



## **REGULAR MEETING MINUTES**

**Wednesday, February 24, 2016**

**Art Pick Council Chambers**

**3900 Main Street, Riverside, CA**

### **REGULAR MEETING – 5:30 PM**

#### **PLEDGE OF ALLEGIANCE**

#### **Regular Meeting Roll Call**

<b>Rotker</b>	<b>Hawkins</b>	<b>Ybarra</b>	<b>Huerta</b>	<b>Smith</b>	<b>Jackson</b>	<b>Roberts</b>	<b>Andres</b>	<b>Adams</b>
<b>L (5:59 PM)</b>	✓	✓	✓	✓	✓	✓	✓	✓

✓ = Present   **B** = Absent / Business   **S** = Absent / Sick   **V** = Absent / Vacation   **O** = Absent / Other  
**UE** = Absent / Unexcused   **L** = Late   **LE** = Left Early   ■ = Vacant

**STAFF:** Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

#### **'Thank You' Presentations**

'Thank You' to Commissioner Ken Rotker (2008 – 2015) and Commissioner Dale Roberts (2009 – 2015) for their service to the City of Riverside as a CPRC Commissioners.

Mr. Hauptmann thanked Commissioner Roberts for her service to Riverside and presented her with a gift commemorating her service with the Commission.

#### **Public Comments**

Public comment on any subject matter within the Commission's jurisdiction.

There were no public comments.

#### **Approval of Minutes**

A) January 27 Regular Meeting

A motion was made by Vice-Chair Adams to approve the Minutes of January 27, 2016. The motion was seconded by Commissioner Ybarra. Seven approved; Commissioner Andres abstained.

## **OFFICER-INVOLVED DEATH (OID) CASE EVALUATIONS**

Discussion and action, if any, on the following OID Case Evaluations. While the stages noted with each case are the current points of focus, the Commission may move on to new stages or return to discussion of completed stages, if needed.

- A) Stage I – Commission Member Review
- B) Stage II – Fact Finding, Request for Training & Investigation
- C) Stage III – Policy and Procedure Process
- D) Stage IV – Deliberation and Finding Process
- E) Stage V – Recommendation Process
- F) Stage VI – Written Public Report

### **Jimenez Officer-Involved Death (OID) Case Evaluation**

- E) Stage V – Recommendation Process: In Process
  - 1) Policy Recommendations
    - Discussion and action, if any, to approve the Commission's recommendations resulting from its review of the Jimenez Officer-Involved Death case.
- F) Stage VI – Written Public Report: In Process

Chair Jackson opened with discussion of the policy recommendations. Commission consensus was that General, #5, be removed as RPD had addressed the issue that all officers carry Tasers. After additional minimal discussion, Commissioner Hawkins made a motion to accept the Jimenez Policy Recommendations with the noted change. The motion was seconded by Commissioner Andres. Unanimous approval.

Chair Jackson then opened discussion of the Public Report. After minimal discussion, Commissioner Ybarra made a motion to approve the Jimenez Public Report with the removal of General, #5, in the Recommendations section. The motion was seconded by Vice-Chair Adams. Unanimous approval.

### **Ramirez Officer-Involved Death (OID) Case Evaluation**

- F) Stage VI – Written Public Report: In Process

Chair Jackson opened by asking for discussion of the Public Report. There was none.

A motion was made by Commissioner Hawkins to approve the Ramirez Public Report. The motion was seconded by Commissioner Ybarra. Unanimous approval.

Chair Jackson advised Commissioners that the Jimenez and Ramirez OIDs were now ready for the Admin review and that they would be advised when the casebooks were available.

### **Martinez Officer-Involved Death (OID) Case Evaluation**

- A) Stage I – Commission Member Review: In Process
- B) Stage II – Fact Finding, Request for Training & Investigation: In Process

Chair Jackson opened by asking for discussion of the case. As Commissioner Rotker arrived during the discussion, Chair Jackson moved back to Item 2.

### **'Thank You' Presentations**

'Thank You' to Commissioner Ken Rotker (2008 – 2015) and Commissioner Dale Roberts (2009 – 2015) for their service to the City of Riverside as a CPRC Commissioners.

