

MINUTES

GOVERNMENTAL AFFAIRS COMMITTEE

City of Riverside

Wednesday, March 4, 2015, 4 p.m.

Mayor's Ceremonial Room

PRESENT: Chair Melendrez, Vice Chair Gardner, and Member Adams

ABSENT: None

STAFF PRESENT: Colleen Nicol, Al Zelinka, Brent Mason, Deanna Lorson, Cheryl Johannes, and Kristi Smith

ALSO PRESENT: Jason Hunter and Richard Olquin

Chair Melendrez called the meeting to order at 4:05 p.m.

OBJECTIVE AND SCOPE OF OUTSOURCED LITIGATION SERVICES INTERNAL AUDIT

Following discussion, motion was made by Vice Chair Gardner and seconded by Member Adams recommending a five-year audit of outside legal counsel hired for all Departments and listed by Department to include fees paid by the City Attorney's Office on behalf of another Department. Motion carried unanimously.

REQUESTS FOR PROPOSALS LANGUAGE UPDATE

Following discussion, motion was made by Member Adams and seconded by Chair Melendrez recommending an amendment to Request For Proposal language under the Inquiries section to read, "Any communications, whether written or verbal, with any City Councilmember or City staff other than the individual indicated above, prior to awarding a contract by the Board of Public Utilities, City Council Committee, and/or City Council, is strictly prohibited and the Proposer shall be disqualified from consideration". Motion carried with Vice Chair Gardner voting no.

PERFORMANCE EVALUATIONS FOR CHARTER OFFICERS

Following discussion and without formal motion, the Committee unanimously continued the matter for up to six months until the new City Manager begins employment.

ORAL COMMUNICATIONS FROM THE AUDIENCE

Jason Hunter spoke regarding requests for proposals, the Chamber of Commerce, minutes, audio, and video taping of board and commission meetings, the internal auditor, and the Risk Manager at Riverside Public Utilities.

ITEMS FOR FUTURE GOVERNMENTAL AFFAIRS COMMITTEE CONSIDERATION AS REQUESTED BY MEMBERS OF THE COMMITTEE

There were no future items requested at this time.

The Governmental Affairs Committee adjourned at 4:58 p.m.

Respectfully submitted,



COLLEEN J. NICOL
City Clerk