



City of Arts & Innovation

**MINUTES
PARK AND RECREATION COMMISSION**

Monday, February 8, 2016, 6:30 p.m.
Dales Senior Center – White Park
3936 Chestnut Street
Riverside, CA 92501
951-826-2000

Commissioners Present: Whatley, Lyles, Negron, Venegas, Cardullo, Elliot, Rounds and Feola

Commissioners Absent: Johnson – unexcused absence

Riverside Youth Council Present: Blake

Riverside Youth Council Absent: Blanc – excused absence due to school
Lee – unexcused absence

Staff Present: Adolfo Cruz, Director
Patricia Solano, Community Services Superintendent
Andrew Emery, Park Superintendent
Randy McDaniel, Principal Park Planner
Rachel McLure, Senior Management Analyst
Mayra Ocampo, Senior Administrative Assistant

City Attorney's Office: Rina Gonzales, Deputy City Attorney

CALL TO ORDER

Chairperson Whatley called the meeting to order at approximately 6:30 p.m.

1. PUBLIC COMMENT PERIOD

There were no public comments at the meeting.

2. APPROVAL OF MINUTES

The Commission approved the minutes for the January 11, 2016 meeting as presented.

Motion: Cardullo
Second: Lyles
Ayes: All except Rounds
Abstain: Rounds

CONSENT CALENDAR

The following matter, presented to the Park and Recreation Commission on the consent calendar for consideration, was approved by a motion affirming the action appropriate to the item:

3. PARKS, RECREATION AND COMMUNITY SERVICES QUARTERLY REPORT, OCTOBER THROUGH DECEMBER 2015

Motion: Cardullo
Second: Lyles
Ayes: All

DISCUSSION**4. BOARD AND COMMISSION ATTENDANCE POLICY**

Deputy City Attorney Rina Gonzales presented the item to the Commission. She informed them that each Board and Commission is being asked to update their Standing Rules to incorporate the Attendance Policy approved by City Council on May 6, 2014.

After discussion, a motion was made to update the Park and Recreation Standing Rules to incorporate the Board and Commission Attendance Policy stating, "Board/Commission members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. A member's inability to provide 24 hours advance notice shall not preclude the Board/Commission from exercising its discretion to excuse said absence as outlined in Section 805 of the City Charter."

Chairperson Whatley requested that all minutes, from this moment forward, specify whether absences were excused or unexcused.

Motion: Cardullo
Second: Rounds
Ayes: All

5. UPDATE ON THE JOINT USE AGREEMENT WITH RIVERSIDE UNIFIED SCHOOL DISTRICT REGARDING THE EASTSIDE COMMUNITY GARDEN AT EMERSON ELEMENTARY SCHOOL

Chair Whatley requested this item be put on the agenda due to a resident's concern.

Commissioner Negrón was late and walked in at this point.

Director Cruz assured the Commission that meetings are being held to continue having a joint-use agreement with Riverside Unified School District for the Eastside Community Garden.

Chair Whatley requested the Commission be informed when the item will be presented to the Riverside Unified School District board.

No motion was made.

6. AD-HOC COMMITTEE REPORT ON PROPOSED UPDATES TO THE RIVERSIDE MUNICIPAL CODES AFFECTING THE PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

Director Cruz informed the Commissioners of the updated Riverside Municipal Codes and handed out an updated version, different from what they received in the packet. He confirmed that some codes still need to be vetted out with Riverside Police Department, City Attorney's Office, and City Clerk's Office.

No motion was made.

ANNOUNCEMENTS, MEETING DATES, AND COMMISSION REQUESTS

1. Director Cruz informed the Commission that the Budget Update will be presented at the next Commission meeting.
2. Principal Park Planner McDaniel informed the Commission of a possible land acquisition near Sycamore Canyon and Alta Vista Drive. The proposal will be presented if the City decides to move forward.
3. Commissioner Negrón invited Staff and Commissioners to the 5th Annual Community Health Fair provided by LULAC on Saturday, February 20, from 8:00 a.m. – 4:00 p.m. at Bobby Bonds Park.

7. ADJOURNMENT

Chairperson Whatley adjourned the meeting at approximately 7:00 p.m. The next meeting will be held on Monday, March 7, 2016, at Dales Senior Center – White Park, 3936 Chestnut Street, Riverside, CA 92501.