Mr. Hauptmann thanked Commissioner Rotker for his service to Riverside and presented him with a gift commemorating his service with the Commission.

Chair Jackson then returned to discussion of the Martinez OID.

### **Martinez Officer-Involved Death (OID) Case Evaluation**

**A) Stage I – Commission Member Review: In Process**

**B) Stage II – Fact Finding, Request for Training & Investigation: In Process**

After additional brief discussion, a motion was made by Commissioner Hawkins finding that the actions of Officer Marco Ortiz were Within Policy. The motion was seconded by Commissioner Andres. Unanimous approval.

Chair Jackson asked Commissioners to submit their rationales to Staff by March 7<sup>th</sup> and asked Mr. Hauptmann about the Fact Sheet and Public Report. Mr. Hauptmann said they would be ready for the March meeting.

### **ONGOING COMMISSION ACTIVITIES & ISSUES**

#### **Annual CPRC Officer Elections – March 2016**

Elections for the CPRC Chair and Vice-Chair will take place during the first meeting in March. Commissioners interested in serving as Chair or Vice-Chair can inform the Commission of their interest or can nominate a fellow Commissioner. Nominations for Chair and Vice-Chair may be made during the February Regular Meeting. Those who are nominated by a fellow Commissioner must accept or decline the nomination.

Chair Jackson opened by calling for nominations for Chair and Vice-Chair.

Commissioner Smith nominated Vice-Chair Adams for Chair. Commissioner Roberts nominated Commissioner Hawkins for Vice-Chair and Commissioner Andres nominated Commissioner Smith for Vice-Chair. All nominations were accepted.

Chair Jackson advised that the elections would be the second item on the agenda and that nominations could be made at the March meeting.

#### **2015 Annual Report**

Discussion and action, if any, on Draft No. 3 of the 2015 Annual Report.

Chair Jackson opened and turned the item over to Vice-Chair Adams, Chair of the Annual Report Ad-hoc Committee.

Vice-Chair Adams said that the Committee would meet one more time to finalize the report for approval at the March meeting. Chair Jackson said the Chair's Message had been submitted and Ms. Sherron advised that the only things left to be done were adding photos and updating the Outreach section.

Commissioners were asked to submit or update their bios as soon as possible along with reviewing the report prior to the March meeting.

#### **CPRC Self-Assessment Project**

Continuation of self-assessment project regarding the Commission's effectiveness and its potential for improvement.

Chair Jackson opened the item by asking for suggestions on groups that could provide a critique of the Commission. Commissioner Smith suggested RCPA as well as Chief Diaz and his Command Staff. Commissioner Smith also suggested drafting a questionnaire that could be provided to the various groups and ask each for their top three recommendations.

Suggestions regarding groups were RCPA, Chief Diaz and his Command Staff, neighborhood watch groups, community action groups, NAACP, The Group, The Latino Network, The League of Women Voters, and LULAC.

### **Commission Goals for 2016**

Discussion and action, if any, regarding the Commission's goals for 2016.

Chair Jackson said she would like a Spanish version of the CPRC brochures. Commissioner Smith suggested improvement of the community footprint with an increased individual presence in Commissioners' specific wards and to make YouTube video of the CPRC Outreach presentation. Vice-Chair Adams recommended meeting with the DA and RPD regarding the length of time it takes to get OID case information and complaints.

## **ACTIVITY REPORTS**

### **CPRC Ad-hoc Committees**

Reports from Committee Chairs, with Commission discussion and action, if any, regarding respective Committee activities and / or recommendations:

- A)** Outreach Committee: Vice-Chair Adams, Committee Chair
- B)** RPD Outreach Committee: Commissioner Rotker, Committee Chair
- C)** 2015 Annual Report Committee: Vice-Chair Adams, Committee Chair

**A)** Outreach Committee: Vice-Chair Adams, Committee Chair

Vice-Chair Adams liked Commissioner Smith's suggestion about the Outreach Committee being involved with the Self-Assessment Project. She had no Committee activities to report.

**B)** RPD Outreach Committee: Commissioner Rotker, Committee Chair

Commissioner Rotker reported that he and Chair Jackson met with Internal Affairs on February 5<sup>th</sup>. Chair Jackson said IA gave an excellent presentation and that she and Commissioner Rotker felt IA should make a presentation to the entire Commission.

