

METROPOLITAN MUSEUM BOARD MINUTES

February 9, 2016

Present

Chuck Wilson, Chair
Elio Palacios, Jr., Vice Chair
Surekha (Su) Acharya
David Barnhart
Rose Monge
Bud Minton
Mary Hughes

Museum Staff Present

Sarah S. Mundy, Director
Brenda Focht, Senior Admin. Curator
Bob Przeklasa, Assoc. Curator of History
Toni Kinsman, Senior Office Specialist

Absent

Dorothy Fadakar
Todd Carpenter

CALL TO ORDER

The meeting was called to order at 4:00p.m.

APPROVAL OF MINUTES

1. The minutes from January 12, 2016 were approved with the following clarification: the Museum Institutional Plan is the last core document for submission of the American Alliance of Museums core documents.

Motion: B. Minton

Second: E. Palacios

Ayes: All

CHAIRMAN'S REPORT

2. Nomination- RMM Board Officer Positions

Per the Bylaws, the election of Board officers occurs every March. In lieu of creating a Nominating Committee, the Board motioned to renew the terms for Chair Chuck Wilson and Vice Chair Elio Palacios.

Motion: D. Barnhart

Second: M. Hughes

Ayes: All

REPORT ON MUSEUM OPERATIONS

3. Museum Collections Inventory Process

As requested by the Museum Board, a PowerPoint presentation was given by Associate Curator of History, Bob Przeklasa on the Museum Collections inventory process. Bob reviewed the inventory flow chart on the steps taken for each artifact, starting with checking for an accession number and then verifying its information is in the ARGUS.net database or in the card catalog.

DISCUSSION/ACTION ITEMS

COMMITTEE REPORTS

RMM Board Harada House Project Ad Hoc Committee- the Committee met and reviewed suggestions for candidates. There are currently more potential candidates than positions on the Committee. The next meeting will be held next week.

4. RMM Collections Committee- the Committee met earlier in the afternoon and reviewed potential accessions into the Museum library, permanent collection and teaching collection. Museum staff will be creating documents for a collections acquisition plan, educational plan and conservation plan. Collections forms are currently under revision as well for ARGUS.net implementation.

5. RMM Exhibitions Committee- no report at this time.

6. Budget/ Development Committee- no report at this time.

7. Riverside Museum Associates- Peggy Barnhart reported that the fundraiser event at Community Players was well attended and successful with profits. The RMA is looking into a fall event depending on the performances. The RMA Board is meeting on the 11th and will discuss a re-organization within the RMA Board.

BOARD MEMBER COMMUNICATIONS

8. Public Comment Period- David Rios from UCR attended the meeting but had no public comment.

9. Brief reports on conferences, seminars, and meetings attended by Riverside Metropolitan Museum Board members. The California Association of Museums conference will be held in Riverside March 2-4. The Museum has events scheduled at the Heritage House and Harada House. An Arts Walk reception will be held at The Box.

10. Items for future Riverside Metropolitan Museum Board consideration as requested by Board members.

11. Absence Motion

Communication was not received from T. Jorgensen or D. Fadakar that they would not be able to attend. The absences were considered unexcused.

Motion: D. Barnhart

Second: M. Hughes

12. Adjournment

The meeting adjourned at 4:59pm.