



*City of Arts & Innovation*

## CULTURAL HERITAGE BOARD MINUTES

WEDNESDAY, MARCH 15, 2023, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

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### COMMISSIONERS

PRESENT: J. Brown, M. Carter, J. Gamble, A. Hudson, C. McDoniel, J. Sisson, C. Tobin

ABSENT: N. Ferguson (Business)

STAFF: M. Tinio, S. Watson, M. Taylor, A. Beaumon, F. Andrade,

Chair Gamble called the meeting to order at 3:30 p.m.

### ELECTION OF OFFICERS

Chair Gamble opened nominations for Chair and Vice-Chair.

Board Member Sisson nominated Board Member Gamble for Chair and Board Member McDoniel for Vice-Chair, Seconded by Board Member Tobin

Chair – J. Gamble

Vice-Chair – C. McDoniel

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Gamble, Hudson, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Ferguson

ABSTENTION: None

### ORAL COMMUNICATIONS FROM THE AUDIENCE

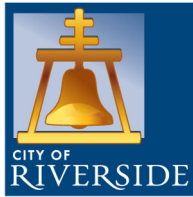
There were no comments from the audience.

### CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of February 15, 2023 were approved as presented.



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Motion by Board Member Brown and Seconded by Board Member Carter, to approve the Consent Calendar as presented.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Gamble, Hudson, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Ferguson

ABSTENTION: None

### PRESENTATION

#### RIVERSIDE HISTORICAL SOCIETY PRESENTATION BY STEVE LECH

Scott Watson, Historic Preservation Officer, introduced Steve Lech, President Riverside Historic Society

Mr. Lech gave a brief overview of what the Historical Society is doing. He stated that the mission of the Historical Society is to foster an awareness of the meaning and relevance of the unique history of Riverside, promote research and advocates for the preservation of that history for audiences of all ages. Lecture meetings are held first Sunday of the even numbered months. Meetings are held at 1:00 in the downstairs training room of the Riverside Medical Clinic on Brockton. He had applications available for membership to the Historical Society.

Following discussion, Chair Gamble thanked Mr. Lech, no formal action was taken by the Board.

#### PRESENTATION ON GRANT WRITING TIPS BY JEFF MCLAUGHLIN, GRANTS ADMINISTRATOR & RESOURCE DEVELOPMENT ANALYST

Mr. Watson introduced Jeff McLaughlin, Grants Administrator and Resource Development Analyst.

Mr. McLaughlin gave a presentation regarding grants. He provided tips for considering grants and what to consider when applying for grants.



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Following discussion, Chair Gamble thanked Mr. Lech, no formal action was taken by the Board.

### PUBLIC HEARINGS

PLANNING CASE DP-2022-01381 – HISTORIC DESIGNATION – CITY STRUCTURE OF MERIT, OLD MARTIN HOOVER HOUSE – 3642 HOOVER STREET, WARD 3

Proposal by Jana Cheney to consider a Historic Designation request for designation of the Old Martin Hoover House as a City Structure of Merit. Scott Watson, Historic Preservation Officer presented the staff report. Chair Gamble disclosed that she has been encouraging the applicant to apply for this designation and has been a part of the process. Jane Cheney, stated she was in agreement with the structure of merit designation. Public Comment: Mark Root Sr., resident of Riverside, spoke in support of the designation. The public hearing was closed. Following discussion it was moved by Board Member Sisson and seconded by Board Member Hudson to recommend that the City Council: 1) Determine that Planning Case DP-2022-01381 (Historic Designation) for the designation of the Old Martin Hoover House as a City Structure of Merit is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will have no significant effect on the environment, identifies the structure as a cultural resource, and preserves the historic character of a cultural resource; and 2) Approve Planning Case DP-2022-01381 (Historic Designation), based on the findings outlined in the staff report and subject to the recommended conditions. Board Member Sisson encouraged applicant to submit a Mills Act application and to try to prioritize correcting some of those less than historically sensitive renovations.

A City Council public hearing is required for final approval.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Gamble, Hudson, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Ferguson

ABSTENTION: None



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### DISCUSSION CALENDAR

#### THE FOOD MACHINERY CORPORATION PLANT #1

Due to the time constraints, Chair Gamble suggested continuing this item.

Motion by Board Member Carter, Seconded by Board Member Sisson to continue this item to the meeting in April.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Gamble, Hudson, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Ferguson

ABSTENTION: None

#### CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT

Mr. Watson presented the CLG Annual Report for fiscal year 2021-2022.

Motion by Board Member Sisson and Seconded by Board Member Carter to receive and file and to support the Certified Local Government Annual Report.

Motion Carried: 7 Ayes, 0 Noes, 1 Absent, 0 Abstention

AYES: Brown, Carter, Gamble, Hudson, McDoniel, Sisson, Tobin

NOES: None

ABSENT: Ferguson

ABSTENTION: None

### COMMUNICATIONS

#### REVIEW OF FUTURE CULTURAL HERITAGE BOARD DISCUSSION TOPICS LIST

During discussions, it was the consensus of the Board that the amendments to Title 20 was a priority.



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Following discussion staff understood that Title 20 was the top priority. Outside of that, staff could work on a schedule and present it to the Board. Ms. Tinio noted that it does take at least a month to get items on the agenda, and as other projects come up, some of these items on the list may have to be pushed out.

Chair Gamble noted that other boards work with the Chair to prioritize the agendas, she asked if this were something staff could do as well?

Ms. Tinio, staff would be happy to do so.

### ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Mr. Watson briefed the board on upcoming items for the April meeting.

He also announced that the first community meeting for the LGBTQ context, March 27, 2023, at 6:30 in the Community Room of Downtown Library.

Chair Gamble announced that DANA will be hosting a Mills Act class April 21, 2023 at 6:30 pm. Spiritual Living Church and Ridge. She did note that you have to be a DANA member in order to attend and encouraged everyone to register on-line.

### ADJOURNMENT

The meeting was adjourned at 5:23 p.m. to the meeting of April 19, 2023 at 3:30 p.m.

*Minutes were approved as presented at the April 19, 2023 meeting.*