Chair Jackson asked Mr. Hauptmann if he had been able to get dates for a meeting with the Command Staff and RPOA. Mr. Hauptmann said he would check with Capt. Gonzalez when he returned to Riverside and noted that the RPOA Board meets Tuesday, Wednesday, and Thursday mornings.

**C)** 2015 Annual Report Committee: Vice-Chair Adams, Committee Chair

Vice-Chair Adams said she would schedule a meeting to review the final draft of the report.

### **Meetings and Training Sessions**

Reports from Commissioners regarding CPRC-based meetings, non-Outreach meetings, and / or training sessions attended in December / January.

Commissioners reported on the various meetings and training sessions they attended.

### **Outreach**

**A)** December / January Outreach

Reports from Commissioners regarding community meetings or events which they attended.

**B)** Scheduled Outreach Events

**C)** Future Outreach Opportunities

- 1)** Input from Outreach Coordinator on potential outreach events
- 2)** Input from Commission Members on potential outreach events

Commissioners reported on the various community meetings or events they attended.

Ms. Sherron reminded Commissioners of the CPRC presentation to Dr. Thompson's Community Relations class, the Chief's Breakfast, and the Spring Health Fair and Egg Hunt at Bobby Bonds Park.

### **Staff Report**

Mr. Hauptmann had nothing to report.

## **NEW COMMISSION ACTIVITIES & ISSUES**

### **Letter of Commendation**

Discussion and action, if any, to approve the Letter of Commendation regarding Officer Shadee Hunt.

Chair Jackson opened the item for discussion. There was discussion as to whether or not the Commission should send Letters of Commendation. While many felt that Officer Hunt acted very commendably, they also argued that if one officer was commended for his or her actions during an officer-involved death incident, others should be, too. It was also suggested that before any Letters of Commendation are sent, guidelines should be created.

After considerable discussion, a motion was made by Commissioner Hawkins to rescind the Letter of Commendation to Officer Hunt. The motion was seconded by Commissioner Andres. Seven approved rescinding; Vice-Chair Adams and Commissioner Smith voted against the motion.

### **Potential Letter of Commendation**

Discussion and action, if any, on whether a Letter of Commendation should be drafted for Officer Nathan Asbury who was involved in the Hayes OID.

Chair Jackson opened the item for discussion and turned the item over to Commissioner Rotker as he had asked that it be agendaized. Commissioner Rotker withdrew his request as the letter for Officer Hunt had been rescinded.

### **PowerPoint Training**

Discussion and action, if any, regarding

- A) The training of Commissioners in the setup and operation of PowerPoint at various venues;
- B) The selection of a trainer / trainers;
- C) The best method by which the training can be accomplished.

Chair Jackson opened the item by noting that she and Commissioner Rotker realized that some Commissioners might need training in the setup of hardware and operation of PowerPoint. She then asked for a volunteer to do the training. Commissioner Smith said he would volunteer to train and said he would advise Chair Jackson, Vice-Chair Adams, and Staff of various methods of training.

## **OTHER MATTERS**

### **Commissioner Comments**

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Ybarra asked if nominations could be made at the March meeting. Commissioner Smith asked if officer nominees could make qualification statements. Mr. Hauptmann answered yes to both questions.

### **Items for Future Commission Consideration**

Items for future Commission consideration can be agendaized by any Commissioner. Discussion and action, if any, will occur only during the meeting for which that item has been agendaized.

Chair Jackson suggested agendaizing the rearranging of Committee chairs. It was suggested that perhaps the Outreach Committee should be made a standing committee. Vice-Chair Adams recommended that the Committee meet before that change is made.

### **Adjournment**

Chair Jackson noted that Commissioners needed to submit rationales for Martinez by March 7<sup>th</sup>, the Martinez Fact Sheet and Public Report by March 11<sup>th</sup>. She said that questions regarding CPRC Officer Elections should go to Mr. Hauptmann and asked Mr. Hauptmann about scheduling CPRC training by the DA's Office and Internal Affairs.

The Commission was then adjourned at 7:50 PM.

Respectfully submitted,



PHOEBE SHERRON  
Administrative Assistant

02-24-15 Minutes – Feb Regular