

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Meeting of the Board of Library Trustees

Date of Meeting: July 27, 2015

Time of Meeting: 5:00 pm

Meeting Location: Main Library
3581 Mission Inn Avenue
Riverside, California

Present: Tom Evans – President
Erin House
Linda Ridgway
Jose Alcala
Gary Christmas
Teresa Seipel
Donna Goldware

Absent: Michael Yonezawa – Vice President
Arnold Rowe – Secretary

Staff: Tonya Kennon, Library Director
George Guzman, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by President Evans.

Item 1 Public Comment
Tom Donahue commented on item 10.

Item 2 Approval of the Minutes of April 27, 2015 Board Meeting
Trustee House motioned to approve with no corrections.
Trustee Ridgway seconded the motion.
Ayes: Unanimous
Opposed: None

CONSENT CALENDAR

Items 3/4 Approval of Trust Fund Expenditures, Donations over \$1,000. And Incident Report
5/6 (Reports from April, May and June were also included and approved)
Trustee Ridgway (confirm) motioned to approve with no corrections.
Trustee House seconded the motion.
Ayes: Unanimous

PRESENTATIONS

Item 7 Oath of Office for Ward 1 (Seipel) and Citywide (Goldware)
The City Clerk administered the ceremonial Oath of Office for newly appointed Trustees Seipel and Goldware.

DISCUSSION AND ACTION CALENDAR

Item 8 Mission Statement Review Update
Director Kennon provided an update on the annual review of the Mission Statement.
Trustee Christmas motioned to approve with no corrections.
Trustee House seconded the motion.
Ayes: Unanimous

Item 9 Budget Update
Discussion concerning Assistant Director, materials budget amount and Statewide Library budget and what was appropriated to libraries such as broadband

services, California Library Literacy Program, Career Online High School Pilot Program, and California Library Services Act.

Item 10 Main Library Update

Director Kennon provided an overview from the June 23 City Council meeting where the City Council directed the City Manager to move the Main Library project forward, including the study of alternative locations with a report to the City Council in four months. Trustee Goldware requested that Director Kennon provide the amount of the funds spent on the Main Library project. Discussions included that President Evans notify the City Council in writing to direct the City Manager to go through the Board of Library of Trustees before reporting to the City Council on the Main Library Project.

Trustee Christmas motioned to approve.

Trustee Ridgeway seconded the motion.

Ayes: Unanimous

Item 11 Review of Materials Use Policy

Director Kennon provided the Materials Use Policy which specifies rules regarding public use of library materials in library facilities. Discussion include to add language "existing and future resources" and "the use of library resources, collections and materials at the discretion of the Library Director."

Trustee House motioned to approve with corrections.

Trustee Ridgeway seconded the motion.

Ayes: Unanimous

Item 12 Leadership Riverside Box Art Project

Director Kennon provided a presentation on the Leadership Box Art Project that consists of the Leadership Riverside Class of 2015 raising money to wrap several Riverside Public Utility electrical boxes in the downtown area with historic imagery from the Riverside Public Library's Local History Collection.

Item 13 Code of Ethics Resolution No. 22461

Trustee House is a member of the Code of Ethics Ad Hoc Committee and provided an overview of the Ad Hoc Committees progress since March 2015. After discussion and consensus, President Evans will write a letter to the Governmental Affairs Committee requesting that the City Council encourage the Code of Ethics Ad Hoc review committee finish its analysis and recommendations as soon as possible and that the ethics complaint review process not include any members of standing boards and commissions. In addition to the letter Trustee Christmas or Yonezawa will attend the Governmental Affairs Committee meeting at 3:30 p.m. on September 2, 2015, in the Art Pick Council Chamber.

BOARD AND DIRECTORS COMMUNICATION

Item 14 Friends of the Library Update on Activities

Barbara Purvis, President of the Friends of the Library provided an update to the Board on current activities. At last Monday's Friends of the Library meeting adopted a budget of \$64,000 but may not be able to keep up since the hours of volunteers book sales may be abbreviate and cost them in sales.

Item 15 Library Foundation Update on Activities

Director Kennon updated the Board on RPLF activities and annual September 13, 2015, RPLF Fundraiser event at the Orange Terrace Library. Barbara Purvis provided an update to the Board on current activities.

Item 16 Brief Report on Conferences, Seminars and Meeting Attended by Board Members

Trustee House attended the Appreciation Breakfast. Trustee House provided an update on his participation on the City's Ethics Committee.

Item 17

Items for Future Board of Library Trustees Consideration as Requested by Board Members

Discussed having the Board of Library Trustees meeting location to rotate to other Library locations and requested Director Kennon return with a schedule of options for different locations.

Item 18

Adjournment

Meeting Adjourned at 6:24 pm.

Submitted by: George Guzman


Tom Evans, President

Michael Yonezawa, Secretary