust and 2. Equity – Riverside is transparent in providing timely notification about vacancies that occur, providing opportunities for residents interested in community engagement and involvement on the City Boards and Commissions.

3. Fiscal Responsibility – Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources. The City Clerk's Office annual budget includes funding to support and maintain Board and Commission operations administration.

4. Innovation – Board and Commission appointments allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future through collaborative partnerships and adaptive processes.

5. Sustainability & Resiliency – Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to preserve, adapt and grow during fluctuating times are met. The City is prepared to fill vacancies due to unforeseen resignations by keeping an active pool of applicants.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

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